



NOTICE OF PUBLIC MEETING  
Yucca Fire Department  
\*Minutes\*  
12349 Frontage Road  
Yucca, AZ 86438  
REGULAR SESSION  
December 15th, 2020

**1. Call to Order- 4:00 PM**

**2. Roll Call of Members-**

a) Kayla Carr Clerk, Richard Knowles Chairman, Dave Cunningham (Fire Chief) and Mindy Kindleberger (Admin)

**3. Pledge of Allegiance-**

a) Led by Kayla Carr

**4. Approval of Minutes:**

a) Kayla Carr made a motion to accept the minutes as written; Richard Knowles 2<sup>nd</sup>; Carr-Yea; Knowles-Yea; Motion carried.

- **November 17<sup>th</sup> 2020 Regular Session Meeting Minutes**

**5. REPORTS AND CORRESPONDENCE.**

**A. November 2020 Operational Report. (Chief Cunningham); B. Fire Chief's Report.** The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)

- Ordered the headlight last month for 1318 and it is now in and fixed.
- Moved the ladder truck into Station 2.
- Meeting with Mohave Engineering in regards to the Truck stop being put in Yucca. The project is full steam ahead and they need a Fire Marshal to do a lot of the inspections and Golden Valley has a Marshal and we do not want any hold ups on that project. The Mohave Engineering will be sending out the plans to the Fire Marshal for review. Will keep the public apprised about the development.
- Still working on getting a fuel tank for the department from Rebel Oil, they do not have any currently in stock, so we are waiting until they get some back in stock.
- Still working on getting a posting board for the station.
- Working on getting a Surplus list, waiting on getting the embezzlement items under. We want to sell items from the embezzlement first before any Fire Department items.



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**6. VOTE TO GO INTO EXECUTIVE SESSION.**

A. The Board of Directors may vote to go into Executive Session on Legal Advice matters pursuant to A.R.S. §38-431.03(A)(3) and A.R.S §38-431.03(A)(4) for discussion of the Intergovernmental Agreement between Yucca Fire District and Golden Valley Fire Department.

A. No Vote; No Executive Session.

**7. BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

**A. Discussion and possible action regarding:** Approval of November 2020 Financial Reports. (Mindy)

1. Cash on hand; Warrant Account- Operations is \$110,198.56; Warrant Account- Retirement and Pension is \$10,000.36; NBA- Payroll Account is \$1,017.81; NBA –Operations Account is \$0.02; Petty Cash is \$114.00; Total is \$121,330.75. The NBA Operations Account was supposed to be closed by now they have all the documents to close it and Mindy will follow up on that. Also on the NBA Account there was a \$15.00 fee that Mindy was able to get waived for one year. The income for the month of November is \$29,455.48; Expenses are \$18,688.54 which leaves a positive of \$10,786.94. Most of the taxes came in for the year so the \$110,198.56 is pretty much what the District has for this budgeted year.

2. Kayla Carr made a motion to approve the financials as they were presented; Richard Knowles 2nd the motion; Carr-Yea; Knowles-Yea; Motion carried.

**B. Discussion and possible action regarding:** Intergovernmental Agreement between Yucca Fire District and Golden Valley Fire Department; Possible approval of the resolution.

1. Kayla Carr stated that she has already worked out her concerns about the contract prior to the meeting; Richard Knowles stated he also addressed his concerns prior to the meeting.
2. Richard Knowles made a motion to approve the Intergovernmental Agreement with an effective date of January 1st 2021 and the Resolution as it is written; Kayla Carr 2nd the motion; Carr-Yea; Knowles-Yea; Motion carried.

**C. Discussion and possible action regarding:** Possible resignation of the two year term Board Member slot; possible acceptance of the elected four year term Board Member slot.

1. Kayla Carr stated that she will now resign her two year term seat that she was appointed to officially accept her elected four year term seat on the board. Kayla Carr presented the Certificate of Election, her resignation letter with her acceptance letter also her signed oath and training certificate.



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**D. Discussion and possible action regarding:** Board Member slot vacancy.

1. Kayla Carr stated that Mindy provided us with a Board member Application and Kayla Carr stated that she will post the application on the Yucca fire website.
2. Kayla Carr stated that the board should accept applications until January 12th 2021 and the current board members can interview the applicants individually after the applications are in. Richard Knowles agreed with the time frame and stated we would put it on the agenda for the January 19th 2021 meeting.
3. Kayla Carr made a motion to accept applications for the vacant board slot until January 12th 2021 and the board members will individually interview the applicants and to put this on the January 19th 2021 agenda; Richard Knowles 2nd the motion; Carr-Yea; Knowles-Yea; Motion carried.

**E. Discussion and possible action regarding:** Approval of purposed Yucca Fire District wage scale.

1. Chief Cunningham said that when he first came out here he did not know what people were getting paid and that it looked like the same people with the same rank were getting paid differently. He would like to implement a pay scale and did not realize that there was a document signed by board members setting a pay scale and what they discussed was not in line with what needed to take place. To make this legitimate it has to go to the board. All but one of the guys are part time. We have Firefighters that are EMT with no Firefighter and Firefighters that do not have EMT and we are hoping to clean that up in the near future. For Firefighter with no EMT would suggest \$12.25 an hour and Firefighters with EMT would suggest \$12.50 an hour. Firefighter Paramedic would suggest \$13.50 an hour. We do not know how much longer we will have Firefighter or EMT only in the future they will need to have both certifications because that is a liability issue. The District will take as many volunteers that are willing.
2. Richard Knowles made a motion to accept the new pay scale for the Yucca Fire District effective 10/30/2020; Kayla Carr 2nd the motion; Carr-Yea; Knowles-Yea; Motion carried.

**F. Discussion and possible action regarding:** Memorandum of Agreement between the GEO Corrections and Yucca Fire District.

1. Richard Knowles addressed the situation with the District and the contract is that the district can't properly fulfill the requirements. To save from possible future litigation we need to cancel the contract. We had the Attorney write up a letter to send to the prison. Kayla Carr asked Chief Cunningham's input on the situation. Chief Cunningham stated the station cannot keep up on the contract due to being staffed 10 days a month and due to the equipment and lack of expertise. Chief Cunningham stated that he is staying neutral in the prison contract and will not speak on the behalf of Golden Valley or Yucca Fire. Richard Knowles stated that to maintain staff for this contract would cost about \$525,000.00 a year not to include the fuel cost.



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2. Kayla Carr made a motion to go forward with the MOA with the GEO Corrections and Yucca Fire cancellation and have the Chairman go forward and send it out; Richard Knowles 2nd the motion; Carr-Yea; Knowles-Yea; Motion carried. Richard Knowles asked Mindy once it was signed to please send it out to the Prison.

**8. CALL TO THE PUBLIC.** Consideration and discussion of comments and complaints from the public. Those wishing to address the Yucca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.

1. No one spoke.

**9. ADJOURNMENT: Richard Knowles made a motion to adjourn the meeting at 4:28 PM; Kayla Carr 2nd the motion; Carr-Yea; Knowles-Yea; Motion carried.**

I, \_\_\_\_\_ of the Yucca Fire District, do hereby swear that I posted the foregoing Minutes at the water tower located in Yucca on Frontage Road, District's Fire Station #1 on Frontage Road, and YFD Station #2 16458 S. Johnson Ln, on this Date and Time: \_\_\_\_\_, 2020 @ \_\_\_\_\_ A.M/P.M

*Pursuant to the Americans with Disabilities Act (ADA) the Board endeavors to ensure the accessibility of its meetings to all persons with disabilities. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the Fire Department at (928)766-2300 at least 48 hours prior to the meeting so that an accommodation can be arranged.*