



Bird In The Hand Healthcare Staffing
Home Nursing Training Signature Sheet

Subject	Description	Amt. of time	Pass or fail?	Initials
Communication	Communication skills relating to persons who are hard of hearing, have dementia, or have other special needs	2 hr		
Observation, Reporting, and Documentation	When you observe your clients, you take note of facts and events.	1 hr		
Reading and Recording Vitals	One of the most important things you will do in your career	1 hr		
Infection Prevention and Control Procedures	Standard precautions, identified by the center for Disease Control and Prevention	1 hr		
Recognizing & Reporting Abnormal Observations	Basic elements of body functioning and changes in body function that shall be reported to the supervisor	1 hr		
Housekeeping	Maintenance of a clean, safe, and healthy environment	2 hr		
Recognizing Emergencies	Recognizing emergencies and initiating emergency procedures	2 hr		
Client-based Care	The physical, emotional, and developmental needs of and ways to work with the population	1 hr		
Personal Hygiene and Grooming	Bathing, hair care, nail care, oral hygiene, and toileting	5 hr		
Safe Transfer Techniques and Ambulation	Performing safe transfers and helping with mobility	2 hr		
Range of Motion and Positioning	Passive & Active range of motion	2 hr		
Adequate Nutrition and Fluid Intake	Eating a healthy and balanced diet so your body gets the nutrients it needs	1 hr		
Problem Solving for Challenging Behavior with Dementia	Because they're not able to clearly communicate their needs, dementia clients may lash out	3 hr		
Understanding Dementia	The loss of cognitive functioning - thinking, remembering, and reasoning	3 hr		
Recognizing and Reporting Changes in Skin Condition	Reporting changes in skin condition is the key to getting treatment started quickly	1 hr		
Disaster Planning	Tornado, Fire, flood, and blackout preparedness	1 hr		



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Employee Signature: _____

Bird In The Hand Trainer: _____

Trainer Signature: _____

Date of Completion: _____