



Village of Lily Lake

Regular Board Meeting
Approved Minutes
January 23, 2022

Call to Order

President Overstreet called the Board of Trustees meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Roll Call

Present: President Rick Overstreet, Trustee Pam Conn, Trustee Mary Damisch, Trustee Tim Dell, Trustee Kelly Diehl, Trustee Michael Florian and Trustee Travis Parry.

Absent: None

Also Present: Alex McTavish (Village Attorney), Jesse Heffernan (Village Clerk), Juliette Kerr (Village Deputy Clerk), Lisa Engberg (Village Treasurer)

Public/Guests (signed in): David Diehl, David Anderson, Mary Ormond, Rich Rushing, Mae Strobel

Adoption of the Agenda

Motion by Trustee Parry, seconded by Trustee Diehl, to adopt the January 23, 2023 Agenda as presented.

Voice vote, motion passed unanimously.

Approval of the December 19, 2022 Regular Board Meeting Minutes

Motion by Trustee Diehl, seconded by Trustee Florian, to accept the minutes of the December 19th, 2022 Regular Board Meeting as presented.

Voice vote, motion passed unanimously.

Guests and Public Comment

Resident inquired:

- It appears that \$10,000 was spent on consulting fees, will any money be re-couped if the proposed PUD at Rt 64 and Rt 47 fails?
 - All fees associated with Special Use PUD application are paid by the applicant who has also provided an escrow account.
- Is Lily Lake prepared to deny this PUD application?
 - It is the obligation of the Plan Commission and Board of Trustees to gather all data and opinion and make an informed decision which is best for the entire Village. Information is still being submitted and evaluated. The public hearing will provide community feedback, and the applicant still has information yet to be submitted. The Village is not prepared to make any decision on this application to-date.
- When will a final decision be made?
 - That date is to be determined. The applicant has data still to be submitted and evaluated. The procedure is as follows: At the conclusion of the public hearing(s), the Plan Commission will schedule to review all submitted evidence with remarks from consultants and other governing agencies. The Plan Commission will then make a recommendation to the Board. The Board will also review all the evidence and provide a decision to approve, deny, or approve with changes. If the applicant amends their original submittal, additional meetings will be held before the Board receives the Plan Commission's final recommendation.
- Will there be a list of questions the Board has to share with the public at the hearing?
 - The Plan Commission, Village consultants, and governing agencies will all have an opportunity to ask questions of the applicant and their witnesses. The public will also be allowed to ask their questions if any remain.

Another resident inquired:

- How will the truck parking regulations within the PUD be enforced, especially with transient customers?
 - The property owner will be held responsible and subject to any citations relating to zoning violations.
- How will complaints be processed and enforcement handled after-hours?

- The Village Attorney explained that any resident can report to the Village Clerk or Zoning Compliance Officer a zoning violation. With sufficient evidence, the Village will write a citation and an administrative hearing will be scheduled. Sufficient evidence should be available support a complaint.
- Additional concern was expressed regarding the overall safety of hazardous materials potentially being parked and stored in both transient and permanent parking. Human safety issues were brought up as well; human trafficking, prostitution, illegal drug dealing and drug movement may increase with the allowed truck parking.

Board member asked:

- Will the Village have control of future improvements that the PUD currently shows as “proposed”?
 - Attorney explained that stipulations/conditions/parameters can be written into the PUD acceptance ordinance where the development of future buildings and uses must pass approval before implementation. Improvements such as façade, color, use, size, etc.

Final resident inquired:

- Will the hearing be taped/recorded? Can it be heard in the future?
 - Yes, it will be made available during village office hours.

Ordinance 2023-01 Amending the Village Code: Chapter 5 Public Safety; Subchapter 9 Licensing & Regulation of Mobile Food Vendors

Motion by Trustee Parry, seconded by Trustee Conn to approve Ordinance 2023-01.

Brief discussion on mobile food vendors in the Village, specifically the new truck at the gas station location. This ordinance provides regulation and an application process for food vendors within the Village.

No further discussion. *Roll call Vote, motion passed unanimously.*

Resolution 2023-01 Accepting Mowing Service Proposal for the 2023 Season from Quick Cut Lawn Service, Inc

Motion by Trustee Florian, seconded by Trustee Diehl to approve Resolution 2023-01. Brief discussion recapping the quality of the past several years’ service from Quick Cut Lawn Service.

No further discussion. *Roll call Vote, motion passed unanimously.*

Resolution 2023-02 Accepting the 2022 Fiscal Year Audit

Motion by Trustee Conn, seconded by Trustee Diehl to approve Resolution 2023-02. 2022 Audit shows the Village in good standing.

No further discussion. *Roll call Vote, motion passed unanimously.*

Resolution 2023-03 Accepting Engineering Enterprises, Inc. 2023 Road Program Contract

Motion by Trustee Parry, seconded by Trustee Conn to approve Resolution 2023-03. EEI’s contract totaling \$36,752 for services relating to the 2023 Road Program was briefly reviewed. Engineering fees are generally 10% of the overall repair cost; Clerk to verify estimated cost with Public Works Director Hoofnagle. The estimate now includes repairing the 2 full cul-de-sacs in Sunset Views I, Morningside Court and Sunset Court. Complaints were left with the village regarding several potholes and crumbling in those areas.

No further discussion. *Roll call Vote, motion passed unanimously.*

Approve Bills

Motion by Trustee Conn, seconded by Trustee Dell to approve the Monthly Bills for December 2022/January 2023.

Roll Call vote, motion passed unanimously.

Old Business

None

New Business

Board member reported a temporary carport structure at a house on Hanson which should receive a zoning compliance notice. Clerk will send a property compliance courtesy letter.

Adjournment

Motion by Trustee Parry, seconded by Trustee Damisch to adjourn at 7:43 p.m.

Voice vote, motion passed unanimously.

Respectfully submitted by: Jesse Heffernan; Village Clerk