

**RUSHDEN PERMANENT ALLOTMENT AND SMALL HOLDING SOCIETY LIMITED**

Registered under the Co-operative and Community Benefit Societies Act 2014.

Register no. 3126R

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**Field Minutes of the Management Committee Meeting Held on Wednesday 3<sup>rd</sup> July 2019 (June Meeting) at Grafton Road Rushden**

The Chairman opened the meeting at 7:00pm

**Present:**

Russell Jarvis	RJ	Dave Flook	DF
Anita Jarvis	AJ	Peter Swindley	PS
Dave Craker	DC	Mark Cox	MC
Keith Jackson	KJ	Anita Medlock	AM
Pam Clark	PC		

**Apologies:**

John Bowerman

The minutes for 13<sup>th</sup> May 2019 discussed and agreed.

Proposed KJ  
2<sup>nd</sup> DC  
All Agreed

Action points Meeting 13 <sup>th</sup> May 2019		
Subject	Action required	Action taken
Alexandra Road issues	Object to planning permission application by Nene Valley Gospel Hall Trust'	Complete
Alexandra Road issues	Write to Nene Valley Gospel Hall Trust' requesting them to remove the gate blocking the road.	Complete. See below.
Reply received stated that NVGH Trust had nothing to do with the planning application. RJ advised them to contact the planning department to inform them of this. RJ wrote to the planning department as well.		
Secretary's report and correspondence	Write to an applicant regarding unavailability of plot	Complete. Since she has written to the accountant to complain and it appears, her partner has applied in his name. Allocation of a plot to be decided when such a plot is available.
Any Other business	Email WR members to forewarn that help will be required in September to erect the barbed wire on the fences	Carried forward <b>Action RJ</b>

## **Secretary's Report and Correspondence**

1. Email – A member – Complaint about suspected sabotage to fruit cages, fruit and vandalism. The committee discussed and RJ showed photos that indicated the plot is not cultivated and the cages are flimsy so the recent winds that had caused damage to other plots was probably the cause of the damage. It appears the fruit bushes and rhubarb have not been watered sufficiently. PS stated that to his knowledge they do not attend the plots very often and then only to cut the grass and the cages have deteriorated over time. It was agreed to write to the member to explain this, ask them to provide proof of their allegations. The letter is to include advice to attend the plot more regularly and have similar warnings as a first letter.

**Action DS**

2. Email – Three Members – Requested permission for 2 greenhouses and 2 sheds.  
Agreed.

3. Email – A member – Request permission for a poly tunnel 8 metres x 4 metres and a greenhouse 8x6ft.

We need to clarify size of tunnel before permission can be given.

**Action DS**

6. Email – A member – Complaint about unkempt plot.

The committee saw the photos of the plot and agreed it needed attention. A 1<sup>st</sup> letter to be sent.

## **Treasurer's Report**

- The actual bank balance now stands at **£3954.80 with £395.90.78** Petty Cash including **£200.00** float for additional work at Washbrook Road.
- According to my records all due rents have been paid.
- We have paid the final bill for the Garage reconstruction. Total is £16,060.61, including Architect and planning fees.
- Still trying to work out exactly what Anglian Water are doing.
- The Bank and Petty Cash balances shown above are actual balances to date.

## **Field Reports**

### **Highfield Road**

- No issued to report this month.
- Two people are leaving due to ill health.

### **Washbrook Road**

- A member whose plot DF was looking after due to ill health is on the mend, another is ill and intends to cultivate plot when better.
- 2<sup>nd</sup> letters required for members as they have not taken the action required after the first letter.
- 1<sup>st</sup> letters required for 3 members.
- After numerous requests and various excuses from an expelled member as to why he cannot collect his property which DF has removed from his plot and stored for him. DF will put the property at the top of the field and advise members to help themselves. All agreed as it was felt he has had more than enough time to remove his property.
- DF mentioned that although a member states he is managing his plot, it is evident that he has cultivated only a quarter. The rest is overgrown with poppies, blown from the adjoining plot. DF will keep an eye on it. He will speak to the adjoining plot holder to ask her to fence her plot or better manage the poppies she cultivates so as not to spread to other plots.
- A member has complained about a neighbouring plot, where the plot holders have buried glass on the edges of their plot. DF said that they had put fence panels around their unsteady greenhouse that is now deteriorating too. It was agreed to send a letter to the member stating that he must make his plot safe and remove any buried glass.

**Action DS**

### Bedford Road

- 1<sup>st</sup> letter to 2 members.

### Grafton Road /Small Holding

- The planning permission from Spenwoods on the Alexandra Road site has been refused.
- Although the second planning permission is not yet refused, there are numerous comments indicating that there are a number of objections. RJ also wrote regarding the misrepresentation of the application i.e. by Nene Valley Gospel Hall Trust.
- The gates that block the road are still up. It was felt that further action is too expensive to pursue and no further action will be taken at this time. This may change on the future.

### Store/Rota

- The store will open on the 1<sup>st</sup> and 3<sup>rd</sup> Saturdays from August and review opening times for December and January near the time, due to lack of customers. RJ will email and produce a poster to inform members of this.

**Action RJ**

- RJ clarified that all slug pellets have been sold before 30<sup>th</sup> June. This was confirmed. Only 'organic' /hedgehog friendly slug pellets can be sold from 1st July.

### Health and Safety

- Nothing to report this month.
- H&S Executive emailed to advise that long sleeves should be worn when working in sunny conditions.

### Any Other Business

- A member had told DF that the committee had broken the rules by not having a meeting in June and he would challenge any future time he is quoted the rulebook. His comments were noted.
- RJ thanked all who attended the speaker evening. The council have paid their part for the event. The vent went well.
- Party in the Park will be held on 13<sup>th</sup> July. The society will have a stand as usual.
- There is due to be an event at Rushden Lakes in September, which the society will attend, once RJ can locate who he needs to contact.

**Meeting Closed 21:15**

**Date of next meeting Wednesday 24<sup>th</sup> July at 7:00pm**

Signed\_\_\_\_\_

Counter signed\_\_\_\_\_

Date \_\_\_\_\_

**Action points Meeting 3<sup>rd</sup> July ( June Meeting) 2019**

<b>Subject</b>	<b>Action required</b>	<b>Who to action</b>
Action points; Any other business	Email WR members to forewarn that help will be required in September to erect the barbed wire on the fences	Russell Jarvis
Secretary's report and correspondence	Write to a member to inform her of the discussion at the meeting.	Dee Smith
Secretary's report and correspondence	Email a member to clarify the size of poly tunnel he proposes	Dee Smith
Field reports: Washbrook Road	Write to a member to inform him to make his plot safe and remove buried glass.	Dee Smith
Stores	Send email and produce a poster to inform members of the stores closing December and January	Russell Jarvis