# Teacher/Class

Grade

Date

Student Letter/Sound Assessment Record

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Student Name | Letter Names: Uppercase | Letter Names: Lowercase | Total: | Letter Sounds: | Writes Name Independently | Sight Words | Placement Level |
| First | Last |
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**~ Suggested Guidelines for Forming Pre-A Guided Reading Groups ~**

IF: Total Uppercase + Lowercase Letters Known = Fewer than 10 THEN  **Pre-A (with Letter Activity #1)**

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\*\*\*Outside of Small Group w/Tutor and Alphabet Tracing Book: students trace uppercase and lowercase letters they know, and **letters that are in name**, Tutor teaches the students unknown letters. See pgs. 58-59 in

The Next Step in Guided Reading for Tracing Procedures.

IF: Total Uppercase + Lowercase is between 11 – 29 THEN  **Pre-A (and one of Letter Activities #2, 3, 4)**

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\*\*\*Outside of Small Group w/Tutor and Alphabet Tracing Book: students trace uppercase and lowercase letters they know, Tutor teaches the student unknown letters. See pgs. 58-59 in The Next Step in Guided Reading for Tracing Procedures.

IF: Total Uppercase + Lowercase is between 30 – 39 THEN  **Pre-A (and one of Letter Activities #5, 6, 7)**

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\*\*\*Outside of Small Group w/Tutor and Alphabet Tracing Book: students trace uppercase and lowercase letters they know, Tutor teaches the student unknown letters. See pgs. 58-59 in The Next Step in Guided Reading for Tracing Procedures.

IF: Total Uppercase + Lowercase = **at least 40 AND 5 or more Sounds**

THEN  **Emergent/Level A\***

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\*If it is the child’s first experience with guided reading groups, you may wish to do a few Pre-A lessons to help them become familiar with some of the routines.