**Berwick Wheelers Data Protection and Privacy Document (29 July 2018)**

The club may hold personal data about you and this is obtained from information that is provided when:

1. You fill in a form to join the club
2. You enter an event run by the club
3. You support the club or an event run by the club
4. Your results appear in publications or online
5. You provide additional data that would benefit you (eg. a medical condition that might affect a first-aid attempt, or next-of-kin details).

This data is used to:

1. run the club,
2. provide appropriate information on the website and social media
3. inform members and supporters of club activities

We do not give your data to any other organisation except where:

1. a legal or regulatory authority dictates that we must hand over the data,
2. the club is involved in a legal action where the data is essential to the case.

Your personal data is password-protected and held on a secure drive with a backup. You have the right to see the personal data we hold about you and if you think that any data held about you is incorrect, or you would rather we did not hold that information about you, please make contact. Club members have been notified about this option.