



Olson Millwright Services LLC.

Looking for a

**Construction Sales Manager**

**Wilmot, South Dakota**

# About Us

**Olson Millwright Services LLC** is a fast-growing millwright service company that focuses on providing quality construction and repair services to both farmers and commercial grain elevators alike. We have a love for what we do and that is shown in our quality of work.

## What We Offer

In our company, we value each employee and believe that happy employees can overcome hectic work days with ease. We believe in teamwork and thus are committed to building an amazing team that is always ready to take action.

# Job Role & Summary

A Millwright Construction Manager is a professional who organizes bids, budget and supervises the building and installation of grain handling equipment. He/She usually works from an office, but may periodically work on-site and is responsible for hiring and managing employees, scheduling/securing projects, monitoring construction progress, securing permits, and budgeting site finances. He/She also tracks work quality, ensures safe work conditions, and makes sure contractors are paid on time.

# Responsibilities

- Oversees construction sites, general contractors, and workers to ensure a high level of quality and safety.
- Guarantees that all work is performed in accordance with approved manuals and procedures.
- Ensures that the project is constructed and documented in accordance with the contract documents and good engineering practices.
- Develops and maintains project cost/change controls, and project budget and accounting records.
- Performs change order estimating and assists the Project Manager in change order negotiations.
- Assists in managing and reviewing the progress of contractors' construction schedules.
- Reviews weekly and monthly reports on the status and progress of the contracts, including project costs and potential changes.
- Define clear roles & responsibilities and deliverable requirements in terms of both scope and schedule to all the team members.
- Monitor construction productivity and schedule performance and investigate reasons for less than satisfactory performance.
- Adhere to Company Safety Standards and promote safety culture among the ranks throughout the Company.
- Reports the status of projects to business and market leaders.
- Attend client program meetings as needed.
- Plan, develop, and organize the construction effort to formulate the most cost-effective plan for timely completion within budget.
- Provide recommendations and institute measures for improvement by a modification to operating procedures/work instructions.
- Developing an efficient method of bidding potential work.

# Skills

- Has good knowledge of construction technology and project controls.
- Possess strong computer skills with Microsoft Office (Excel, Word, Outlook, PowerPoint) working knowledge of project management software.
- Must be well-organized and good at multi-tasking.
- Possess strong conflict management and problem-solving skills.
- Displays good risk assessment and time-management skills.
- Must have clear, honest, and conceptual planning ability.
- Displays strong leadership skills.
- Has solid numerical and analytical skills.
- Should be comfortable with time reporting systems.

# Qualifications

- Bachelor's or Master's of Science in Civil Engineering, Construction Management, Architecture, or other related discipline.
- Must attain at least 5+ years of project experience working in the construction industry required.
- Must be proficient with MS Office Suite of tools.
- Experience with large manufacturing facilities construction sites preferred.

# Benefits

- Overtime pay.
- Yearly bonus based on performance.
- Flexible work schedule with weekends off.

Click Below to Apply for the Job

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# Contact Details

**Olson Millwright Services LLC.**  
**Erik Olson**  
**13575 Coffee RD Wilmot, SD 57279**

**olsonmillwright@gmail.com**  
**(605)467-9781**  
**www.olsonmillwright.com**

**Facebook: Olson Millwright Services**

