Privacy Policy

Your privacy

**Our commitment to your privacy**

We respect your right to privacy and your right to view and update the personal information we hold about you. We are committed to protecting your privacy when you visit our site or contact us in any way.

We will only deal with your personal information in accordance with the Privacy Act 2020 and this privacy policy.

Your personal information

**Collecting your personal information**

If you access any of our services we will collect some or all of the following personal information:

* Your name and contact details.
* Service you enquire about

Collectively, this is known as your “personal information".

**Note**: We do not provide credit card as a payment option therefore we do not store your credit card details.

**Using your personal information**

We use your personal information to:

* Provide you with the products and services you sign up for.
* Tell you about our new products, services and promotions: for example, if you are opted-in to email marketing communications we may email you to let you know about new content you may be interested in.
* Customise our marketing and advertising.

**Changing your personal information**

You have the right to view and change any personal information we hold about you at any time.

**Comments and community contributions**

When you submit a comment or review, your first name and last name initial e.g. Mary B, **or** your display name (if you have set one), is displayed with your comment. You can change this at any time by emailing us at roofsmartnz@gmail.com

We do not publicly display any other personal information in our community areas. We strongly advise that you do not post your email address, home address, phone number or other personal information as part of your community contributions.

Sometimes, we might want to use the messages you email us on our website or other marketing material. If so, we will endeavour to get your permission before copying or quoting your message.

**Disclosing your personal information**

We will not sell or rent your personal information to any third party.

Contacting you

We may contact you to:

* Clarify details about your enquiry or quote request
* Respond to any enquiries you make.
* Ask you to participate in surveys.

**Email communications**

You might periodically receive marketing emails from us directly. You can choose to remove yourself from these communications by following the "unsubscribe" prompt at the bottom of each email.

Links to other websites

Our websites provide links to other websites when we consider you may be interested in the contents of those sites. We do not endorse any third party sites or their content and we have no control over the conduct of the companies or organisations operating those sites.

Before you disclose any personal information to another site, we advise you to check its terms and conditions, including its privacy and security policies.

More information

**Complaints**

Roof Smart is committed to dealing quickly and appropriately with any privacy complaints.