



For 2022-2023

[Kim Gustin](#), Maryland State Charter Advisor

[www.decamaryland.org](http://www.decamaryland.org)

**January 2023 Updates for Advisors:**

**Happy New Year!** Membership registration continues to happen as of this date we have **22** Registered Chapters and **945** registered members and advisors. Please see below to respond to a [co-curricular survey](#) for your club and what your school teaches as a business program or classes available to your DECA members. This form is extremely important and needs to be completed by ALL DECA chapters in MD. Even if you do not have a pathway at your school site, we still need to know what your school offers students in the way of Business Courses. We need a response by January 15th in order to submit to MSDE for possible Perkins Funding returning to schools who offer DECA. **Please continue to register members.** Our FINAL deadline is January 31st!

**Congratulations** to the following schools who achieved Thrive Level or Achievement Level for Membership or Community Service through National DECA.

**Chapter Campaign Winners - Thrive Level Community Service**

**Reservoir High School**

Community Service

**Walt Whitman High School**

Community Service

**Membership Campaign Winners - Achievement Level**

Clarksburg High School

Global Vision Christian School - Broadfording

Milford Mill Academy

Reservoir High School

Richard Montgomery High School

Sherwood High School

Walt Whitman High School

Walter Johnson High School

Winston Churchill High School

Wootton High School

Chapters that earned Thrive Level in the membership campaign or chapter campaigns will receive a pennant, flag and plaque and are eligible to register up to three DECA members to participate in the Thrive Academy at this year's International Career Development Conference in Orlando, Florida.

Chapters earning Achievement Level will receive a pennant and certificate.

**Have a cool event or images you want to share with us for the Maryland DECA website?**

**Email Us:** [decamaryland2020@gmail.com](mailto:decamaryland2020@gmail.com)

**Updated on 1/2/23** This document is being updated as information becomes available from National DECA. To stay up to date, DECA puts out an email every Tuesday with updates on all events and happenings. Please be sure to read it as it pertains to your individual club.



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**SCDC**

**An Important Note to ALL Advisors** - With the increased numbers of members, clubs and advisors, our SCDC this year does have a capacity limit. [Registration Guide](#) and other information can also be found on the [DECA Maryland Website](#). All schools will be limited in the number of members who can compete. Up to 3 individuals in Individual categories and up to 2 groups in written and team events will be allowed per school, per event to register for competition. I will say in advance that with the capacity limit, it will be EXTREMELY important to register your club as early as possible. I do hope to get the information to you to submit paperwork before we leave for winter break. Registration for SCDC will close on February 8th, 2023 and only registered and paid members will be allowed to register. Which is why it is really important to submit your club's registration as soon as possible. Begin planning now. Refer to the [DECA guide](#) for competition categories and information. Registration is now Open. Please use the Website and Registration Guide for all information.

*The information contained below are from previous updates. You may also view information on our website [www.decamaryland.org](http://www.decamaryland.org)*

**2022-2023 Events**

| Event Title   | Registration Begins  | Registration Ends  |
|---|--|--|
| Business Pitch Competition: August 22nd   | August 3, 2022   | August 17, 2022  |
| <a href="#">Membership Drive</a> for 22-23 School Year  | August 31st, 2022  | Early Returning Members Deadline: 9/30/22<br>Early Deadline: 11/30/22<br>Late Deadline: 1/31/23                        |
| <a href="#">Washington Commanders Event</a> (please indicate how many from your club might attend, we would like a general headcount) | Tour and Competition: 10/13<br>Game: 11/27<br>Please email: <a href="#">Jake Supran</a> directly for tickets (please mention you are with Maryland DECA) | Registration Deadline is October 7th.<br>Arrange for a field trip with your school site.                               |
| <a href="#">Power Trip</a> (in Washington DC) November 11-13*<br>Members MUST be paid registered members to attend by closing date    | September 2022<br><a href="#">Conference Registration Guide</a><br>Registration is \$135 plus hotel.   | October 12, 2022<br>Registration is completed through <a href="http://www.deca.org/register">www.deca.org/register</a> |
| <a href="#">Region 1 Regionals Competition</a> at RMHS (Event Date 12/17/22)  | October 21st, 2022   | December 10, 2022<br>Registration closes at 5:00 pm  |

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| Testing Dec 14-16   |   |                   |
| State T-Shirt and Pin Design Contest (More Information TBA)   | January 2023  | February 17, 2023 |
| SCDC (Delta Marriott Hunt Valley 2/24/23)   | December 2022   | February 10, 2023 |
| <a href="#">ICDC</a> (Orlando 4/22-4/26) Registration Guide available NOW!  | Late February, 2023<br><a href="#">Conference Guide</a> | March 15, 2023    |
| All attendees for the above events <b>MUST</b> have paid their registration and be a registered member with National DECA <b>BEFORE</b> the closing date. |   |                   |

**ICDC 2023:** The convention center is located across the road from our hotel. There is a pedestrian bridge that connects outside our hotel and the convention center on the backside. The hotel rooms come with two queen beds or one king bed. And the rate without tax or fee is \$149 per night. As of now, please plan on the cost per room of \$169.12. This is 1-4 people per room. And I would encourage you to start filling out school required paperwork as soon as possible. The hotel ( [Tru by Hilton Orlando Convention Center Area](#), 6461 Westwood Boulevard Orlando, Florida, 32821, USA) is relatively new and we do have meeting space available inside the hotel. There is also free breakfast and we will be sharing with Nevada. The competition venue is the Orange County Convention Center. It is a very large space and every event will be contained in that space from opening ceremonies to closing ceremonies. There are also on site eating locations for advisors and members. I have secured a travel agent that will provide groups the opportunity to book with them for an additional fee of \$50 per person. The travel agent will arrange flights and hotel transfers with a stop at a local grocery store on the way to the hotel. The travel agent will need a basic head count from advisors by the end of October in order to start securing flights for ICDC (April 22-26). Please contact the travel agent directly: [Peter Scocca](#) to schedule flights and transportation and reserve your space. It is better to go over the amount to secure the correct number of seats, but I would encourage you to contact him no later than the end of October if you would like to use his services. We have worked with him in the past, so he knows what our requirements are and he has also worked with FBLA.

The DECA Inc website is currently being updated and will relaunch sometime this fall with some updated features that can prove very beneficial. [Maryland DECA's website](#) was updated in July to showcase a streamlined version. Putting information into a hub format to allow users to quickly access what they are looking for. National DECA is placing a lot of information on its main page, but with a clean look. It is also creating an advisor hub, with a search bar to help advisors find exactly what they need.

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## MD DECA ADVISOR RESPONSIBILITIES

The purpose of this list is to provide Maryland DECA advisors a guideline to their roles and responsibilities for advising their clubs. Below you will find a list of items that every advisor must agree to in order to sponsor a MD DECA club.

1. The advisor is the point of contact for DECA and the school. Which means they will need to fill out and complete required paperwork and DECA paperwork. Each school/county has its own set of required paperwork. Please consult your individual school for this paperwork. (There is more for MCPS, but it is very easy to find). A list below will help get you started for field trips.
2. The advisor should plan on attending the Regional, State and International Competition (should anyone at your school qualify). This is an absolute must, but payment for travel is covered by members of your club. Regionals are at RMHS next year and States (SCDC) are in Baltimore for one day. ICDC is in Orlando for 4-5 days in April. All expenses are the responsibility of each individual club. If the advisor cannot attend, a staff member from your school must be in their place. You may have a parent volunteer or another staff member as an additional chaperone.
3. For meetings during the year, advisors should provide the space, but the club is entirely student led, except when an adult is needed as outlined above.
4. Advisors are also responsible for depositing funds/setting up OSP as per guidelines, or organizing collecting and depositing funds per your school's guidelines.

### Paperwork Guidelines

Each county has its own paperwork to submit in order to have field trips approved. Please speak with your school's Business Manager/Finance Manager to arrange to have your paperwork submitted and approved items completed before registration for events close.

Maryland DECA is not responsible for school's approval. It is up to each advisor to submit proper paperwork for your school. Below is a list of locations on each district's website to obtain necessary guidelines/paperwork to submit for field trip approval. This may not be a complete list of forms needed, please check with your individual school's for a complete list. Private/Charter schools may have their own set of paperwork, which you should contact your school's representative to fill out and submit.

| District | Paperwork Website for Field Trips |
|----------|-----------------------------------|
|----------|-----------------------------------|

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|------------------|---|
| MCPS             | <a href="#">Field Trip Forms MCPS</a>   |
| Anne Arundel     | <a href="#">Chaperone Background Check</a><br><a href="#">Field Trip Guidelines</a><br><a href="#">Parent Permission Letter</a> |
| Fredrick         | <a href="#">Field trip regulations and forms pdf</a>  |
| Baltimore County | <a href="#">Parent Permission Form</a><br><a href="#">Board Information</a><br><a href="#">Transportation Services Form</a>     |
| Baltimore City   | <a href="#">Parent Permission Form</a><br><a href="#">Field Trip Request Form</a>   |
| Howard           | <a href="#">Complete Field Trip Packet</a><br><a href="#">Emergency Form</a>  |
| Prince George    | <a href="#">Trip Transportation</a><br><a href="#">Field Trip Request Form</a><br><a href="#">Field Trip Checklist</a>          |

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