



**2022 Application For:**  
**Commercial, Games, and  
 Flea Market Vendors ONLY**  
 October 6-9, 2022  
**Theme: "Little Orphant Annie"**

**FOR OFFICE USE ONLY:**

2022 Booth # \_\_\_\_\_

Date: \_\_\_\_\_

Amt. Paid: \_\_\_\_\_

Check # \_\_\_\_\_

Stripe \_\_\_\_\_

Business Name (Please Print) \_\_\_\_\_

Contact Person \_\_\_\_\_ Contact Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

**NOT ALLOWED: NO DRUGS, DRUG PARAPHERNALIA, PORNOGRAPHIC MATERIAL, COUNTERFEIT MERCHANDISE, KNIVES, SNAP POPS, SILLY STRING, DISAPPEARING INK, FIREWORKS, POTATO OR MARSHMALLOW GUNS, OR ANY RAFFLES WITHOUT PRIOR APPROVAL.**

NO DISPERSING OF NON-PRESCRIPTION MEDICINES OR PROMOTION OF MEDICAL DEVICES.

**\*ANY PRODUCT SOLD THAT IS TO BE INGESTED OR APPLIED TO THE SKIN, INCLUDING HANDMADE SOAPS AND LOTIONS, REQUIRES \$1,000,000.00 LIABILITY INSURANCE. PLEASE CHECK THE 'OTHER' BOX BELOW.**

**CHECK APPLICATION TYPE:** \_\_\_\_\_ COMMERCIAL \_\_\_\_\_ GREENFIELD STATE STREET BUSINESS  
 \_\_\_\_\_ GAMES \_\_\_\_\_ FLEA MARKET \_\_\_\_\_ OTHER

THE MAJOR ITEMS THAT CLASSIFY YOUR BOOTH, AND THAT WILL BE SOLD OR GIVEN AWAY, MUST BE LISTED BELOW. **UNLISTED ITEMS MAY NOT BE SOLD.** All vendors must submit at least two (2) photos of items they plan to sell or give away. The Riley Festival Association reserves the right **TO INSPECT OR DENY THE SALE OR DISPLAY OF ANY ITEMS DEEMED INAPPROPRIATE.**

Set-Up: Thursday, October 6 All exhibitors are expected to be open the hours of the festival. If your booth cannot be set-up on Thursday, the Riley Festival Office MUST be notified 72 hours before festival opening.

Festival Hours: October 6<sup>th</sup>, 5pm-9pm / October 7<sup>th</sup> & 8<sup>th</sup>, 9am-9pm / October 9<sup>th</sup>, 11am-5pm

- No trailers allowed.
- All tents must be made of flame retardant material, properly weighted down and secured.
- A 2A or ABC fire extinguisher must be in each booth at all times.
- Electricity and street lighting are provided.
- Indiana Sales Tax is the responsibility of the vendor. State Inspectors do check this.
- Booth insurance is the responsibility of the vendor.
- Vendor agrees to keep all merchandise and solicitations within their booth space.
- Vendors WILL NOT be moved to another space on set-up days.

\*\* The next page must also be filled out and signed to complete your application. \*\*

*Please indicate by number your first choice on location (1), second choice (2), or no preference. (NP)*

Commercial: \_\_\_\_\_ South State Street \_\_\_\_\_ North State Street \_\_\_\_\_ North Street Commercial

Greenfield State Street Business: \_\_\_\_\_ South State Street \_\_\_\_\_ North State Street

Games: \* All games are located in the Riley Festival Fun Zone

**Booth Fees:** County Residents – 10x10 space **\$265** (Includes electricity)

Non-county Residents – 10x10 space **\$300** (Includes electricity)

Please reserve \_\_\_\_\_ spaces for me @ \$\_\_\_\_\_ each. Enclosed is a check or money order in the amount of \$\_\_\_\_\_.

*Make check or money order payable to: Riley Festival*

*Ph #317-462-2141      www.jwrileyfestival.com*

*Return application and booth fee to: 20 W. South Street*

*Email: info@rileyfestival.com*

*Greenfield, IN 46140*

**No refunds will be made after August 1, 2022.**

No animals, except service animals, will be allowed in the festival. This applies to vendors as well.

**If a vehicle is brought into the festival area during festival hours or before 9pm (regardless of whether the festival has been closed because of weather), that vendor will NOT be invited back the next year.**

The Lessor, The Riley Festival Association, Inc., DBA Riley Festival, shall not be responsible for any injury or loss of items that arise or come to the lessee, their employees, personnel or their goods from any cause whatsoever while said premises are being occupied under this agreement.

The Riley Festival Association is not responsible for fees associated with insufficient funds charges or any fees associated with Stripe rejected items or disputes.

Confirmation emails will be sent to vendors starting mid August. Please print and keep these for your records.

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By signing, it indicates that I have read, understand, and will comply with all provisions and policies of this application. I agree that any violation may result in my dismissal with NO REFUNDS.

Lessee Signature \_\_\_\_\_ Date \_\_\_\_\_

**This application form is not transferrable.**

**\*\* Please read the additional electrical service requirements on the next page. \*\***

**ELECTRICAL SERVICE REQUIREMENTS:  
EFFECTIVE FOR THE 2022 RILEY FESTIVAL**

**Crafts and Other Booths:**

Vendors Requiring 120V Plug-In Hook Up:

- 120V electric service supplied by the city. (One plug-in per booth)
- 50 ft 3-prong extension cord in safe condition (no repairs or damage) will be needed.
- Surge protector inside your booth. (optional)
- Maximum load is 15 amps per booth.
- No electric heaters are allowed.
- Greenfield Power & Light has the right to refuse to hook up any unsafe electric services.