

**2013 ANNUAL MEETING  
CLEVELAND ASSOCIATION OF PARALEGALS, INC.**

**2013-2014 BOARD OF TRUSTEES  
Nomination for Candidacy**

**Deadline for submission: May 22, 2013**

1. I, Jessica Kubiak, am interested in being elected to the position of  
(name)  
President to serve the Cleveland Association of Paralegals, Inc. (CAP)  
(office)

Board of Trustees for the fiscal year commencing on July 1, 2013 and ending on June 30, 2014.

2. I state that I am a voting member in good standing with CAP.
3. Attached is my Candidate's Statement\* for distribution to all CAP members prior to the Annual Meeting to be held on June 24, 2013

By:

/s/

Jessica Kubiak  
Candidate's electronic signature

Employer:

Phillips & Miller Co. - LPA

Business Address:

7530 Lucerne Dr Ste 200 Middleburg Hts  
OH 44130

Daytime Phone:

(440) 725-4073

Facsimile:

(440) 725-4073

Email address:

jess318@hotmail.com

\*The Candidate's Statement is a forum allowing you to provide brief but detailed information about yourself to CAP members. It is suggested that you address at least three matters in your Statement: education/training and career experiences; (2) professional activities; and (3) the reason you accepted the nomination and what you hope to accomplish as a member of the CAP Board of Trustees. If your statement is not received by May 22, 2013, you will be responsible for distributing copies to all CAP members prior to or at the Annual Meeting, as well as any associated costs.

Please submit all nominations forms and candidate statements to the CAP Board via e-mail at [capboard@capohio.org](mailto:capboard@capohio.org) with the subject "CAP Nomination Form" or by mail before May 22, 2013 to:

Jennifer M. Sybyl  
c/o Calfee Halter & Griswold LLP  
The Calfee Building  
1405 East Sixth Street  
Cleveland, OH 44114-1607

### Candidate Statement 2013

My name is Jessica Kubiak and I am currently a paralegal at the law firm of Phillips & Mille Co., LPA in Middleburg Hts, OH. I am a paralegal with over 12 years of experience in the field of domestic relations and a great love for my profession. I am a graduate of Lakeland Community College and an OSBA Certified Paralegal since 2011.

I have been a member of CAP for several years and recently became actively involved last year as the Vice President/Director of Membership. This experience has brought me great contacts, great networking and most of all great friends. It has also given me great ideas for CAP. I am inspired with what our organization can do and would love to encourage our members to become more involved. I have a flexible work schedule and the support of my employers in seeking the position of President for the Cleveland Association of Paralegals and hope the members will allot me the opportunity to take on this adventure of the upcoming year with them.