



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Cordillera Administrative Region
 Schools Division Office - Ifugao
 Lagawe, 3600



DIVISION MEMORANDUM

No. 184 s. 2017

TO : Public Schools District Supervisors, Elementary and Secondary School Heads

FROM :  **FELIPE L. BALLITOC**
 OIC – Schools Division Superintendent 

SUBJECT : **Confirmation of Attendance to the Teacher Induction Program (TIP)**

DATE : July 12, 2017

1. The Annual conduct of the Teacher Induction Program (TIP), a training for newly hired teachers is scheduled on July 27 – 29, 2017. In relation to this, all school heads are required to confirm the attendance of newly hired teachers in their respective schools on or before July 18, 2017.
2. Attached is the list of target participants for reference.
3. Newly hired teachers who have not undergone the TPI but are not in the list could be included in the confirmation.
4. The following format should be followed:

Name	School	District	Grade level Teaching/Assignment	To attend?		If no, why?
				yes	no	

Participants whose attendance are confirmed could join the training.

5. For information, dissemination and compliance.



ltl/07/12/2017

