

**Minutes of the 12th Annual General Meeting
of the Neuropsychological Rehabilitation Special Interest Group (NR-SIG)
of the World Federation for NeuroRehabilitation
held at the 16th annual NR-SIG conference, Granada, 28 June, 2019 at 5:20 pm**

Present:

Members: Barbara Wilson (Chair), Michael Perdices (Secretary, minutes), Caroline van Heugten (Treasurer), Anna Adlam (Exec Comm), Satu Baylan (Exec Comm), Jon Evans (Exec Comm), Jennie Ponsford (Exec Comm), Andrew Bateman, Nicholas Behn, Jacinta Douglas, Alison Fedeli, Jessica Fish, Fergus Gracey, Janet Leatham, Fabricia Loschiavo-Alvares, Rudolf Ponds, Penny Trainer, Sharon Savage, Leigh Schrieffer-Elson, Robyn Tate, Jill Winegardner

Non-members: Juan Carlos Arrango, Pamela Brown, Margaret Eagers, Suncica Lah, Skye McDonald, Sulakshana Rau, Alexander Rose, Matilda de la Tore

Apologies: Tamara Ownsworth

1. Acceptance of Minutes of the 15th AGM (July 2018; Prague, Czech Republic)
Barbara Wilson: proposed
Jon Evans: seconded
2. Financial Report (*Caroline van Heugten*):
Current bank balance £17,000. Prague conference did not make a profit. Counting also seed money for 2019 Granada conference and expenses incurred in the Bursary Scheme, there was a total loss of £9,000. Current balance £8,067.
 - DISCUSSION: Primary reason why we lost money in Prague was insufficient sponsorship and low registration price for students (*Margaret Eagers*)
XXXXXX (*Jacinta Douglas*)
3. Membership (*Michael Perdices* and *Margaret Eagers*):
Membership in the NR-SIG for 2019 has increased by 8% compared with last year, from 137 to 148. Although members hail from 29 countries. As usual, majority are from the UK (38%) and Australia (21%).
 - DISCUSSION: Some difficulty keeping track of who is a current NR-SIG member. NR-SIG membership contingent on WFNR membership. Problem is that WFNR does not send membership renewal notices, so we do not know if NR-SIG member are paid-up WFNR members. *Jenny Ponsford* suggested that we need to email our members and confirm that they are also WFNR members.
 - ACTION: *Barbara Wilson* will e-mail *Tracey Mole*, inform her of this issue and discuss what can be done about it.
4. Report Bursary Scheme: (*Satu Baylan*)
Our healthy financial situation allowed the NR-SIG to set up two new Bursary Schemes. Bursaries in each Scheme valued at \$ 900 (AUD) and includes free conference registration. Applications adjudicated by two members of the Executive Committee.

Scheme 1: Student Assistant Scheme (three bursaries offered). Assist with the staffing of the Registration Desk, preparation of conference satchels and audio-visual services. Four application received; three bursaries awarded.

Scheme 2: Travel Scheme (three bursaries offered). Open to either: (1) Clinicians, researchers, academics or Masters/PhD students who are permanent residents of low or lower-middle and upper-middle income countries as defined by the World Bank; or (2) Masters/PhD students or early

career clinicians/researchers in other countries. Eight applications received; three bursaries awarded as follows:

- PhD student from Australia presenting a poster and platform presentation
- MSc student from Netherlands presenting a datablitz
- Clinician from Peru presenting a poster

The feedback from recipients of the Travel Bursaries has highlighted how beneficial and positive experience the Bursary provided. It is envisaged that the two Bursary Schemes will run for another two years after which they will be reviewed.

5. NeuroBITE data-base:

Skye McDonald had suggested last year that it would be a good idea if PsycBITE was “owned” by our group (note name change). There is now funding for two years to run and maintain the database. During general discussion, it was suggested that the NR-SIG should have its own website where the NeuroBITE database could be accessed. We should consider developing additional interactive pages in the data-base containing information for consumers (ABI), clinicians and student projects. Other data bases also contain these features (*Anna Adlam* has seen similar websites). *Skye McDonald* thought that doing this would increase the ‘visibility’ and usefulness of the database.

ACTION: Form working party to look into this.

6. Future conferences:

2020 – Vienna or Salzburg? The location of the 2020 conference was still undecided. Things we need to consider:

- *Jill Winegardner*: need to determine the pros and cons of each choice before we vote.
- *Margaret Eagers*: has contact in Vienna and will check costs of Vienna vs Salzburg.
- *Satu Baylan*: add four questions in post-conference survey asking if people also intend going to INS meeting in Vienna.
- *Jennie Ponsford*: there would be allied health people who would likely go to Vienna but not Salzburg.
- *Nick Behn*: WHO has conference scheduled for May in Vienna, hence he suggests Salzburg.
- *Michael Perdices*: would write to Austrian Neuropsychological Association, explore the possibility of having them as local organising committee. *Margaret Eagers* raised possibility that they might then wish to share profits.

2021 – INS meeting in Melbourne, Australia. Consider having NR-SIG meeting afterwards, in the Yarra Valley

8. Other business:

Caroline van Heughten expressed the opinion that this had been a great meeting. This met with unanimous agreement.

9. Next meeting: The next AGM will be held at the 11th WCNR in 2020. As in other years when the WCNR meeting is held in the same year as the NR-SIG, a report of the AGM will be delivered to the NR-SIG conference in Austria in July 2020.

The meeting closed at 6:57 pm.