



ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession

**1. Call to order** at 12:10 by Aaron Granquist

- a. Roll Call – Justin Widdel

Members Present	Phone Attendees	Members Absent
Justin Widdel, P.E. Jeff Fadden, P.E. Aaron Granquist, P.E. Josh Trygstad, P.E. Brice Stafne, P.E. Ben Cole, P.E. Mike Barkalow, P.E.		Kari Sebern, P.E. Brian Boelk, P.E. Jenifer Bates, P.E. Aaron Moniza, P.E.

- b. Minor revisions to minutes for regular meeting of December 8, 2016. Motion to approve meeting minutes (Jeff), second (Josh) and approved.
- c. Approval of Agenda. Motion to approve (Mike), second (Jeff) and approved.

**2. Special Presentations – Conference Summary – No Update**

**3. Financial Affairs**

- a. Monthly financial report – Jeff Fadden –Treasurer’s Report
  - i. Correction to be made on page 4 - date 12/9/17 for Society Allotment should be 1/9/17.
  - ii. Motion to approve (Ben), second (Josh) and approved.
- b. Expenditures
  - i. Waiting on invoices for management of structural and transportation conferences
  - ii. Lunch bill for 1/12/17 meeting - \$80.
    - 1. Motion to approve (Mike), second (Justin) and approved
  - iii. Conference Management Fees
    - 1. Annual conference: \$1,658
    - 2. Surveying conference; \$1,660
    - 3. Motion to approve (Justin), second (Brice) and approved

**4. Section Business**

- a. Organizational – no update
- b. Administrative – no update
- c. Coordination with Society
  - i. Request for state project ideas for Report Card Game Changers.
  - ii. Board to look for project ideas and contact Lynn Badgley
- d. Officer Training & Meetings
  - i. Feb 3-4, 2017 is Multi-Region Leadership Conference in Minneapolis.
    - 1. Justin registered to attend
  - ii. D.C. Fly-in
    - 1. Aaron G. and Aaron M. were selected to attend.
    - 2. Expect \$300 to \$400 for airfare.
    - 3. Clarify funding for Aaron M.

- e. Section History and Archives – No update

## **5. Member Communications & Feedback**

- a. Newsletter – Brice Stafne
  - i. December newsletter sent on 12/22/16
  - ii. 1/25/17 release; topics to include:
    1. Ideas for State Report Card
    2. Joint meet in Ames
    3. Region 7 award (potentially)
    4. Dream Big information (potentially)
    5. Save the date for geotechnical conference
    6. Pictures from Future Cities competition
- b. Website – no update
- c. Email broadcasts
  - i. Email joint meet invite separate from newsletter

## **6. Membership Services & Recognition**

- a. Membership Status – Josh Trygstad
  - i. 841 for the Society
  - ii. 647 for the Section
- b. Member recruitment/retention
  - i. Early renewal race: provide drawing for \$25 gift card for renewal incentive; drawing planned to occur in February
  - ii. Look into reimbursement for pizza party from Society
- c. Life Member recognition – no updates
- d. New CE graduate recognitions – no updates

## **7. Coordination with Affiliates & Others**

- a. YMG's – Mike Barkalow
  - i. Mike emailed contacts
- b. University Student Chapters
  - i. Joint meet with ISU potential site tours/speakers
    1. Students may not want to tour Dorm since the project is complete
    2. Potential site tours discussed include hydrology plant, Sailorville Lake, City of Ames Grand Ave. extension
    3. Mike to follow up with YMG's and students
- c. Joint Section/YMG/Student meetings
  - i. ISU Joint meet on February 9 at Hilton Garden Inn
- d. Region 7 – No update

## **8. Professional Development**

- a. Annual Conference
  - i. Date determined after Board Meeting; scheduled for 2/9/17
- b. Technical Conferences: no update
- c. Scholarships
  - i. Brian to send to Kari. Information is typically sent in February.
  - ii. Send to Bryce to post on website.
- d. Awards: no updates
- e. New Officer Recruitment: no update
- f. Section Awards
  - i. Ben to send Section awards to Region

- g. Webinars: no update

## 9. Outreach/Public Relations

- a. E-week – Aaron G.
  - i. Dream Big event at Science Center
    - 1. STEM advisory council will fund the \$25,000 print costs
    - 2. Movie premier to occur February 19-25
    - 3. Science Center to select a date for viewing
    - 4. IES contacted Aaron G about potential showing in Dubuque
    - 5. Communicate with Society about the event
- b. Strategic Plan – no update
- c. Pre-college outreach – Kari S.
  - i. U of I and Dordt have set up date for STAY grant. Kari has not heard from ISU, but will follow up.
- d. Public & Government Relations – Aaron G.
  - i. Promote Iowa Report Card set for release in March 2017
    - 1. Potential press release

## 10. Old Business

- a. Higher Logic (Collaborate)
  - i. Aaron G. to upload standard section documents
- b. 2020 Centennial – no update
- c. Region 7 funding request
  - i. Application was submitted on November 18, and resubmitted on January 9 with additional information.

## 11. New Business

- a. Discussion of voting rights for Communication Officer. Officers Manual will be updated as follows:
  - i. **Communication Officer is appointed by Iowa Board and is a member of the Board of Directors with voting rights.**
- b. Aaron G. has reappointed Aaron M. as Advocacy Captain.

## 11 Adjourn Meeting 1:55 pm:

Motion to Adjourn (Mike), second (Jeff) and approved.

*These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.*

Justin D. Widdel, P.E.  
**Secretary**