

PROGRAM OUTLINE

THIS OUTLINE IS FOR DIPLOMA PROGRAMS ONLY.

INSTITUTION DATA					
Name: UR Beauty & Barber Academy				ID#4853	
PROGRAM DATA					
Program Title: Full Specialist					
Credential Issued: Diploma					
Program Completion Time		Months: 5	Weeks: 20		
Program Delivery:	Campus	Online	Correspondence	Other	If Other, Give a <u>Short</u> Description
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
PROGRAM LENGTH:		TOTAL CONTACT HOURS:		PROGRAM COST:	
Clock Hours	600	Theory Hours	237	Tuition	\$7,000.00
Credit Hours	N/A	Lab Hours	363	Registration Fees	\$100.00
		Externship Hours	N/A	Book Fee	\$350.00
		Total Hours	600	Supplies Fee	\$885.00
				Uniform Fee	\$95.00
				Kit Fee	\$670.00
				Theory Supplies Fee	\$317.00
				State/HIV Fee	\$155.00
				Total Program Cost	\$9,572.00
ENTRANCE/ADMISSION REQUIREMENTS:					
<p>(Programs of four hundred fifty (450) or more clock hours or the credit hour equivalent shall administer a basic skills examination to each student who enrolls, unless the student has provided evidence of a high school graduation diploma, general equivalency diploma, or its equivalent.)</p> <p>Students must be at least (16) sixteen years of age and have proof of education or pass the (TABE) Test of Adult Basic Education with a minimum score of 70% on all sections to enroll at UR Beauty & Barber Academy. Student having a high school diploma or GED do not have to take the (TABE) Test of Adult Basic Education. Students may enroll at any time. The attendance clock hours, assignments, and exam scores will determine completion of the program. Students under the age of (18) eighteen are required to bring a legal guardian to fill out admission documents.</p>					
PROGRAM OBJECTIVE:					
<p>The objective of the Full Specialist program is to teach and prepare students in this field. Students do not have to take state board exam however, students will learn the rules and procedure of a Full Specialist. After completing the necessary clock hours and services, the students will receive the diploma and complete the state board application to become a licensed Full Specialist and enter the workforce in an entry level position.</p>					
PROGRAM DESCRIPTION:					
<p>The Full Specialist program is designed to train students in area of facials, manicures/pedicures, applying artificial nails, wraps, waxing, and makeup. Other topics to be covered in this program include communication skills, human relations, infection controls, HIV/AIDS, and business ethics. Registration for licensure in the State of Florida will be sent after completion of clock hours and services</p>					
EMPLOYMENT ASSISTANCE:					
<p>While UR Beauty & Barber Academy cannot guarantee employment for graduates, assistance in finding employment is provided by posting area job openings on a career opportunities bulletin board for students to review. Students also receive training in professionalism and job search skills including how to write a resume, complete an employment application, and prepare for an effective interview. The curriculum places a great deal of emphasis with the school on current employments or employment needs. In addition, the school maintains a network of relationships with professionals and employers who provide monitoring to students while they are in school. Job referrals are made known to interested graduates as available.</p>					
GRADING PROCEDURES:					
<p>Students are regularly given written and practical exams throughout the duration of the program. The minimum passing grade for this program is "C". All academic records are confidential and permanently archived at the school. UR Beauty & Barber Academy grading scales is as follows:</p>					
Grading Scale					
90-100% Excellent			70-79% Satisfactory		

80-89% Very Good

69-Below Unsatisfactory

PROGRAM BREAKDOWN BY COURSE				
Course Number	Course Title	Theory Hours	Credit Hours	Practical Clock Hours
STA101	Sanitation and Sterilization	4		
STA102	Florida Law	4		
STA103	HIV/AIDS	4		
STA104	Business Ethics	4		
NAI101	Nails Anatomy and Histology	4		
NAI102	Chemistry and Nails	4		
NAI103	Polish and Nail Art	5		16
NAI104	Manicure	5		18
NAI105	Pedicure	5		55
NAI106	Acrylic Nails	10		40
NAI107	Advance Nail Art	1		9
NAI108	Gel Nails	1		9
NAI109	Artificial Nails Removal	1		1
NAI110	Pink and White	5		35
FS101	Chemistry and Chemical Safety	20		
FS102	Electricity and Electrical Safety	20		
FS103	Human Anatomy	10		
FS104	Physiology and Histology of the Skin	20		
FS105	Disorders and Diseases of the Skin	20		
FS106	Facial Procedures and Treatments	10		60
FS107	Make-Up Application	10		60
FS108	Facial, Body Waxing, and Hair Removal	10		60
FS109	Advanced Topics and Treatments	20		
FS110	Facial Devices and Technology	20		
FS111	Skin Care Products: Chemistry, Ingredients, and Selection	20		
TOTAL:		237		363
TOTAL PROGRAM HOURS:			600	

TEACHING METHODS:
<p>UR Beauty & Barber Academy utilizes a variety of teaching methods. Coursework from the book is taught through a combination of visual teaching methods, including handouts, chalkboard, and notes; and lecturing on the subject material. Other assignments are given to students to utilize visual aspects of learning.</p> <p>Hands-on training is utilized to teach students how to perform services on their clients. Instructors work with the student both one on one and in groups to demonstrate the proper way to perform services.</p> <p>Student have access to a media center, including magazines, DVD's, and laptops with internet access to complete assignments or advance their own knowledge if they choose. Students also have access to a library of professional publications to utilize for assignments or for self-study.</p>

INVENTORY OF EQUIPMENT:

Quantity	Equipment Item	Brief Description Of Equipment
1	Full Station	Station & chair
5 gal	Hospital EPA Solution	
2	First Aid Kit	
2	Blood Spill Kit	
10 pc	Sanitizer Wipes	
1 pc	Spatulas	
5	Finger Bowl	
1 pc	Emery Board	
1 pc	Orange Wood Sticks	
10	Nail Brush	
10	Manicure Kit	Nail Clipper, Nipper, Scissor, and File
10	Odor Free Acrylic Sculptured Nail Kit	Powder, Primer, Nail Tip, Glue, and Form
10	Acrylic Sculptured Nail Brush #8	
5	Dampen Dish	
5	Disinfectant Jar	
1 gal	Cuticle Cream	
1 gal	Polish Remover	
1 gal	Anti-Bacterial Liquid Soap	
5	Cuticle Oil	
10 each	Nail Polish	Base, top, and red
3	Spray Bottle	
3	Pedicure/Manicure Station	
3	Hot Spa Foot Bath	
1	Dispensary	
1	Ultraviolet Sanitizer	
1	Cosmo 15 Function Unit w/ Microdermabrasion	
1	Trolley	With two drawers
1	Hydraulic Aesthetic Stool with backseat	
1	Sterilizer	
1	Fully Automatic 4 motor bed	
1	24 Hot Towel Cabinet	
2	Double Wax Warmer	
1	Oxygen Infusion Anti-Aging Collagen	
1	Oxygen Infusion Vitamin C Skin Brightening	
1	Oxygen Infusion Detox	
1	Professional Lifting Eye Gel with Hyaluronic Acid	
1	Professional Glycolic Milk Cleanser 10%	
1	Professional Glycolic Toner	
1	Professional Anti-Aging Vitamin C Brightening Cream	
1	Professional Enzyme Scrub	
1	SkinAct Oversize Premium Wash Cloth	
1	Electric Booties	
1	Electric Mittens	
2	Massage Tables	

TEXTBOOKS/LEARNING RESOURCES:

(Include Publishers and Publication Dates)

Milady's Standard Foundations with Standard Esthetics: Fundamentals 1st Edition Published by Cengage Learning **ISBN#978-0-357-26379-2**

Milady's Standard Nail Technology 8th Edition Published by Cengage Learning by Maura T. Scali-Sheahan **ISBN#978-0-357-44686-7**

Laptops with internet access

Educational DVDs

Magazines/Lookbooks

Projectors

NOTE: The textbook and workbook are the most recent edition. When a new edition is released, the current students continue using the previous edition, while new students receive the updated edition. Both editions will be listed under textbooks until all students using the older edition have graduated.