

PRINCESS C.

Female, Filipina

VACCINATED

WORK EXPERIENCE

Nanny /
Housekeeper
2020 up to
present

Laoag City, Philippines

Duties/Responsibilities:

- Possess and maintain basic first aid skills and stay up to date on the proper administration of childcare CPR for a child in a life-threatening situation.
- Responsible in planning meals, preparing food, and feeding the child on time.
- Responsible in bathing and dressing of the child.
- Changing diapers and potty training (if age is appropriate).
- Carrying out and arranging playdates and outings for recreational activities.
- • Attends Reading and tutorial to the child.
- • Help with homework and assist in educational activities and crafts.
- • Implement a safe, comfortable, and stimulating environment for the child.
- • Managed to drive a car to run errands independently.

Assistant Preschool Teacher

From 2014 to 2015

Palm Crest International School

Sulaymaniyah, Riyadh, K.S.A.

Duties/Responsibilities:

- Assist in implementing the required daycare activities among the toddlers and the preschool children for achieving the core curriculum in a comfortable and secure environment.

NANNY / HOUSEKEEPER



- Assist in uplifting the social and mental comfort as well as the intellectual welfare of the children during the daycare program.
- Assist in preparing assignments, reviewer, and corrected all homework with an emphasis on providing feedback to each student.
- Assist the children in their academics, as well as their recreational activities.
- Tutor the children after school that was having difficulties in making their grades.

Daycare Center Nanny

From 2012 to 2014

Sulaymaniyah, Riyadh, K.S.A.

Duties/Responsibilities:

- Responsible in planning meals, preparing food, and feeding the children on time.
- Responsible in bathing and dressing of children.
- Changing diapers and potty training (if age is appropriate).
- Carrying out and arranging playdates and outings for their recreational activities.
- Attends Reading and tutorial to the children if needed.
- Help with homework for children that are having learning difficulties.
- Assist in Educational activities and crafts.
- Implement a safe, comfortable, and stimulating environment for children.

Elementary Teacher

From 2007 to 2009

The Steppingstone Progressivist School

Fairview Campus, East Fairview Subdivision, Quezon City.

Duties/Responsibilities:

- Provide monthly written report to the school board and the PTA on the progress of the class at the end of each calendar month.
- Serve as Math teacher in primary level for a year contract.
- Prepare assignments, reviewer, and corrected all homework with an emphasis on providing feedback to each student.
- Revise lessons which helped children's mathematical and reading ability.
- Tutor the children after school that are having difficulties in making their grades.

For an introduction:

The Catalyst Group Limited
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Hamilton HM CX

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EDUCATION

Caregiver
Diploma
Caregiving
Training Course
Primcare Training
& Development
Center
2020

Bachelor of
Elementary
Education
Divine Ward
College
Laoag City, Phils

Earned Credits
Master of Arts in
Education, Major
in Special Ed
2007 – 2008

Fully Licensed
Teacher
August 2003
Phils

Preschool and Coordinating Teacher

From 2004 to 2007

The Steppingstone Progressivist School
Caloocan City, Philippines

Duties/Responsibilities:

- Implement the required daycare activities among the toddlers and the preschool children for achieving the core curriculum in a comfortable and secure environment.
- Offer a sound syllabus for uplifting the social and mental comfort as well as the intellectual welfare of the children during the daycare program.
- Assist the children in their academics, as well as their recreational activities.
- Supervise other teaching staffs, recording the progress report and behavioral reports of children.
- Planning and carrying out the daily activities and overall preschool kindergarten program.
- Individualize the children progress and make them eligible for upper grade.
- Assist the principal in the quarterly assessment and evaluation of the child.
- Coordinate between the supporting staffs and teachers and conduct weekly discussions for further improvisation and present evaluation.

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OTHER TRAINING

Basic First Aid for
Children
Laoag City
August 2020

Upgrading Teachers
Competencies Through
Various Techniques and
Instructional Materials
May 2005

Updating Teachers
Competencies Through
Relevant Instructional
Materials
February 2006

Fun Activities to Make
Children Lean and Love
Reading
September 2006

Creating Teaching in
Classroom Management
& Values
Arts & Crafts, Music &
Movement
April 2007

Comprehensive Training
for Teachers of Early
Childhood Education
March 2008