

85 Sanger's Lane, Staunton, VA
July 22, 2020
5:30 p.m.

Members Present

Dan Sullivan, Chair
 Cynthia Burnett
 Lisa Dunn
 John Hartless
 Misty Cook
 Debbie Pyles
 Holli McVeigh
 Mary Powell
 Anna Leavitt

Members Present via Zoom

Mike Hamp, Treasurer
 Nichole Nicholson
 Linda Czyzyk
 Nitch Narduzzi

Members Absent

Staff Present

Tammy DuBose
 Cindi Johnson

Staff Present via Zoom

Dana Fitzgerald
 Lauren Gearhart
 Kathy Kristiansen
 Tina Martina
 Jane Fetterman
 Dr. Steven Kessler
 Rebecca Cash

Visitors

CALL TO ORDER	Chair, Dan Sullivan, called the meeting to order at 5:30 pm.
ESTABLISH QUORUM	Mr. Sullivan established a quorum.
WELCOME NEW BOARD MEMBER	Nitch Narduzzi introduced herself. The City of Staunton appointed Ms. Narduzzi to fill the seat vacated by Phil Floyd. Ms. Narduzzi talked about her career experience and shared her passion for the services that VCSB offers. She is looking forward to continuing her journey in helping the community.
PUBLIC COMMENT	No public comment.
MINUTES	Cynthia Burnett motioned to approve the June 24, 2020 Board Meeting Minutes. Debbie Pyles seconded. Motion carried. Anna Leavitt abstained.
COMMITTEE REPORTS	<p><u>Finance Committee:</u> Committee met last night in combination with the Executive Committee. Cindi Johnson gave an overview of meeting topics.</p> <ul style="list-style-type: none"> • <u>May Financial Report-</u> Ms. Johnson presented the financial statements and shared that the loss for the month was \$105,231. The SU Block grants were being recorded to income for each warrant; these have been pulled back and reviewed for accuracy and determination as to the actual funds for each. Mr. Hamp motioned on the behalf of the Finance Committee to accept the May financial report as presented. <p><u>Human Resources:</u> Committee met on July 15th. Ms. Burnett gave an overview of topics.</p> <ul style="list-style-type: none"> • <u>Policy 5C- Drug and Alcohol-Free Workplace Policy-</u> this policy has been revised to include guidelines for CBD products. • <u>Holiday Schedule-</u> has been tabled for further review with full consideration for all diversity. • <u>Performance Evaluations-</u> the committee reviewed the evaluation process. • Ms. Burnett motioned on behalf of the HR Committee to approve the Policy 5C as amended. Motion carried.

<p>CONSENT AGENDA</p>	<ul style="list-style-type: none"> • Mr. Sullivan commented that policies from both the Quality and Compliance Committee and the Executive Committee were included with the meeting minutes. • Ms. Pyles motioned to approve the consent agenda consisting of reports from the following committees. <ul style="list-style-type: none"> ○ Human Resources Committee ○ Quality and Compliance Committee ○ Communications and Advocacy Committee ○ Finance/Executive Committee <p>Mary Powell seconded. Motion carried.</p> <p>Ms. Powell motioned on behalf of the Quality and Compliance Committee to accept the Q&C Committee policies as presented. Motion carried.</p> <p>Mr. Sullivan motioned on behalf of the Executive Committee to accept the Executive Committee policies as presented. Motion carried.</p>
<p>OLD/NEW BUSINESS</p>	<p>Ms. Burnett motioned to have a Board Meeting on August 26, 2020 to welcome the new Executive Director, Dr. Kimberly McClanahan. There will be no official business conducted at the meeting. Mr. Sullivan seconded. Motion carried.</p>
<p>MEETING ADJOURNED</p>	<p>Ms. Powell motioned to adjourn. Ms. Burnett seconded. Motion carried. The meeting adjourned at 5:50pm.</p>

Respectfully Submitted, Tammy DuBose