



TOILETING AND NAPPY CHANGING POLICY

Bolnore Village Pre-School accepts children who have not been potty trained and will assist the children and families through the potty training process when they are ready.

During the induction process, consent is requested from parents to allow staff to change/clean their child.

Only staff with all relevant DBS / reference check will be alone in the toileting area.

STAFF RESPONSIBILITIES

- To always consider health and safety of the child, the other children and the staff
- To promote the confidence and self-esteem of the child
- To respect techniques used by the child's family to help provide consistency
- Staff should wear protective gloves and aprons when dealing with nappies or toileting accidents
- To respect the privacy of every child
- Ensure the changing mat / potty / seat is cleaned using antibacterial wipes after every use.
- Always maintain good levels of supervision in the toileting area. Offer help and support where necessary and encourage independence and good hygiene practice as much as possible.
- For the protection of both the child and the staff member the toilet door is to remain open.

Each child who is still in nappies should bring their own nappies, wet wipes and nappy sacks in a bag that is clearly marked with the child's name on it to avoid any confusion.

We appreciate that in some instances nappies and wipes may be forgotten and only in those circumstances will the Pre-School use their own supply.

All nappies that are changed at Pre-School will be sent home with the child/parent to be disposed of.

There are instances when a child suffers an accident before or during a visit to the toilet and a change of clothing may well be needed. In this instance a wet wipe may be used to refresh the child before dry and suitable clothing can be put back on them. Wet wipes will only be used on the nappy and leg area of a child.