

**Name:** Jade O  
**Title:** Nanny / Housekeeper  
**Nationality:** British  
**Driver:** Yes  
**Date of Birth:** 13/01/1988

Jade is an extremely confident, adaptable and flexible nanny with excellent references and stability in roles, experienced working with children from 5 months to teenagers. She has a very positive attitude and having worked consistently for many years is now searching for a long-term permanent role worldwide, ideally in a new location. She has experience with children with challenging behaviours and special needs including autism, administering medication (trained nurse) and great all-round experience. Jade is confident with all ages and stages including routines, weaning, potty-training and all ages through to toddler and primary school. She enjoys preparing nutritious food, swimming and being creative. She is a confident driver. Holds UK passport.

## EDUCATION

Bachelor Degree, Nursing (Did not complete program)  
Greenwich University  
2014-2015

Diploma, Nursing  
Bromley College of Further and Higher Education  
2011-2012

Beauty Therapy - NVQ level 2 and 3  
Bromley College of Further and Higher Education

11 G.C.S.E's  
Coulsdon High School  
1999-2004



# EXPERIENCE

## **Sole Charge Nanny-Housekeeper-Cook**

**September 2019 - September 2020**

In this role I was a nanny for the Graingers and cared for their 3 boys, ages 8, 6 and 4. This role was slightly different as the youngest had severe complex needs. Here I learned a lot of special needs skills, from peg feeding to attending hospital appointments, administration of drugs and I would liaison with all of his specialists. This role at times was very challenging but also very rewarding. The eldest was also undergoing tests as there was suspected autism. With this being a strange year for all of us, I had to home school all 3 boys for a number of months due to Covid. Before Covid Mum and dad would be at work every day and I had sole charge of the boys. Doing the school drop off and pick up. Attending activities such as playball for the youngest as well as taking him to nursery and planning play dates and outings in the holidays. I would cook fresh meals and bake healthy snacks. Sadly the hours were reduced as of September along with mum and dad working from home for the foreseeable.

## **Sole Charge Nanny-HK-Cook**

**2016- 2019**

Nanny for Sarah and Morgan Angus, here I looked after their 3 boys aged 5, 3 and 10months when starting the job. I was a nanny for this lovely family for just over 3 years and thoroughly enjoyed being a part of their family. I have cared for the boys overnight whilst Sarah and Morgan have gone on holidays. Our days start with school runs for the eldest two, then the youngest and I attended regular classes, children centres and in the school holidays we would go on trips to museums and parks. Then the youngest started nursery. I always cooked nutritious meals from scratch for the boys. Activities such as messy play ie: painting, gluing and more. We also like to bake.

## **Sole Charge Nanny 2015-2016**

Here I cared for Joe and Matilda Wallace, Joe being 2 and Tilly being 5 months old when my position started. In this role I worked 5 long days and loved every bit of it. I'd drop Joe to nursery 4 mornings a week and take part in lots of fun, educational classes with both of them and sometimes just Matilda. Classes like Creation station, busy lizzies and regular trips to the library. I weaned Tilly, cooked most meals from scratch and went through the full weaning process with Matilda. In this particular role I had to be very organised as Matilda was so young when I first started. I also potty trained a Joe. Our days were filled with regular trips to the farm, parks and occasional swimming with Tilly. I would do bath time so they were ready for mum when she got in and quite a lot of babysitting as her job was quite demanding. I did laundry and just made sure I kept the house tidy and clean.

## **Babysitter (2015- ongoing )**

I babysit regularly for Jon and Rachel who have 3 lovely young boys called William George and Arthur. Their ages are 10, 9 and 7. In this role I usually babysit of an evening. Sometimes I make food but our evenings usually consist of playing games like twister, being in the garden and lots of laughs and smiles. I usually put them to bed, so I aid with the bedtime routine, read a story or listen whilst they read to me. Occasionally they also need help with homework.

## **Sole Charge daily Nanny 2012-2014**

During this role I worked as a nanny within the Coomber-Nolan household. When I started this role Layla was 3 years old and Roman was 10 months old. Our daily routine consisted of taking and collecting Layla from pre-School, interactive play, various different learning activities, play groups, swimming lessons, play dates and lot of arts and crafts. In the holidays all 3 of us would do family swim, trips to the museums and attend classes that suited both ages like tumble tots. I also cooked

them healthy meals, conducted light housework and on occasions did food shopping. I also helped to sleep train Roman.

**Part time Nanny 2011-2012**

This position was a before and after school role with full time hours in the school holidays. I looked after two children 9 year old Will and 12 year old Izzy. My duties included taking and collecting the children from school, escorting to after school clubs, helping with homework, cooking a nutritious meal, washing and keeping areas of the house tidy as they had a cleaner so very light housework was needed. During the school holidays I had the children full-time so we went on various outings from trips to the zoo to theme parks to playing Tennis in the park and cinema dates.

**Sole Charge Nanny 2008-2011**

During my time here I was a nanny for Sienna from 3 years old and Nico from 7 months. Our days would involve pre school drop off and pick up of Sienna and then on to school as she got older. In the days Nico and I attended various activities such as, educational fun classes, swimming lessons, play dates and more. I had also helped mum and dad get Nico in to a good sleeping routine. In the school holidays all 3 of us would visit farms, parks and other classes that suited both age groups. I also cooked healthy meals and when babysitting of evening I would bath and put them to bed.

*References are available upon request*