



# Yucca Fire District

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## MINUTES OF REGULAR MEETING OF THE YUCCA FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Yucca Fire District met in regular session on **Monday, March 20, 2023 at 8:00 a.m.** The meeting was held at the Yucca Fire Station #1 located at 12349 Frontage Road, Yucca, AZ 96438. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### MINUTES

#### 1. CALL TO ORDER.

- Chairman Knowles called the meeting to order at approximately 8:00 a.m.

#### 2. ROLL CALL OF BOARD MEMBERS.

- Clerk Kayla Carr, Director Jim Fox, and Chairman Richard Knowles were present.

#### 3. PLEDGE OF ALLEGIANCE.

- The Pledge of Allegiance was recited.

#### 4. APPROVAL OF MINUTES

##### A. Regular Meeting Minutes of January 16, 2023

- Clerk Carr motioned to approve the minutes as presented. Director Fox 2<sup>nd</sup>. All in favor, motion carried.

#### 5. REPORTS AND CORRESPONDENCE.

##### A. January and February 2023 Operational Report. (Chief Cunningham)

- Chief Cunningham reported the calls for January and February during the days the district was staffed was 15 calls; 2 fire, 8 service calls and 5 medical calls. During the non-staffed days, we were unable to get a report from River Medical.

##### B. Fire Chief's Report. *The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*

- District properties
  - Chief contacted Hicks Cooling and Heating regarding the shut down procedure for the walk-in coolers. There is no special shut down process, just be sure they are off and the doors are left open. But, if we need to restart them they do recommend they be serviced first.
- District Equipment
  - Our new EKG Monitor is now in service. The cost came in lower than reported to the board, total cost was \$11,874 less the \$5,000 grant, the district cost was \$6,874 which is an extremely good deal. We still need to get a piece for the monitor in order to send the strips to the hospital as required by the hospital.
  - Chainsaw was repaired and is now back in service.
  - Radio on Unit 1325 was not working, the antenna wire was broken and needed to be soldered.
  - We are having issues with the phones, if a message is left the system does not notify staff and staff is unable to retrieve the messages. We had a repairman come out and run tests on the phone system. The phone equipment is old and parts are not longer available. We have the

recorded message to ask callers to call the Golden Valley Fire admin office. If after hours they can leave a message there and we will be sure to get it. Other than the voice mail, the phones work fine for receiving and placing calls.

- Projects in the Works
  - Firefighters did a ADA familiarization for some of the church staff.
  - Volunteer task books have been handed out to our two volunteers. I would like to commend them for all their hard work. They have been doing a lot of work around station two, cleaning, hung up the sign, it is looking nice. They are taking the initiative to do training with the firefighters. These volunteers are a huge benefit to the district and hopefully we can add more to our volunteer staff.

**6. BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

A. Discussion and possible action regarding: Approval of the January and February 2023 financial reports. (Administration)

- Comptroller Kindelberger stated she will report the financial as a bi-monthly report combined. The January and February income was \$24,059.10, expenses were \$43,832.17. Bank balances ending February 28, 2023, warrant account \$202,393.72; retirement and pension account \$1,283.54; payroll account \$11,712.44. Total cash on hand \$215,389.70.
  - Clerk Carr motioned to approve the financial reports as presented. Director Fox 2<sup>nd</sup>. All in favor, motion carried.

B. Discussion and possible action regarding: Review of internet service and possible change of provider. (Knowles)

- Chairman Knowles stated that he changed from Frontier to Star Link for his internet and phones. There is an upfront cost for the equipment and then \$120 per month. It is very quick and in the three months I have had no down time even during storms, movies stream with no buffering. You can run your phones, laptops and for an additional \$25.00 you can link to other buildings on the property. They also have a unit that you can mount on a vehicle and get internet anywhere. There is no limit on data you use. Comptroller Kindelberger added that we currently pay \$119 to Frontier for internet, our total Frontier bill with phones is \$189.00. Clerk Carr added that the church changed over to Star Link, it was about \$600 for the equipment and \$110 a month for the service. Knowles added they have special pricing for municipalities, so the fire district may be able to get it cheaper. Chief Cunningham stated that the firefighters are having issues submitting their reports. They have to log into an online portal and sometimes it sits and buffers for 15 minutes. It becomes time consuming when you have multiple reports to submit. Frontier has been talking about getting fiber optics out here someday, but that is a long time off. The monthly cost is the same and I think we should be looking into it for the station.
  - Clerk Carr motioned to direct staff to look into getting Star Link for our internet service. Director Fox 2<sup>nd</sup>. All in favor, motion carried.

C. Discussion only: Review of the electric bill. (Knowles)

- Chairman Knowles stated that the first full month electric bill since the food pantry left and the walk in coolers were turned off, usage went from 3,158 kWh to 1,930 kWh, a 39% drop. Costs went from \$433.78 to \$274.88, a 37% drop. Comptroller Kindelberger stated that the reason we wanted to bring this up was that we really didn't know what the walk-in coolers were costing to run. Knowles stated that for the future if we want to use the walk-in coolers we need to justify the cost or if an outside party wants to use them they would have to pay that cost.
  - No action

**7. CALL TO THE PUBLIC.** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Yucca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss*

or take legal action on any issue raised during the Call to the Public that is not on the agenda due to restrictions of the Open Meeting Law.

- Bruce Tennant reported that at station two there are a couple trucks left in the yard that need to be removed then the yard is total clean. We have three brush piles and ready for brush fire practice, hopefully before the weather gets to dry. We have a couple more applicants interested in volunteering. We have a couple people that would like to donate to the station two cleanup, we would like to finish the plywood all the way up to the ceiling. The ceiling insulation is falling down, need to repair the ceiling. If people want to donate for these items let me know. About the Star Link, I have had Star Link for a year at my business, I pay \$100 a month. I did have issues with the metal building, if you went outside the building the signal would be lost. I cut a window in the metal building, now it works great. I walk out 800ft from the building and have coverage.

#### 8. ADJOURNMENT.

- Clerk Carr motioned to adjourn the meeting. Director Fox 2<sup>nd</sup>. All in favor, motion carried. Chairman Knowles adjourned the meeting at 8:23 a.m.

MINUTES prepared by: Mindy Kindelberger

Date: 03/20/2023

By: \_\_\_\_\_  
Board Clerk, Kayla Carr

Approved: