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**TRACY WHALEN HAIR AND MAKE UP ARTIST BOOKING FORM**

**Trial Date:**

**Ocassion Date:**

**Client's Information**

**Name:**

**Contact Number:**

**Email Address:**

**Address:**

**TRIAL**

**Address Hair / Make-Up application will take place:** Please fill in (If different from above)

Appointment time Duration up to 3hrs

**Service Cost**

**Adults** x £ **Booking fee** due immediately £

**Others** x **Sub total** for services£

**Other additional costs:** £

**Lash application**: £8-10 £

**Travel/parking/tolls etc**. £

45p/m over 10m

**TOTAL BALANCE DUE £**

**THE DAY**

**Address Hair / Make-Up application will take place:** Please fill in

**Bride**  x hair & m/up £ **Booking fee** due following trial £

**Others x** hair & m/up£ **Sub total** for services£

**Other additional costs:** £ **Arrival Time**

**Lash application**: £8-10 £ Service 1

**Travel/parking/tolls etc**. £ Service 2

45p/m over 10m Service 3

Service 4

**TOTAL BALANCE DUE** £ Service 5

Fee paid £ **to be ready**:

**Balance on the day** £

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All balances to be paid cash on the day or cleared bank transfer prior to the day to

Bank Virgin Name: Tracy Whalen Sort code: 086064 Acc. No: 92598502

**TRACY WHALEN HAIR AND MAKE UP ARTIST**

You/I, ............................................ **('The Client'),** hereby book Tracy Whalen **('The Artist')** for wedding hair and / or make-up services on the above wedding day date.

A Non refundable booking fee of: £10/service/client is needed to confirm my services on the above date for yourself.

Full Terms and conditions available at [www.tracywhalenmakeupandhairartist.co.uk](http://www.tracywhalenmakeupandhairartist.co.uk), please read.

I (the client) agree to the prices above and to pay the non refundable booking fee immediately to secure the wedding date booking. The balance will be due on the Wedding Date, in the form of CASH prior to commencement of service, BANK TRANSFER to account no.92598502 sort code 086064 14 days prior to wedding date or cheque payable to Tracy Whalen 21 days prior to the event date.

You the client agree that the booking fee is **non-refundable.**

If you the client cancel the booking within 21 days prior to the wedding date you agree that the balance will become due, payable within 7 days of cancellation.

An un-sociable hours fee £35-50, will be added on Sundays, Bank holidays and if travel commences before 615am or ends after 10pm.

In the event that you the client needs to amend any of the above booking details, You agree to communicate these changes to the Artist by phone or e-mail. You understand that no amendments will be considered until written confirmation has been received (e-mail is acceptable), you must receive confirmation from myself that the artist/service provider have received this.

The Artist hereby commits to making all reasonable endeavours to accommodate any such changes to booking details however, as a direct consequence of such changes, should The Artist find at their sole discretion, that they are unable to provide their services, you agree that this will constitute a cancellation on their part or additional fees maybe incurred.

If there are any changes to the numbers in the booking, I agree to inform The Artist as soon as possible. If the numbers in the party decrease within 28 days prior to the wedding date, I understand that I will still be charged for the original numbers. If time allows, additional clients can be added on if notified before the wedding date for additional fees.

Additional services on the wedding date are to be paid in the form of cash prior to commencement of these additional services.

The Artist cannot guarantee or be held accountable for any allergic reactions, or any complications from the make-up or the application if a prior trial was not taken.

All persons receiving make-up application / hair styling are urged to book a trial prior to the event to determine colour choices and suitability. In the event that this is not possible, the Client automatically agrees to the colour choices, make up and styles selected by the Artist, following a brief consultation, on the day of the event.

I, The Artist, agree to perform make-up artistry and / or hair services for The Client on the above wedding date.

In the unlikely event of any cancellation on my part, I agree to make every effort to find a suitable replacement artist at my earliest opportunity. This artist would be passed your booking details along with all details from your trial appointment. You would then take up an agreement with that artist/service provider.

In extreme circumstances where I am unable to honour the booking (e.g. due to accident, severe illness, inclement weather or caused by events reasonably deemed beyond control of The Artist), responsibility and liability is limited to the return of deposit, plus all other monies paid to date,

via cheque within 21 days.

You authorise the use of photos of you and your party on social media, this website and business related promotions unless you tell me in writing.

This agreement contains the entire understanding between Tracy Whalen and.....................................................................It supersedes all prior and simultaneous agreements between the parties. The only way to add or change this agreement is to do so in writing/e-mail, signed and agreed by both parties. If the parties want to waive one provision of this agreement that does not mean that any other provision is also waived.

**A signed contract is required to secure any booking.**

I have read and understood the terms above. I hereby agree to the terms of this agreement.

Signed: (Client) Date: Signed: (Artist) Date: