

**ADAMS TOWNSHIP  
MONTHLY MEETING  
May 11, 2020**

The regular monthly meeting of the Adam Township Board was held via mandated teleconferencing/social distancing guidelines on Monday, May 11, 2020 at the Township Hall, 17118 First Street, Baltic, Michigan.

The meeting was called to order at 6:00PM. Pledge of allegiance was recited. The following board members responded to roll call: Supervisor Heikkinen, Trustee Mattila, Treasurer Immonen, Trustee Keranen and Clerk Pindral. There were 6 guests participating.

MOTION made by Trustee Mattila with support from Treasurer Immonen to accept the minutes of the March 2, 2020 Public Hearing, the March 2, 2020 Monthly meeting, and March 2, 2020 Wholesale Water meeting. Roll call, all ayes. Motion carried. The April meeting had been cancelled due to Covid-19 circumstances.

**PUBLIC COMMENT:**

- Janet K. inquired about status of wind turbines. No updates available.
- Chris and Joe D. inquired on townhall meeting date for public comment. No date has been announced. Lawyer Kevin Mackey gave information on the application process, which has not yet been initiated.

**CORRESPONDENCE:**

- Audit engagement letter for 2019/2020 audit has been signed and returned to Rukkila/Negro agency. Anticipate audit starting in June.
- Membership renewal in KEDA received. Clerk Pindral to submit \$250 membership fee.
- Northern Natural Gas information packet received which includes map of pipes in ground, safety data sheets, and MISSDIG reminder.

**FINANCIAL REPORT:** Review of financial reports for March and April 2020. MOTION made by Trustee Mattila with support from Treasurer Immonen to accept the March/April 2020 financial reports. Roll call, all ayes. Motion carried.

**FIRE DEPARTMENT:** Trustee Mattila reported in March there were 13 medical calls and 0 fire calls. April had 7 medical calls and 1 fire call. The fire department has been doing "birthday calls" which have been well received.

**ASSESSOR REPORT:** Assessor report reviewed. MARCH BOR was held, mostly PRE's. April was very quiet. Trustee Mattila inquired if Assessor Karrio was working with the State regarding Camp Kitwen status. Supervisor Heikkinen will check.

**CEMETERY REPORT:** Cemeteries are open. Jerry W., Robert K. and Jim M. returned to work today. Office is to be called to schedule burials. VFW will be meeting Wed. to decide if Memorial Day ceremonies will be held this year.

**BUSINESS – OLD/UNFINISHED:**

- Chris Holmes stated he is working with Village of South Range to get water usage and customer numbers. Application is pretty much complete to be sent in, probably within the month. Interest rate has dropped to 1.38%. Will send Lawyer Mackey papers for signature.
- Commitment letter to be signed by Supervisor Heikkinen for application on grant to purchase excavator.

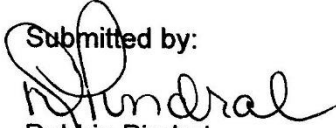
- DMSI spreadsheets on pipes are done. Chris H. will send to Don to review, and then send to EGLE. Valves and hydrants will also have their own spreadsheets.
- As noted above, no updates from Circle Power on wind turbines.
- Tax Asset Retail Report as of 3/31/20 needs to be gone over for errors and updated. Will give to Heather and Don to review equipment, buildings and land.

**BUSINESS – NEW:**

- Supervisor Heikkinen stated there is an opening for a member representative on the Michigan Township Par Plan Board. No action taken.
- Houghton County Road Commission plans to oil roads starting June 15<sup>th</sup>. Board agreed to continue have section of Academy Road by Cemetery and the usual streets in Baltic at approximate cost of \$1,500.00, the MOTION was made by Trustee Mattila with support from Trustee Keranen. All ayes. Motion carried.
- The white GMC truck used by cemetery employees is making noise in rear-end. Will need to be repaired. Clerk Pindral recommended getting estimates from the two local shops, Fred's Auto and Toucan's Auto.

With no other business brought before the Board, a MOTION at 6:40PM by Trustee Mattila with support from Trustee Keranen. Roll call, all ayes. Meeting adjourned.

Submitted by:

  
Debbie Pindral  
Township Clerk

ADAMS TOWNSHIP  
Wholesale Water Board  
MAY 11, 2020

The regular monthly meeting of the Adams Township Wholesale Water Board was held on Monday, May 11, 2020 via mandated social distancing guidelines/teleconferencing at the Township Hall, 17104 First Street, Baltic, Michigan.

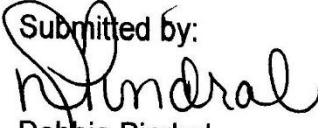
The meeting was called to order at 6:40PM. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Trustee Keranen and Clerk Pindral.

- Supervisor Heikkinen relayed correspondence from Homeland Security reporting water utilities for the public are essential services. Office closed to public. Telephone is being monitored. Justin H. is on lay-off.
- Reported the basket for the lift station in Atlantic Mine arrived and installed. Basket was filled with paper debris three days later. Employees will check basket on regular basis. Next step may involve lifting manhole covers for floating debris to trace back to source.
- Heather will be instructed that due to Covid-19 cannot send shut-off notices but can send notices of amount due on water/sewer bills. Notice on bottom of bills to NOT flush wipes.
- Houghton County has requested an engineered plan for storage building at pumping station before issuing a building permit. UPEA will conference with Don to get a plan written up. Pumping station will be painted, doors repaired, and sink replaced.
- Flowmeter work is ongoing. Will transmit to designated phones eliminating AT&T contracts.
- 2019 F250 and Polaris need signage on doors. Heather will be asked to print signs as in the past.
- Lagoon fencing is work in progress.

At 6:55PM a MOTION by Trustee Mattila with support from Treasurer Immonen to exit Wholesale Water meeting and enter executive session to discuss personnel issue. Roll call. Motion carried.

At 7:35PM a MOTION made by Trustee Mattila with support from Treasurer Immonen to leave executive session and return to Wholesale Water meeting. Roll call. All Ayes. Motion carried.

With no other business before the board. MOTION by Trustee Keranen with support from Trustee Mattila to adjourn the Wholesale Water meeting at 7:36P.M. Roll call, all ayes. Meeting adjourned.

Submitted by:  
  
Debbie Pindral,  
Township Clerk