

RUSHDEN PERMANENT ALLOTMENT AND SMALL HOLDING SOCIETY LIMITED

Registered under the Co-operative and Community Benefit Societies Act 2014.

Register no. 3126R

E-mail rushdenallotments@hotmail.co.uk

Minutes of the Management Committee Meeting Wednesday 16th September 2020

Attended:

Russell Jarvis	RJ	Dave Flook	DF		
Anita Jarvis	AJ	Mark Cox	MC	Pasq Di Salvo	PD
Peter Swindley	PS	Pam Clark	PC	Shane Webster	SW
Angela Ballarano	AB				

Apologies:

Anita Medlock	AM
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The minutes for *Wednesday 18th August 2020* have not been discussed and agreed. They will be brought up at the meeting on 21st October.

Proposed
Second
All Agreed

Action points from previous meeting 19th August 2020

Subject	Action required	Action Taken	By / Date
Treasurers Report			
Secretary's correspondence	BR member Complaint against him	Apology letter was sent and the complaint dropped	AB/ RJ 24/08/2020
	Noise complaint letter from East Northants Council - Cockerel at HR	RJ to find out where noise coming from	
Field Reports			
AOB	Committee voted that DF to also have access to emails	None yet	

Secretary's Report and Correspondence 16/08/2020 to 15/09/2020

Date	sender	subject	Action required	By
24/08/2020	BR member	Thank you email to acknowledge that the complaint matter was now closed	None	
02/09/2020	Non member	Asking advice of removing bees/Wasps	Suggest East Northants Council for wasps £66 or Jim Butler Beekeeper at HR and Stanwick Lakes	AB
05/09/2020	HR member	Giving up his plot at HR and passing it to another member	To contact member to say they must go through the proper procedure and applications	AB / RJ
14/09/2020	BR member	BR entrance view of road to the right blocked. Can we get a mirror erected?	To contact the highways department and find out if we can put one up. Also get costs of mirror	RJ
15/09/2020	Keith Jackson	Has emailed his resignation from the committee as he no longer is able to give the time needed to help	None	
16/09/2020	East Northants council	Complaint from resident near Washbrook Rd field that fires are occurring during the day and waste is being taken from their house to burn.	To supply East Northants Council a copy of our Bonfire policy and email a reminder to members at Washbrook Rd to ensure this does not continue.	AB
		Permissions		
24/08/2020	HR member	Shed 8 x 6 and another 6 x 4 Polytunnel 10 x 20	Permission granted. Email.	AB

Treasurer's Report

September

Water bills paid for Bedford Road, £132.73 and Highfield Road £422.05

Hours for AB, PDS and RJ paid

Road Plainings for Bedford Road £2160.00

Locksmith bill paid £27.60

Field Reports

Highfield Road

- John Lowe has put himself forward as field steward. Jim Gell to assist where necessary in the store

Washbrook Road

- RJ had had a phone call complaining of a wood lice infestation in WR members polytunnel, which he says was from the nearby wood chipping pile.

Bedford Road

- Thanks go to the members at Bedford Road who helped with the road plainings.
- Tower is requested for Bedford Rd £38 for hire - agreed?

Grafton Road /Small Holding

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Store/Rota

- Store re-opens Saturday 19th September. Covid 19 precautions will be in place and instruction given to all customers. Face coverings to be worn by all /hand sanitiser available / outside serving / 2m distancing at all times
- PC was adamant that receipts from any sales should not have the recipient's name on it.

Health and Safety

- Nothing to report this month.

Any Other Business

- SW suggested that he could take a look at the Societies web site and see if we could get the Domain name from Vistaprint.
- PD to become a signatory on the HSBC account. RJ proposed PC seconded. All members agreed.
- A request was made for a monthly accounts sheet as well as a cumulative one.
- Profit and loss evaluation of stock this year to be corrected for last years error. Last year calculations were made using retail price instead of cost price. There should be around £1000 of adjustment to the figures.
- Barclays mandate to be completed by DF. He will pay monies into HSBC and give list to PD.
- An incident at Bedford Road whereby the gate lock went missing for a short time on Saturday 5th September and a member tried but failed to get hold of RJ, so contacted DF to report it.
The lock had not been stolen and was shortly found.

However, this incident caused a heated row between RJ, DF and PC who would not agree to the timings and details of the incident. DF and RJ each calling the other a liar. DF and PC saying that RJ took too long to answer his phone when it was being reported.
PC and DF decided to leave the meeting.

- The Grafton Road store is going to be very cold during the winter months for holding the Committee meetings. It was suggested by RJ that an alternative venue be found.
RJ had enquired about the Masonic Hall. Hire would be £20 but an additional £90 charge for cleaning.
- RJ suggested that consideration should be given to whether the AGM would be able to take place in February next year? And that we should give thought now to a contingency plan.

The meeting was then abandoned.

Meeting Closed 20.45

Date of next meeting Wednesday 21st October

Signed _____

Counter signed _____

Date _____