



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
Schools Division Office
Lagawe, Ifugao, 3600



DIVISION MEMORANDUM

No. 63 s, 2016

TO: PSDS, Lagawe & Alfonso Lista Districts
Concerned School Heads, Teachers and Personnel

FROM: *JN: MARCELINA AYDINAN*
SALLY B. ULLALIM, CESO V
Schools Division Superintendent

DATE: April 11, 2016

SUBJECT: **ORIENTATION ON THE ADMINISTRATION OF THE APRIL 17, 2016 ALS ACCREDITATION AND EQUIVALENCY (A & E) TEST**

1. Relative to the conduct of the **April 17, 2016 Accreditation & Equivalency (A & E) test**, a one-day orientation is scheduled on **April 16, 2017 (Saturday) 1:00 PM** at the Lagawe Central School, Lagawe, Ifugao.
2. In this connection, identified teachers and personnel who will serve as chief and room examiners, roving proctors, administrative aide and security guard will attend the said orientation.
3. **A two-day service credits/compensatory leave credits will be granted to those who will be involved during the test.**
4. Attached is the list of School Heads, Teachers, Administrative Aides and Security guards. ✓
5. Immediate and Wide dissemination of this memorandum to all concerned is desired.