



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
Schools Division Office
Lagawe, Ifugao, 3600

Division Memorandum
No. 163 s, 2016

TO : All PSDS's & School Heads

FROM : 
JACQUELINE C. LUNAG
Chief, SGOD

DATE : July 7, 2016

SUBJECT : **LIST OF PTA OFFICERS**

1. The office is updating the officers of the Parents-Teachers Association for the School Year 2016-2017 at the school and district level in preparation for the conduct of a division wide election in August.
2. All school heads are requested to submit the list of PTA Board of Directors and Officers of their respective schools and officers in the district level.
3. Deadline of submission is on or before July 29, 2016 at the Schools Governance & Operations Division- Human Resource Division (SGOD-HRD).
4. Immediate compliance to this memorandum is highly desired.