

Valley Community Services Board
85 Sanger's Lane, Staunton, VA
June 23, 2021
5:30 p.m.

Members Present

Dan Sullivan, Chair
 Debbie Pyles, Vice Chair
 Mike Hamp
 Cynthia Burnett

Members Present via Zoom

Mary Powell
 Linda Czyzyk
 Nitch Narduzzi
 Emily Malcolm
 Lisa Dunn Shiflett
 Misty Cook
 Nichole Nicholson

Members Absent

John Hartless
 Debra Freeman-Belle
 Anna Leavitt

Staff Present

Tammy DuBose
 Dr. Kimberly McClanahan
 Marybeth Albritton
 Dereck Criner

Staff Present via Zoom

Tina Martina
 Dr. Jack Barber
 Marybeth Albritton
 Jane Fetterman
 Dana Fitzgerald
 Kathy Kristiansen

Visitors via Zoom

CALL TO ORDER	Chair, Dan Sullivan, called the meeting to order at 5:35 pm.
ESTABLISH QUORUM	Mr. Sullivan established a quorum.
PUBLIC COMMENT	No public comment.
MINUTES	Cynthia Burnett moved to approve the May 26, 2021, Board Meeting Minutes. Mike Hamp seconded. Motion carried.
MEMBER RECOGNITION	Mr. Sullivan presented Mr. Hamp with an award for his dedication and commitment to the VCSB Board of Directors from 2013 through 2021. Mr. Hamp commended VCSB staff for their dedication and daily work that has made the agency successful. Mr. Hamp added that he has enjoyed being on the Board and working with management staff. Mr. Sullivan also recognized John Hartless for his service and dedication from 2014 through 2021. Mr. Hartless was unable to attend the meeting.
EXECUTIVE DIRECTOR'S REPORT (please see report for full details)	Dr. McClanahan gave an overview of her written report, highlighting main topics. Statewide Updates: <ul style="list-style-type: none"> • Regional Call Center: Region 1 had its proposal accepted. Region 1 is collaborating with Region 4 to create a Request for Proposal (RFP) to contract with an already functioning crisis call entity. RFP will be sent out in the next two weeks. • Adult Mobile Response proposal: Region 1's proposal was submitted on 4/8/21. This proposal, with revisions, has been accepted. • VACSB has asked for money (\$120,000,000) from DBHDS through ARPA for expansion and shoring up of CSBs. • Department of Justice (DOJ) Settlement Agreement: The judge has asked for two more years. • Discussion about the formula used for providing CSBs with money for a COLA. Representatives from DBHDS reported that they do not come up with the formula; Department of Planning and Budget (DBP) makes that formula. It was made clear that the money given must be used for salaries. • UNITE VA, a data platform for referrals in the community, was discussed. There are many concerns about it. However, at least one CSB, Western Tidewater, has been

“forced” to use it since the MCOs in that area are using it for referrals. This will be something to watch for in our region.

- Continued discussion occurred about a reimbursement model for federal block grants.
- VACSB is still planning to send out a salary survey.
- Meetings attended: Region 1 ED Meeting (6.18.21); VACSB ED Leadership (6.4.21)

Marcus Alert Legislation:

- The latest draft of the state plan is 160 pages long. There is reportedly a lot of push back on this from the law enforcement community. The consensus is that the plan is overstepping the intent of the law.

Behavioral Health Enhancement aka Behavioral Health Redesign, Access, Value, and Outcomes (BRAVO):

- We are still on track to begin a small ACT team on July 1, 2021.

STEP-VA:

- Service Members, Veterans, and Family Members (SMVF) portion of STEP-VA is slated to start in F22. VCSB received \$69,574.83 to help implement the program.
- Peer Support and Family Services will also be implemented in FY22. VCSB received \$105,000 to help implement this program. This plan was also due May 10, 2021. Update: This plan was accepted.
- Outpatient Services: Additional monies will be available on July 1, 2021. We will receive \$154,150.00 to enhance services. The proposal and budget were due May 28, 2021. The plan was accepted.

Performance Contracts:

- The final performance contract is available to be signed. Received yesterday.

Other News

- Received all localities’ notifications regarding local match for FY’22. Three of four matched or exceeded the request. Augusta County did not meet the requested amount; therefore, a waiver request must be submitted to DBHDS.
- The Strategic Plan will be presented tonight for approval by the Board.
- Brown Edwards is our new auditing firm. They began preliminary work this week.
- An RFP for Health Insurance will be posted in July.
- VCSB’s 50th Anniversary was June 15th. We hope to celebrate this over the course of the year.

Nitch Narduzzi shared that she had participated in a webinar for UNITE VA and was impressed by their services and asked what the reasons were, why Valley was hesitant about participating. Mr. Sullivan shared that there were HIPAA concerns regarding the sharing of information and that there are issues that need to be addressed before Valley would be comfortable participating. Dr. McClanahan echoed the HIPAA concern and added that it is unclear how Same Day Access would work with this referral system. Kathy Kristiansen, Director of Behavioral Health, shared that it would take manpower to monitor this referral system and that is a concern because of a staffing shortage.

Ms. Narduzzi asked about the Marcus Alert Legislation and when Valley will begin participation. Dr. McClanahan shared that the Law states the rollout will begin with Rappahannock Rapidan in December 2021 and then Rappahannock will be the next CSB to follow in July 2023; all other CSBs in the region have until July 2026. Dr. McClanahan added that this is a huge undertaking. The funding associated with this will follow the rollout plans. In referring to a newspaper article in which Dr. McClanahan was quoted, Ms. Narduzzi asked Dr. McClanahan if Valley has partnerships with any providers in the area that provide meditation and/or alternative medicine. Dr. McClanahan commented that we do not. Ms. Kristiansen shared that prior to COVID, Valley offered Acudetox, which is a treatment performed by inserting needles into the five pressure points in the ear. It is used to relieve anxiety, stress and helps with sleep. This was offered to clients and to staff at times. Ms. Kristiansen suggested offering a session to the Board in the future. Tina Martina, Director of Developmental Services, added that one of the roles of MH Case Managers and DD Support Coordinators is to link individuals to other services in the community.

COMMITTEE REPORTS

(please see reports for full details)

Finance Committee: Marybeth Albritton shared a PowerPoint outlining the April Financials and reviewed the following outline.

Income Statement:

- Overall performance surplus YTD April \$1.3M
- Additional funding received YTD, not included in plan.
- Billing Unit volumes overall are 4% higher than budget for April.
- Gross Charges of \$1.2M posted for April.
- Salary Expenses less than budget due to vacant positions, \$1M YTD
- Professional Service Fees are in line with plan, variance running at \$56K YTD.
- Client Related Expenses are \$1.4M higher than plan, experiencing significant needs for rent and housing related expenses.
- Supplies are \$37K higher than plan.

Balance Sheet:

- Balance Sheet April YTD compared to June YTD financials
- Main Operating Cash at \$5.3M
- Cash on hand will be potentially impacted by-
 - Funding we will not be able to spend by end of the funding period.
 - Medicaid funding, \$675K received after cost report finalized.

Program Highlights:

- Sponsored Residential Surplus YTD \$201K.
- Surplus Case Management– YTD surplus of \$432K
- ICFs Grandview and Greenstone-
 - Based upon FY16 and FY17 DMAS audits, we proactively included in our plan an estimate of traditionally disallowed cost.
 - ICF costs are lower than Medicaid reimbursement rates. Resulting in a planned return of funding to DMAS.
- School Based Outpatient Program volume is improving, running 54% down to plan in April.

Debbie Pyles moved to approve the financial reports as presented. Ms. Burnett seconded. Motion carried.

FY2022 Proposed Budget: Mr. Sullivan asked if there were any questions regarding the Proposed FY2022 Budget. **Mr. Sullivan moved on behalf of the Finance Committee to adopt the FY2022 Budget as presented. Motion carried.**

Human Resource Committee- Ms. Burnett shared that the following seven positions were reviewed and approved by the committee.

- STEP VA Positions
 - Youth Support Partner – a 5 hour per week position to serve as peer recovery support for children and adolescents with mental or behavioral health needs.
 - Family Support Partner – a full-time position to serve as peer recovery support for families.
 - Mental Health & Substance Use Peer Recovery Specialist – a full-time position designed to provide peer recovery support to individuals with mental health or substance use disorder needs.
- Assertive Community Treatment (ACT) Positions
 - Permanent Supportive Housing (PSH) Case Manager – three full-time positions to help clients enduring housing insecurity.
 - PSH Peer Bridger – a full-time position to provide peer recovery support for individuals in the PSH program.

Nominating Committee: Ms. Burnett presented the Slate of Officers and asked for any additional nominations from the floor. There were no additional nominations. **Linda Czyzyk moved to accept the slate as presented. Ms. Pyles seconded. Motion carried.**

The FY2022 Slate of Officers:

- Chair, Dan Sullivan
- Vice Chair, Debbie Pyles

	<ul style="list-style-type: none"> • Treasurer, Debra Freeman-Belle
CONSENT AGENDA	<p><u>Consent Agenda:</u> Mr. Sullivan asked for a motion to approve the Consent Agenda which includes the seven positions discussed at the HR Committee. Ms. Burnett moved to accept the consent agenda. Mr. Hamp seconded. Motion carried.</p>
OLD/NEW BUSINESS	<p><u>Old Business:</u></p> <p><u>Strategic Planning:</u> Mr. Sullivan asking for questions regarding the Strategic Plan that was distributed to members. Ms. Burnett and Ms. Pyles shared that the work session they attended on Saturday, June 5th was very beneficial. Mr. Sullivan asked for a motion to accept the Strategic Plan as presented. Ms. Pyles moved to accept the Strategic Plan as presented. Ms. Burnett seconded. Motion carried.</p> <p><u>New Business:</u> <u>Additional positions:</u> Dereck Criner, HR Director, shared that two additional position requests came in after the HR Committee meeting. The request is for two Outpatient Child Clinician positions. These are both fully funded by STEP VA. Mr. Criner reviewed the funding. Ms. Burnett moved to approve these two new positions. Mr. Hamp seconded. Motion carried.</p>
MEETING ADJOURNED	Ms. Pyles moved to adjourn. Ms. Burnett seconded. Motion carried.

Respectfully Submitted, Tammy DuBose