**Chapter Meeting Minutes**

**Zonta International ®**

**Zonta Club of Mid-Maryland**

**Thursday, February 9, 2017**

**Crofton Country Club, 6:30p-8:30p**

**Call to Order**

The meeting was called to order by Zontian President Linda Andrews at approximately 7:00pm. The meeting agenda was adopted as presented. **(**Agenda attached).

**Meditation**

For the meditation Virginia Moore, 2nd Vice-President, read a passage from a book of reflections for women.

**Attendance**

Board Members: Linda Andrews, President, Virginia Moore, 2nd Vice President, Cleopatra White, Treasurer, Karen Michelle, Secretary, Stanita Scott, Financial Secretary, Sharon Dowell

**Members Present:** 18 (Attendance Attached to file).

**Guest Speaker**

In honor of Heart Health month, the guest speakers/Nurse Practioners from Doctor’s Community Hospital of Lanham, MD were introduced. There was a presentation on healthy heart, and heart disease among women in America. The members in attendance were also able to participate and received a vascular screening exam/test, and received their results. The exam was to show which women could be at risk for heart disease, and/or stroke. Most of the meeting for the evening was spent with the examinations, and the presentation. Literature and information was available via flyers, and handouts on where members could reach out, if further information was needed.

During the Presentation a number of key elements and/or causes and symptoms of heart disease are discussed. In addition a number of key ingredients to maintain a healthy heart and the prevention of strokes and heart disease are discussed. There was a questions and answers session after the presentation. (Literature and handouts attached to file).

**Minutes**

Secretary Karen Michelle took minutes during the meeting. The January minutes were submitted via email; and a few hardcopies were available if needed, for review. The minutes were received and approved.

**Officer Reports**

*President’s Statement*

Zontian President emphasized that we needed to and discusses last minute details of the upcoming fundraiser/Murder Mystery/Valentines event that were to take place in two days, Saturday, February 11, 2017.

*Treasurer’s Report*

Cleopatra White, Treasure presented the Treasurer’s report, and emphasized that the detailed treasury report had been submitted via email to the membership for expenditures to date ending January 31, 2017. She reported that the end balance as of 01/31/2017, after all expenses, the ending balance was $4,505.89. On a separate note Cleopatra also mentions that after the fundraising event, it would time to focus on the cost of the membership dues and renewal. (Detail Treasury Report Attached to file).

*Financial Secretary Report*

Financial secretary, Stanita Scott presented the Secretary Report. To date the count for the report of payments received from the last club meeting in January 2017 is **$425.00.**

Coverage for payment of dinner during January 2017 club meeting:

1. 5\*\* Credit Card payments – totaling $135.00

2. 5 check payments “ “ $135.00

3. 5 + $20 Cash payments “ “ $155.00

**Total Rec’d thru Jan. 31, 2017 $425.00** (Secretary Report Attached to File).

**Committee Reports**

*Membership*

Erma Barron, 1st VP and Membership Chair start off with reminder and recaps for the submission of the surveys. She references the importance of getting those responses returned to her ASAP. Erma also introduces a new segment into the monthly meetings. The goals are to get everyone acquainted and reacquainted with the mission and purpose of Zonta; and our (Zontians’) reasons for beginning members of Zonta. The segment introduced by Erma would be called “Zonta Moments”. Erma expressed that initially she wanted to the first segment of Zonta Moments to focus on the mission. But in light of the upcoming fundraiser, she felt it appropriate to talk about the scholarships and the role that ZI, and we as a club play in the area of scholarships, and the various scholarships that we as Zontians are able to participate; because of the funds to be raised during the fundraising. She emphasized that the missions is to elevate the status of women, through advocacy and service, and to do so begins at an early age, which is where the scholarships come into play. Erma mentions the Zonta.org website as the primary resource for information about education, service, etc. to view the types of scholarships. As explained, scholarships can begin at the club level. The idea is to showcase women in the areas of math, and science; and available thru fellowship. Erma goes into details about the scholarship process. Scholarships are also available in the area of Public Affairs. But the scholarships can also be presented at the district level. The key factor is to get the word out that scholarships are available. As a club we can provide scholarships at any time, as often as we want. Erma suggests that between now, and especially during the upcoming year we (Zonta Mid-Maryland) need to establish a scholarship program within the club. But again Erma emphasized that we must first get the word out; and that hopefully after our first fundraising event, we would have enough funds that would allow us to give back.

*Fundraising Report*

Fundraising Chair, Stanita Scott announces that the first fundraiser, scheduled for Saturday, February 11, 2017 is officially sold out! Stanita explains the last minute details, including the fact that tables are going to be assigned, so that everyone will have the opportunity to together with the folks they’ve respectfully invited. There is further discussion about who wants to volunteer to serve as hostess, set up, beyond what the venue is responsible for, registration tables, etc. (Fundraising Report Attached to File as Noted with Financial Secretary Report).

*Programs*

Programs Committee Chair, Virginia Moore, interjected and expounds on the need for volunteers for the registration table, possible hostess, “greeters, etc. for the fundraising event.

*Advocacy Report –*

No new report from the advocacy chair, Felicia Sadler.

*Administration –*

No Administration Report.

**New Business/Announcements**

For new business Linda wanted to point out that the March Meeting would be held at the Blue Dolphin Restaurant. This will be an opportunity for individuals to select and pay for meals, separate, if they should chose to purchase a meal, during the meeting.

Other business is that the Maryland Network against Domestic Violence was to take place on February 13th, 2017 at 7pm. The location is the US Circle Joint Perry Room in Annapolis, MD. Details of the event were to be followed via email.

**Adjournment**

Motion to adjourn meeting by Felicia Sadler. Sharon Dowell 2nd the Motion @ 9:04pm.

**Submitted by:**

Karen Michelle Fenner

Secretary, Zonta Mid-Maryland