

CITY COUNCIL VIRTUAL MEETING

July 7, 2021

The meeting will be called to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE & PRAYER

ROLL CALL

Alves, Buzaid, M. Esposito, Levy, Salvatore, Stanley, Taborsak,
Fox, Priola, Henry, DiGilio, Rotello, Visconti, Palma, Knapp
J. Esposito, Santos, Perkins, Chianese, Cammisa and Molinaro

_____ **PRESENT** _____ **ABSENT**

PUBLIC INPUT

MINUTES - Minutes of the Council Meeting held June 1, 2021

CONSENT CALENDAR

AGENDA

1. COMMUNICATION – Promotion – Police Department – Captain - Bishop
2. COMMUNICATION – Promotion – Police Department - Captain - Sturdevant
3. COMMUNICATION – Promotion – Police Department - Lieutenant - Georgoulis
4. COMMUNICATION – Promotion – Police Department - Lieutenant – Marcus
5. COMMUNICATION – Appointment and Reappointments – Richter Park Authority
6. COMMUNICATION – Disposal of Surplus Vehicles, Furniture and Computer Equipment
7. COMMUNICATION – Donation – Lions Club – Rowan Street Children's Park
8. RESOLUTION – Solar Project
9. RESOLUTION – Refunding of General Obligation Funds
10. DEPARTMENT REPORTS – Police, Fire, Health-Housing & Welfare, Public Works, Permit Center, UNIT, Elderly, Library,

ADJOURNMENT

Copies of Agenda Items are available in the Legislative Assistant's Office



CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JOSEPH M. CAVO
MAYOR

(203)-797-4511
FAX (203) 796-1666

June 24, 2021

Honorable Members of the City Council
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the appointment and promotion of Police Lieutenant Bryan Bishop to the position of Police Captain.

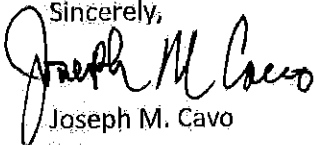
Lieutenant Bishop began his career with the City of Danbury Police Department on May 24, 1996. Throughout his accomplished career, he has served the Department and Community with integrity and dedication as demonstrated through his many promotions and his involvement throughout the department. Lt Bishop was assigned to the Detective Youth Bureau in June 2003 and received his first promotion to Sergeant in October 2005. In April 2007, he was assigned the role of Crime Scene Supervisor and was then promoted to Detective Sergeant in the Youth Bureau in April 2012. He was promoted a third time to his current position of Lieutenant in February 2015. Over the past several years, he was assigned as the Detective Lieutenant in the Internal Affairs Division from 2015 – 2019; Patrol Lieutenant since February 2019; and Acting Patrol Captain since September 2020.

In addition to receiving numerous Exceptional Police Service Awards, medals of Citations, and Meritorious and Unit Citations, Lt Bishop has been the recipient of the Danbury Rotary Club's 2008 Officer of the Year Award and the Chief's Achievement Award in 2002 and 2008. Lt Bishop is a member of the Emergency Service Unit – S.W.A.T team and currently holds the position of Commander/Team Leader since 2018.

Lieutenant Bishop holds a Master's degree in Administrative Leadership from the University of Oklahoma, a Bachelor's Degree in Criminal Justice and Law Enforcement from the University of New Haven and a professional certificate from the FBI National Academy. Lt Bishop has achieved the rank of number two (2) on the current Police Captain Eligibility List.

As the above summary of extraordinary accomplishments demonstrate, Lt Bishop's promotion is very well deserved. I am confident he will continue to flourish in this role and will continue to be a tremendous asset to the department and the community. I am proud and honored to submit his confirmation for the promotion to Police Captain.

Sincerely,


Joseph M. Cavo
Mayor



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JOSEPH M. CAVO
MAYOR

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June 24, 2021

Honorable Members of the City Council
City of Danbury

Dear Council Members:

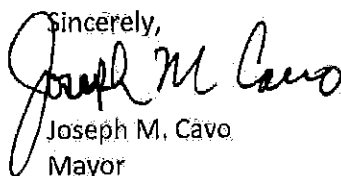
I hereby submit for your confirmation the appointment and promotion of Police Lieutenant Michael Sturdevant to the position of Police Captain.

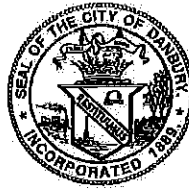
Lieutenant Sturdevant began his career with the City of Danbury Police Department on August 29, 1994. Lieutenant Sturdevant is an accomplished professional who has served the department and the City with the highest standards. His commitment and passion for growth is evident by the promotions he has received and the many influential roles he has assumed throughout the department. Lieutenant Sturdevant was promoted to Sergeant in January 2006 and promoted again to Lieutenant in May 2015. He was assigned to the Emergency Services Unit (ESU) – SWAT in May 1998 where he served as Commanding Officer from January 2011 to April 2018. Lieutenant Sturdevant is a Certified Field Training Officer, a Recruiting Team Volunteer and he participated in the Greater Danbury Chamber of Commerce Leadership Danbury program in 2018. Additionally, he participated with other members of the Danbury Police Department in the Protection Detail Team for the Presidential Inauguration in Washington, D.C. in January 2005.

In addition to receiving the Danbury Rotary Club's Police Officer of the Year in April 2002, Lieutenant Sturdevant received the Exceptional Police Service Award in January 1997, the Lifesaving Award in 2001, and a Medal of Meritorious Service 1998. He was also recognized by MADD for his participation in DUI enforcement.

Lieutenant Sturdevant holds a Bachelor's Degree in Criminal Justice from Post University and has achieved the rank of number four (4) on the current Police Captain Eligibility List.

As the above summary of extraordinary accomplishments demonstrate, Lieutenant Sturdevant's promotion is very well deserved. His skill, determination and dedication have been a tremendous asset to the City, the Department and the Community served. I am proud and honored to submit his confirmation for the promotion to Police Captain.

Sincerely,

Joseph M. Cavo
Mayor



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JOSEPH M. CAVO
MAYOR

(203)-797-4511
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June 24, 2021

Honorable Members of the City Council
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the appointment and promotion of Sergeant Matthew Georgoulis to the position of Police Lieutenant.

Sergeant Georgoulis began his career with the Danbury Police Department on December 11, 2006 and was promoted to Sergeant in April 2015. Throughout his accomplished career, he has received numerous awards and citations, including:

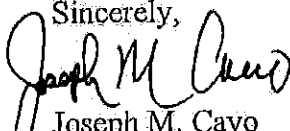
- Meritorious Citation, June 2007 and March 2008
- Life Saving Award, July 2008
- 2009 Rotary Club's Officer of the Year
- Chief's Achievement Award, April 2009
- Medal of Meritorious Service, March 2012.

Furthermore, Sergeant Georgoulis has been a dedicated and contributing member to the Department through his efforts as a member of: the S.W.A.T. Emergency Services Unit; Ceremonial Unit/Honor Guard; and the Traffic Unit. Sergeant Georgoulis also holds a Bachelor's Degree from West Virginia University and he is currently ranked number four (4) on the current Police Lieutenant Eligibility List.

Sergeant Georgoulis's proven skills, expertise and dedication will serve him well in this position. I am proud and honored to submit this confirmation for promotion to the position of Police Lieutenant.

Thank you for your consideration of this appointment.

Sincerely,


Joseph M. Cavo
Mayor



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CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JOSEPH M. CAVO
MAYOR

(203)-797-4511
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June 26, 2021

Honorable Members of the City Council
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the appointment and promotion of Detective Sergeant Adam Marcus to the position of Police Lieutenant:

Sergeant Marcus began his career with the City of Danbury Police Department on March 19, 1998. He was promoted to Detective in June 2007, then promoted to Sergeant in April 2012 where he supervised the Crime Scene Unit. In January 2015, he was assigned to the position of Detective Sergeant in the General Investigations Unit.

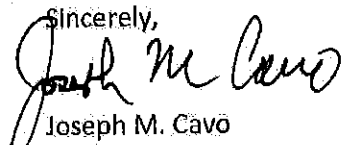
Sergeant Marcus has received many awards and numerous letters of appreciation and commendation throughout his career. Such awards include:

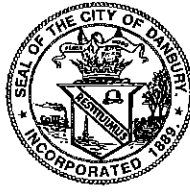
- Life Saving Medal, June 2017
- Medal of Meritorious Service, March 2012
- Chief's Achievement Award, May 2007
- Exceptional Police Service Award, June 2004 and August 2002

Additionally, Sergeant Marcus has contributed to the Danbury Police Department through many roles. He was a member of the Emergency Services Unit – SWAT Team from April 2002 to January 2013 and he shared his expertise by teaching classes on OC Spray and Personal Protective Equipment (PPE) to Danbury Police Department personnel as well as other outside agencies. Furthermore, in 2005, Sergeant Marcus was a member of Protection Detail Team for the Inauguration of the President of the United States in Washington, DC.; and he is ranked number One (1) on the current Police Lieutenant Eligibility List.

As the above summary of accomplishments demonstrates, this promotion is well deserved. He has provided an extraordinary level of service to the City of Danbury and he will continue to be a tremendous asset to the department and the community. I am proud and honored to submit his confirmation for promotion.

Sincerely,


Joseph M. Cavo
Mayor



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CITY OF DANBURY

OFFICE OF THE MAYOR
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
www.danbury-ct.gov

JOSEPH M. CAVO
MAYOR

(203) 797-4511
FAX (203) 796-1666

June 29, 2021

Honorable Members of the City Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the appointment of the following individual as a new member of the Richter Park Authority with a term to expire July 1, 2024.

David J. Lajoie (U)
136 Logging Trail Road
Danbury, CT 06811

I hereby submit for your confirmation the re-appointment of the following individuals as members of the Richter Park Authority with a term to expire July 1, 2024.

Robert Eberhard (U)
6 Royal Road
Danbury, CT 06810

John Priola (R)
27 Heritage Drive
Danbury, CT 06811

Wendy Grispin (D)
6 Pondcrest Road
Danbury, CT 06811

Albert Mead, Jr. (R)
23 Jefferson Avenue
Danbury, CT 06810

Leroy D. Diggs (D)
32 Wintergreen Hill
Danbury, CT 06811

George Radachowsky (U)
63 Lake Place North
Danbury, CT 06810

Judith A. Griemsmann (D)
17 Ironwood Drive
Danbury, CT 06811

Peter J. Siecienski (U)
49 Saddle Roack Road
Danbury, CT 06811

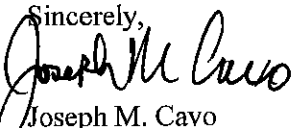
I hereby submit for your confirmation the re-appointment of the following individuals as alternate members of the Richter Park Authority with a term to expire July 1, 2024.

Felix Bonacci (R)
243 White Street
Danbury, CT 06810

Paul Dinardo (D)
16 Heritage Drive
Danbury, CT 06811

These longtime Danbury residents are active golfers with a deep commitment for the continued success of Richter Park. Many are leaders in our community and are dedicated to seeing Richter Park thrive and prosper.

Thank you for your consideration of these appointments.

Sincerely,

Joseph M. Cavo
Mayor




CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

CHARLES J. VOLPE, JR., CPPB
PURCHASING AGENT

(203) 797-4571 PHONE
(203) 796-1527 FAX
c.volpe@danbury-ct.gov

Memo

To: Honorable Mayor Joseph M. Cavo and Members of the City Council
From: Charles J. Volpe, Jr., Purchasing Agent 
CC: David St. Hilaire, Director of Finance
Date: 6/29/2021
Re: Request for Permission – Disposal of Surplus Vehicle, Furniture & Computer Equipment

The vehicle, furniture and computer equipment on the attached listing have been declared surplus.

Pursuant to the requirements set forth by Section 2-211 of the Code of Ordinances, I am requesting your permission to dispose of these items via an online public auction.

If you have any questions, please feel free to contact me.

**City of Danbury, CT
Surplus List
28-Jun-21**

<u>Department</u>	<u>Year</u>	<u>Description</u>
Permit	2006	Dodge Stratus, VIN #1B3EL46T36N151790
Information Technology		HPXW 4600 Series Computer (19 ea)
Information Technology		HP7900 Computer (51 ea)
Information Technology		HP LA1956x Monitor (7 ea)
Information Technology		Lenovo 9227 AE1 Monitor (6 ea)
Information Technology		Lenovo LT1913PA Monitor (1 ea)
Information Technology		Acer G195w Monitor (16 ea)
Information Technology		Lenovo 9220 HB1 Monitor (5 ea)
Information Technology		HP RA 373A Monitor (4 ea)
Information Technology		Gateway 2100 Monitor (3 ea)
Information Technology		HP KR145A 19" Monitor (4 ea)
Information Technology		HP L1750 17" Monitor (10 ea)
Information Technology		ATI-102-B53002 Video Card (20 ea)
Information Technology		NVIDIA Quadro FX1800
Information Technology	Lot	Lot of Misc Power Supplies
Information Technology	Lot	Lot of Misc Monitor Bases
Information Technology	QTY1	AS400 Monitor/Keyboard
Information Technology	Lot	Lot of PC power cables

Cont'd

Information Technology	Lot	Lot of VGA and DVI Cables
Information Technology	Lot	Lot of Misc Mice (wired)
Information Technology	Lot	Lot of Keyboards (USB = 60% PS2 = 40%)
Information Technology	Lot	Lot of Server Power Cables / connectors Misc
Information Technology	QTY4	Docking Stations for Pan/Toughbook (CFVEB272A)
Information Technology	QTY6	CISCO HARDWARE ENCLOSURES
Information Technology	QTY46	DeskPhone/ model DKT2010SP (TOSHIBA)
Information Technology	QTY6	Laptop Bags (Leather=5 Poly = 1)
Information Technology	QTY5	BOSanova Thin Client PC
Information Technology	QTY2	CASH DRAWERS
Information Technology	QTY1	IT TONER AND DUST VACUUM CLEANER
Information Technology	QTY1	Zenith SpeakeEZ Voice Op VCR410
Information Technology	QTY1	Sony TCWE475 Dual Stereo Cass Deck
Information Technology	QTY2	Toshiba X1550U projector 1 remote needs bulb
Information Technology	QTY1	Infocus LP420 +Infocus cable wizard
Information Technology	QTY3	Eventide DIR911t Multiline Dig Recorder (1unit is parts only)
Information Technology	QTY1	Macintosh LCD Screen
Information Technology	QTY21	Liebert UPS (Needs Battery replaced) HardwareGood
Information Technology	QTY27	APC UPS
Information Technology	QTY5	PSA V500 UPS
Information Technology	QTY5	PSA 500 MT3
Information Technology	QTY3	APC 300 UPS
Information Technology	QTY2	APC RS1500
Information Technology	QTY10	TripLite UPS
Information Technology	QTY1	Big Triplite
Information Technology	QTY1	APC 1000
Information Technology	QTY16	Emerson
Information Technology	QTY1	Sterling Rechargeable Battery
Information Technology	QTY2	DVD Player/Duplicator
Information Technology	QTY2	CRT Display TV w/Internal DVD Players
Information Technology	QTY4	Lexmark Printers
Information Technology	QTY3	Electric Typewriters
Information Technology	QTY1	Phillips CRT 25inch Television
Information Technology	QTY1	Kodak Carusal Projector
Information Technology	QTY1	Lot of Misc KVM Switches with Cables
Information Technology	QTY1	Misc Bag of rocks
Information Technology	Lot	Misc Printers Some of which for Parts Only
Information Technology	Lot	Lot of Misc Video Cards see details above
Information Technology	QTY1	Lithium Battery Recycling Kit
Information Technology	QTY1	Cassette recorder
Information Technology	QTY1	Honeywell Orbit scanner
Information Technology	lot	Lind mobile power supply
Information Technology	QTY1	Extender Antenna
Information Technology	QTY1	Symposium touch screen monitor
Information Technology	Kit	Environmental Monitoring systems

Cont'd

Information Technology	QTY1	Roamabout GPS Transmitters
Information Technology	QTY1	Rapid Print
Information Technology	QTY1	Police Vehicle Mobile antenna
Information Technology	QTY2	Cash Boxes (new with tray and key)

Server/Network Related

Information Technology	QTY1	Dell PowerEdge 2500 Server No Drives +10 b/u tapes
Information Technology	QTY1	HP proliant ML110
Information Technology	QTY2	IBM Intellistation M Pro Type 6229 (no Drives)
Information Technology	QTY4	IBM ThinkCentre M50 8189 F1U (no drives)
Information Technology	QTY1	IBM X Series 336 E Server (circa 2005,no drives)
Information Technology	QTY1	Unitrends Storage/Recovery SVR Model 822
Information Technology	QTY2	Sophos UTM525 Firewall Operational (no drives)
Information Technology		Note: Sophos units are to sold serparatly
Information Technology	QTY5	Sohos Misc. Red VPM Devices (red 1,red 15)
Information Technology	QTY2	Cisco Fabric Interconnect system 6120XP 20 Port sold separete
Information Technology	QTY2	cisco Fabric Interconnect system 6248UP 48 Port sold separete
Information Technology	QTY2	Cisco UCS C220 M4 No Drives
Information Technology	QTY1	Cisco UCS C200 M2
Information Technology	QTY1	Cisco UCS 5108 8 slots no drives
Information Technology	QTY2	Cisco 1702 2RD Storage Arrays

Library	Wooden Chair (30 ea)
Library	30" x 72" Table (3 ea)
Library	72" Diameter Table (6 ea)
Library	Computers, Monitors & Related Items (see attached 8-page listing)

End

6-4.

Danbury Library Equipment Surplus – May 2021

CODE	QTY.	SERIAL/VIN#	YEAR	MAKE	MODEL
S	13	Batch "LTC-2021-001" DTVJTAA001419008A39600 DTVJTAA001419008F49600 DTVJTAA001419008E09600 DTVJTAA001419008F29600 DTVJTAA001419009C89600 DTVJTAA001419008EE9600 DTVJTAA001419008F89600 DTVJTAA001419008DE9600 DTVJTAA001419008DB9600 DTVJTAA001419008909600 DTVJTAA001419008AB9600 DTVJTAA001419008E69600 DTVJTAA001419008C89600	2014	Acer M2 Series desktop computer, system box with keyboard, mouse, dual NIC, no hard drive or monitor	Veriton M2630G
S	4	Batch "LTC-2021-002" DTVJTAA001419008F19600 DTVJTAA001419008D49600 DTVJTAA001419008D39600 DTVJTAA001419008F09600	2014	Acer M2 Series desktop computer, system box with keyboard, mouse, no hard drive or monitor	Veriton M2630G
S	15	Batch "LTC-2021-003" 00186138574787 00186138574779 00186138450565 00186138450545 00186138574782 00186138450613 00186138450611 00186137793230 00186138450568 00186138631573 00186138574775 00186138450619 00186138450495 00186138450544 00186137590958	2011	Dell desktop computer, system box with keyboard, mouse, no hard drive or monitor	Optiplex 390

S	14	Batch "LTC-2021-004" 00186214879138 00186217262783 00186215445294 00186217262704 00186217262747 00186217262726 00186217262742 00186215522155 00186217262793 00186217262781 00186217262692 00186217262776 00186217262774 00186217262768	2013	Dell desktop computer, system box with keyboard, mouse, no hard drive or monitor	Optiplex 3010
S	15	Batch "LTC-2021-005" 00186243360640 00186243477062 00186243477073 00186243477115 00186243526356 00186243526223 00186243477088 00186243360643 00186243477089 00186243477052 00186243360652 00186242851544 00186243477092 00186243360635 00186243477094	2014	Dell desktop computer, system box with keyboard, mouse, no hard drive or monitor	Optiplex 3010
S	12	Batch "LTC-2021-006" PC094DVT PC094DVM PC094DW0 PC09493E PC0949DA PC094E2B PC094DW2 PC0949AH PC09492Q PC094E3Q PC0949DN PC094DVK	2015	Lenovo desktop computer, system box with keyboard, mouse, no hard drive or monitor	S500 / 007RUS

S	10	Batch "LTC-2021-007" 00186053364232 00186053311200 00186053364242 00186053364228 00186053364238 00186053402455 00186053364205 00186053364237 00186053364216 00186053364236	2010	Dell desktop computer, system box with keyboard, mouse, no hard drive or monitor	Optiplex 380
S	7	Batch "LTC-2021-008" 00144471229041 00144471178050 00144471178150 00144471229041 0014447xxxxxx 0014447x37171 0014447xxxxxx "x" denotes unreadable digit	2008	Dell desktop computer, system box with keyboard, mouse, no hard drive or monitor	Optiplex 360
S	1	Batch "LTC-2021-009" 0037154995	2006	Gateway desktop computer, system box with monitor, keyboard, mouse, no hard drive	E4500S
S	1	Batch "LTC-2021-010" 00186053364193	2009	Dell desktop computer, system box with monitor, keyboard, mouse, no hard drive	380
S	5	Batch "LTC-2021-011" FTX1349S0F0 FTX1619E28G FTX1449EAGS FTX1619K2L4 FTX1645E0H0	2007	Cisco Aironet 1140 Series access point	AIR-AP1142N-A-K9
S	1	Batch "LTC-2021-012" 293765-0012M2418006L	2013	HP Proliant server, no hard drives	ML350 Gen8
S	1	Batch "LTC-2021-013" MXQ038076T	2010	HP Proliant server, no hard drives	ML350 Gen6

S	1	Batch "LTC-2021-014" USM714045W	2009	HP Proliant server, no hard drives	ML350 Gen5
S	1	Batch "LTC-2021-015" USM5200289	2009	HP Proliant server, no hard drives	ML350 Gen4
S	1	Batch "LTC-2021-016" 034LK8320	2009	HP Proliant server, no hard drives	ML350 Gen 3
S	1	Batch "LTC-2021-017" 53KQP11	2009	Dell server, no hard drives	Power Edge 2500
S	1	Batch "LTC-2021-018" 00045434563232	2003	Dell server, no hard drives	Dimension 2350
S	1	Batch "LTC-2021-019" 2UX70102A9	2007	HP Proliant server, no hard drives	ML110 G4
S	1	Batch "LTC-2021-020" MID-03075	2009	Google Mini server, no hard drives	GB-1001
S	1	Batch "LTC-2021-021" KQ54BBG	2011	IBM server, no hard drives	System x3650 M3
S	13	Batch "LTC-2021-022" CN0D54287287256837WL CN0D54287287253T6MHL CN0D5428728725685VLL CN0D54287287256837NL CN0F50356418054F29EL CN0D5428728725684MWL CN0F50356418054F2U3L CN0D54287287256837KL CN0D54287287256837HL CN0D542872872563AY6L CN0D542872872568388L CN0D5428728725627EML CN0D542872872568054L	2005	Dell monitor	E173FPf Good pairing with LTC-2021-01
S	4	Batch "LTC-2021-023" CN0R16JC7287234JK1CM CN0R16JC7287234JJ60M CN0R16JC7287234JJ75M CN0R16JC7287234JHVCM	2013	Dell monitor	E1912Hf Good pairing with LTC-2021-02

S	15	Batch "LTC-2021-024" CN0HF0K36418019F4SPU CN0HF0K36418019F4RGU CN0HF0K36418019F4V5U CN0HF0K36418019F4S9U CN0HF0K36418019F4T3U CN0HF0K36418019F4R8U CN0HF0K36418019F4U0U CN0HF0K36418019F40WU CN0HF0K36418019F4TNU CN0HF0K36418019F7FCU CN0HF0K36418019F4TLU CN0HF0K36418019F4QBU CN0HF0K36418019F4P2U CN0HF0K36418019F4SNU CN0HF0K36418019F4NKU	2011	Dell monitor	E170Sc Good pairing with LTC-2021-03
S	14	Batch "LTC-2021-025" CN06JX4Y641803CL1ANM CN06JX4Y641803CF0SUL CN06JX4Y641803CL1A7M CN06JX4Y641803CL19GM CN06JX4Y641803CL1AXM CN06JX4Y641803CL1B6M CN06JX4Y641803CL1ADM CN06JX4Y641803CL1ALM CN06JX4Y641803CL1ABM CN06JX4Y641803CL1AJM CN06JX4Y641803CL19SM CN06JX4Y641803CL19XM CN06JX4Y641803CL1B7M CN06JX4Y641803CL1B2M	2013	Dell monitor	E1913c Good pairing with LTC-2021-04
S	15	Batch "LTC-2021-026" CN0R16JC7287234JJRFM CN0R16JC7287234JHUPM CN0R16JC7287234JLD6M CN0R16JC7287234JHV2M CN0R16JC7287234JJ50M CN0R16JC7287234JHV3M CN0R16JC7287234JJR6M CN0R16JC7287234JJ65M CN06JX4Y641803CL1A9M CN0R16JC7287234JHV8M CN0R16JC7287234JJRAM CN0R16JC7287234JKHRM CN0R16JC7287234JJRJM CN0R16JC7287234JHV1M CN0R16JC7287234JHV7M	2013	Dell monitor	E1912Hf Good pairing with LTC-2021-05

S	12	Batch "LTC-2021-027" CN0N445N7426103E1HJU CN0HF0K36418019F4P6U CN0HF0K36418019F4RHU CN0HF0K36418019F4SMU CN0HF0K36418019F4U2U CN0HF0K36418019F49XU CN0HF0K36418019F4SLU CN0HF0K36418019F4U3U CN0N445N7426103E1MCU CN0N445N7426103E1N2U CN0N445N7426103E1N4U CN0N445N7426103T4CJC	2010	Dell monitor	E170Sb Good pairing with LTC-2021-06
S	11	Batch "LTC-2021-028" CN0G331H641808BD0WXS CN0G331H641808BD0XAS CN0G331H641808BD0WRS CN0G331H641808BD0WVS CN0G331H641808BD0XSS CN0G331H641808BD0XXS CN0G331H641808BD0XUS CN0G331H641808BD0Y0S CN0G331H641808BD0WBS CN0GC8117287262L6DEM CN0GC8117287262L6DUM	9 are 2008, 2 are 2006	Dell monitor	9 are E178FPc 2 are E196FPf Good pairing with LTC-2021-07
S	7	Batch "LTC-2021-029" CN0HF0K36418019F4UHU CN0N445N7426103G3V3U CN0N445N7426103E1HEU CN0N445N7426103E1J0U CN0HF0K36418019F4U7U CN0HF0K36418019F4RTU CN0T6116716185A6A648	6 are 2011, 1 is 2009	Dell monitor	6 are E170Sc 1 is 1905FP Good pairing with LTC-2021-08
S	4	Batch "LTC-2021-030" WD004732576 WD200128731 WD004732582 WD003682597	2011	Transact thermal POS receipt printer w/serial port	Ithaca iTherm 280
S	3	Batch "LTC-2021-031" Not serialized	Varied	Varied	Mixed set of 3 legacy POS thermal receipt printers with parallel ports

S	15+	Batch "LTC-2021-032" Not serialized	Varied	Varied	Mixed set of 15+ pairs of legacy PC stereo speakers, almost no two alike
S	Set	Batch "LTC-2021-033" N/A	Varied	Varied	Mixed and mismatched set of legacy peripherals, including 5 Dell monitors, 1 Acer monitor, 2 Gateway monitors, 3 USB keyboards, 3 NIB PS2 keyboards, approx. 24 mice (both USB & PS2)
S	3	Batch "LTC-2021-034" AS0319231600 WS9628113304 QS0244121580	Unk	SmartUPS desktop towers	1 each 700, 1000, 1500
S	1	Batch "LTC-2021-035" (01) 07893552002881		HP Network Switch	ZL E5406
S	2	Batch "LTC-2021-036" 072496AT2202001 012198AT2202E01		Bay Networks network hub	100Base-T Hub
S	1	Batch "LTC-2021-037" G 5606486		EIKI video projector	LC-330
S	1	Batch "LTC-2021-038" HA2 066082		Canon electric typewriter	AP810- III
S	2	Batch "LTC-2021-039" Not serialized	n/a	Magnavox Samsung	Two older model cathode-ray tube televisions

S	1	Batch "LTC-2021-040" n/a	n/a	Varied	Miscellaneous hodge-podge of surplus computer, video, network, and power cables cables in 3 medium size boxes.
S	1	Batch "LTC-2021-041" n/a	n/a	Varied	Miscellaneous hodge-podge of vintage computer peripherals, parts, and accessories in 4 medium sized boxes.



We Serve

HON. MAYOR JOSEPH CAVO

JUNE 22, 2021

HON. MEMBERS OF THE CITY COUNCIL

City Hall, 155 Deer Hill Avenue

Danbury, CT 06810

**RE: LIONS CLUB OF DANBURY DONATION TO THE CITY OF DANBURY
FOR LIONS CLUB ROWAN STREET CHILDREN'S PARK**

Dear Mayor and Members of the City Council:

As many of you know, the Lion's Club of Danbury was the original "parks authority" in our City, beginning perhaps 70+ years ago or more when the Lions established several playgrounds for our children throughout the City. Recently when the Danbury Hospital took over the land comprising the Lions Locust Avenue Park, the City, in effect in exchange therefor, gave us the use of a new park, the Rowan Street Lions Playground.

As President of the Lions Club of Danbury, I noticed that there were very few if any trees in the new playground, and insufficient signage, etc., so I applied to Lions Club International in Chicago for a grant for funds with which to acquire several large, flowering (or other) trees and plantings, and signage and other improvements. We were approved for a grant in the amount of **\$3,410.25**. The estimated total cost of this improvement project will be approx. **\$7,300.00**, so in addition to the aforesaid **\$3,410.25**, grant, the Danbury Lions Club is also contributing an additional **\$3,889.75** out of our own treasury, towards this project, for a contribution total of **\$7,300.00**.

Accordingly, I respectfully request that the City Council approve and accept this donation of **\$7,300.00** to be used for this important project. We plan to work with the Parks and Recreation Department and other City officials, and when the project is completed, we plan to hold a grand opening and celebration for the children and other neighbors in the Rowan Street areas. Thank you in advance for your consideration, and please feel free to call me at (203) 731-1359 or 797-4521 at any time.

Very truly yours,

HON. DIANNE E. YAMIN

President, Lions Club of Danbury



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Mayor Joseph M. Cavo via the City Council

FROM: David W. St. Hilaire, Director of Finance *DSH*

DATE: June 29, 2021

SUBJECT: Solar Project

Over the past several months, the City's Energy Efficiency Committee ("Committee") comprised of City and BOE staff have been working with the City's energy consultant ("NV5") and Johnson Controls, Inc. ("JCI") to identify, evaluate and subsequently recommend a project that would be energy efficient and cost effective for the City of Danbury.

To summarize the attached supporting project documentation and the Committee's recommendation, the project will comprise of the installation of six (6) Solar PV Arrays on five (5) BOE Buildings (Danbury High School, Danbury High School Carport, Broadview MS, Rogers Park MS, Westside MS Academy, and King Street Primary) and the City Library. State Grants, ZREC (Zero Emission Renewable Energy Certification Program) credit, and future electric savings will fund this "green" project.

The City's Board of Awards granted approval for the City to enter into a Project Development Agreement ("PDA") with JCI (via State Contractor list) on May 26, 2021. In short, JCI has been hired for a fixed fee of \$97,642 to provide engineering services and design plans of the systems, prepare schematic drawings and outline specifications for the solar panel installation, assist with submitting the necessary grant applications, including Form SCG-1045, and paperwork to the State Office of School Construction Grants and any other necessary paperwork. The City will have no obligation to pay this fee if JCI and the City enters into the Project Implementation Agreement within 60 days after the City receives grant approval from the State. The \$97,642 is encumbered and certified.

The proposed \$13.1 million project cost will be funded primarily with State Grant funds (\$8.0M) and future electric savings (\$5.1M) over a period of approximately 9 years. If the State Grants are awarded and the City moves forward with this project, a Master Lease Agreement will be needed to cover initial net outlay of \$5.1M. The annual electric savings combined with the ZREC credits apply towards the lease payments. The BOE will retain the associated electric savings of approximately \$700,000 each year after the final lease payment. Please note that these are just estimates at this time.

Please feel free to contact me should you require any additional information. Thank you.

Attach.

June 28, 2021

Mr. David St. Hilaire – Director of Finance
City of Danbury
155 Deer Hill Ave, Danbury, CT 06810

Subject: JCI Solar Project

Hi David,

In our role as the City's consultant for JCI's proposed Solar PV project, this letter is our recommendation for the City to move forward and summarizes the next steps the City should follow.

At this juncture, City approval to implement the project is not being requested, rather the next steps involve the City approving a Resolution to the School Board to submit a State of CT DAS Grant Application for the 5 solar array sites, which will be funded through a Master Lease Agreement for a Not-to-Exceed \$14 million, completing and signing form SCG-1045 (Grant Application Required Local Resolutions), signing JCI's Project Development Agreement (PDA), and memorializing all 3 documents in the City Council meeting minutes.

Once the 3 forms have been approved, JCI will assist the School Superintendent to submit the DAS Grant Application at the State's online portal, which will start the State's review of the grant application, a process that should take approximately 3 to 4 months to complete. Once the grant amount is known, the project's financials will be updated and provided back to the City for review, and potential approval to implement the proposed project.

Background

JCI has proposed a self-funding Solar PV project that will consist of the installation of solar panels at the following locations:

Facility	kWdc
Danbury High School	1,064.80
Danbury High School Carport	768.00
Broadview Middle School	577.60
Rogers Park Middle School	517.60
Westside Middle School Academy	286.80
King Street Primary School	304.00
Library	147.60

N|V|5

The school sites are eligible for DAS Grant funding, the library isn't eligible for DAS Grant funding.

The current estimated project financials are as follows:

Project Summary	
Solar Price	\$12,722,768
Customer Controlled Contingency	\$393,488
Total Estimated Solar Price	\$13,116,256
DAS Estimated Reimbursement	(\$8,025,914)
Total Net Price Less Rebates	\$5,090,342
First Year Electrical savings	\$433,364
First Year Energy Credits	\$140,683
Total First Year Savings	\$574,047
Simple Payback (years)	8.9

Cash Flow Assumptions	
Interest Rate	2.2%
PV Depreciation Rate	0.7%
Electricity Escalation Rate	3.0%

JCI has submitted two additional applications to Eversource for ZRECs for the high school Solar PV arrays, and expects to receive the results mid to late July 2021.

Through a combination of State of CT DAS Grant funds, ZREC funds, and a Tax Exempt Lease Program (TELP), the project will not require the City to contribute any funding to the project. The City of Danbury should receive approximately 63% reimbursement from the State of CT's Department of Administrative Services (DAS), which along with Eversource's Zero Emissions Renewable Energy Credits (ZREC) and energy savings associated with the Solar PV arrays, will provide a simple payback of approximately 8.9 years. The project's potential financials could improve if JCI is successful in receiving additional ZREC funds for the two high school Solar PV arrays. The current projected proforma is on the following page.

NV5

Cash Flow - Escalated Payment							
Year	Annual Electric Savings	ZREC Revenue	Net Savings	Principle	Total Debt Service	Annual Cash Flow	Cumulative Cash Flow
0							
1	\$433,364	\$140,683	\$574,047	\$5,090,342	\$574,047	\$0	\$0
2	\$443,240	\$139,698	\$582,938	\$4,628,283	\$582,938	\$0	\$0
3	\$453,342	\$138,720	\$592,062	\$4,147,167	\$592,062	\$0	\$0
4	\$463,673	\$137,749	\$601,423	\$3,646,342	\$601,423	\$0	\$0
5	\$474,241	\$136,785	\$611,025	\$3,125,139	\$611,025	\$0	\$0
6	\$485,049	\$135,827	\$620,876	\$2,582,867	\$620,876	\$0	\$0
7	\$496,103	\$134,876	\$630,979	\$2,018,814	\$630,979	\$0	\$0
8	\$507,409	\$133,932	\$641,341	\$1,432,249	\$641,341	\$0	\$0
9	\$518,973	\$132,995	\$651,968	\$822,417	\$651,968	\$0	\$0
10	\$530,800	\$132,064	\$662,864	\$188,543	\$188,543	\$474,322	\$474,322
11	\$542,897	\$131,139	\$674,037	\$0	\$0	\$674,037	\$1,148,358
12	\$555,270	\$130,221	\$685,491	\$0	\$0	\$685,491	\$1,833,849
13	\$567,924	\$129,310	\$697,234	\$0	\$0	\$697,234	\$2,531,084
14	\$580,867	\$128,405	\$709,272	\$0	\$0	\$709,272	\$3,240,356
15	\$594,105	\$127,506	\$721,611	\$0	\$0	\$721,611	\$3,961,967
16	\$607,645		\$607,645	\$0	\$0	\$607,645	\$4,569,612
17	\$621,493		\$621,493	\$0	\$0	\$621,493	\$5,191,105
18	\$635,657		\$635,657	\$0	\$0	\$635,657	\$5,826,762
19	\$650,144		\$650,144	\$0	\$0	\$650,144	\$6,476,906
20	\$664,960		\$664,960	\$0	\$0	\$664,960	\$7,141,867
Total	\$10,827,158	\$2,009,911	\$12,837,068		\$5,695,202	\$7,141,867	\$7,141,867

On March 18, 2021 NV5 had previously provided a technical report (attached) reviewing the proposed project along with our recommendation that the City move forward with the process.

Please let me know if you have any questions or require additional information.

Stephen W. Wells

Stephen W. Wells – PE, CEM, CDSM, LEED AP, DOE/FEMP PF

NV5 EES – Vice President - Operations

Attachments (electronic):

- NV5's project evaluation report issued on March 18, 2021
- JCI PDA
- Form SCG-1045



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2021

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the City of Danbury ("City") has been made aware of a grant opportunity available through the State of Connecticut Office of School of Construction Grants for the design and development of solar photovoltaic systems; and

WHEREAS, this grant, in conjunction with ZREC credit payments where applicable and will help support the self-funding of the City's sustainable energy initiatives; and

WHEREAS, City will enter into agreements with Johnson Controls, Inc. ("JCI"), to among other things, design and develop six (6) solar photovoltaic systems, five (5) of which solar arrays will be submitted to the State Office of School Construction for grants; and

WHEREAS, the solar arrays are contemplated to be installed upon the buildings located at the following sites: Danbury High School, Broadview Middle School, Rogers Park Middle School, Westside Middle School Academy, King Street Elementary School and the Danbury Library; and

WHEREAS, JCI will provide engineering services and design plans of the systems, prepare schematic drawings and outline specifications for the solar panel installation at five schools, assist with submitting the necessary grant applications, including Form SCG-1045, and paperwork to the State Office of School Construction Grants and any other necessary paperwork; and

WHEREAS, the Danbury Library site will require a separate agreement as it does not qualify for state grant funding; and

WHEREAS, the City's Board of Awards granted approval for the City to enter into a Project Development Agreement ("PDA") with JCI on May 26, 2021; a copy of the PDA is attached hereto; and

WHEREAS, among the next project steps will be for the Council to approve the execution of a Master Lease Agreement, and an additional Project Implementation Agreement with JCI for the work regarding the solar projects after the City receives grant approval from the State; and

WHEREAS, the project in its entirety shall have a maximum price not to exceed \$14,000,000.00, with a net price to the City of \$5,090,392.00, and be self-funding with a payback of an estimated period of 8.87 years; and

NOW THEREFORE BE IT RESOLVED THAT Joseph M. Cavo, Mayor of the City of Danbury, together with the Superintendent of Danbury Public Schools, is hereby authorized to apply for the Grant(s) and to execute all contracts, applications and agreements and any other documentation necessary to effectuate the purposes thereof.

NOW THEREFORE BE IT FURTHER RESOLVED that this approval is contingent upon a maximum price not to exceed \$14,000,000.00 in available and certified financing, is contingent upon the assurance of energy credits sufficient to defer the cost of said financing, and is contingent upon successful application for and receipt of State grant funding.

NOW THEREFORE BE IT FURTHER RESOLVED AS FOLLOWS:

- (1) **RESOLVED**, that the City Council authorizes the City of Danbury Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Solar Panel Installation at the Danbury High School, Broadview Middle School, Rogers Park Middle School, Westside Middle School Academy, and Elementary School, and King Street Elementary School.
- (2) **RESOLVED**, that the Board of Education Building Committee is hereby established as the building committee with regard to the Solar Panel Installation at the Danbury High School, Broadview Middle School, Rogers Park Middle School, Westside Middle School Academy, and Elementary School, and King Street Elementary School.
- (3) **RESOLVED**, that the City Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Solar Panel Installation at the Danbury High School, Broadview Middle School, Rogers Park Middle School, Westside Middle School Academy, and Elementary School, and King Street Elementary School.



PROJECT DEVELOPMENT AGREEMENT BETWEEN

City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

AND

Johnson Controls, Inc.
27 Inwood Drive
Rocky Hill, CT 06067

This Project Development Agreement (PDA) formulates the basis of the agreement and terms between Johnson Controls, Inc. (JCI) and the Customer named above. The main scope is to design & develop 6 solar photovoltaic systems (the "Project"), to support of the City of Danbury's sustainable initiatives. The project must be self-funding, which will be reconciled against the City of Danbury's energy bills and produced ZREC credit payments. This agreement will outline the obligations of both parties, describe the scope of work, the Project's financial metrics, the intended outcomes and timeline.

1. Scope of Services

It is the Parties' mutual understanding this PDA outlines the responsibilities of both parties:

JCI will develop the below listed scopes and services;

- a. Provide the complete engineering and design of 6 solar photovoltaic systems. Five of these solar arrays will be submitted to the State Office of School Construction for grants. Preliminary buildings list is the following:
 - i. Danbury High School
 - ii. Broadview Middle School
 - iii. Rogers Park Middle School
 - iv. Westside Middle School Academy
 - v. King Street Primary School
 - vi. Danbury Library (not qualified for state aid)
- b. Provide structural analysis of existing roof structures which will support photovoltaic systems.
- c. Obtain all Utility pre-approvals, for eventual implementation of photovoltaic systems
- d. Provide Financial analysis of the Project.
- e. Provide assistance with document preparation for the application of Grants administered by the Office of School Construction Grants.
- f. Where possible, JCI may identify and recommend additional improvements to reduce a Customer's deferred maintenance backlog or desired Facility Improvement Measures (FIMs) not affordable otherwise
- g. Assist the Customer in applying and garnering Sustainable CT accreditation. Assist the Customer in the application for any Grants to assist in the Sustainable and energy efficiency goals to be collaboratively developed.
- h. Explain funding options for the Sustainable Danbury initiatives.

The Customer responsibilities:

- a. Complete steps to apply for the State Office of School Construction Grants in a timely manner
- b. Provide access to all utility information
- c. Provide JCI existing drawings for all buildings



Project Development Agreement

2. Development Schedule

It is the intent and commitment of all parties identified in this Agreement to work diligently, and cause others to work diligently under their direction to achieve the Milestone Schedule identified herein:

Milestone*	Completion Date
Danbury's Governing Board approves Submission to the OSCGR and Passes Resolution for funding using a Master Leasing Agreement for the Not to Exceed Project price noted below.	Prior to August 6, 2021
Grant application Submission and documentation	August 9, 2021
Engineer and Design Solar arrays	October 30, 2021

*These milestones may be modified by subsequent work plans mutually agreed upon by both parties.

Project Determinants in the table below will be used by JCI and the Customer to determine the economic merit of the project, the values can change at any time throughout development as better information is made known.

	Determinant	Value	Unit
A	Project Term	20	Years (Not to Exceed)
B	Interest rate (est.)	2.9	% per year
C	Gas escalation	2	% per year
D	Electric escalation	3	% per year

3. Project Development Cost and Payment Terms

JCI will design and engineer the solar photovoltaic systems for a fixed fee. Customer agrees to reimburse the cost for JCI to provide project development & design services identified above in the amount of **\$97,642**, inclusive of JCI overhead and profit, which amount is payable within 60 days after JCI provides the scope of services listed above.

- a. However, Customer will have no obligation to pay this amount if JCI and the Customer enter into the Project Implementation Agreement, to be negotiated by the parties, within 60 days after the City of Danbury receives grant approval from the State. Costs for project development will be absorbed to the total cost of the implementation Contract and be subject to the payment terms outlined in said Contract; and
- b. The proposed project in its entirety shall have a maximum price of \$13,116,256, a Customer net price of \$5,090,392, and be self-funding with a simple payback (SPB) of 8.87 years as depicted in table 3 below. Both the Customer and JCI agree that implementation of the project in its entirety is contingent upon successful structural evaluations as

8-8



Project Development Agreement

determined by JCI, paragraph 1.b. Structural evaluations, performed by a Structural P.E. registered in the State of Connecticut, are required to determine if existing roof framing has adequate capacity to support the proposed solar arrays at each facility. A structural evaluation is comprised of a review of existing construction drawings and/or physical inspection of structural roof components. Evaluations are conducted in accordance with the requirements of Connecticut State Building Code. For structural deficiencies or at the Customer's request, the removal of any given facility (s) will also result in reduction of price, savings, and Connecticut Department of Administrative Services (DAS) reimbursements for that facility (s). In this instance, the Customer will have no obligation to pay the project development fee if a reduced project size does not meet the self-funding criteria with a simple payback (SPB) of no more than 14.89 years DAS reimbursements in Table 3 are estimated to be 63.9% of project costs and may be subject to fluctuation at time of Grant Application(s).

Table 3

Facility	JCI Price	Danbury Contribution	Danbury Total Price	DAS	Net Price	Monthly Electrical	Year 1 Energy Credits	SPB
Danbury High School	\$3,167,650	\$97,969	\$3,265,619	(\$2,086,730)	\$1,178,888	\$119,869		9.83
Danbury High School Carport	\$3,459,698	\$107,001	\$3,566,699	(\$2,279,121)	\$1,287,578	\$86,457		14.89
Broadview Middle School	\$1,855,753	\$57,394	\$1,913,147	(\$1,222,501)	\$690,646	\$73,742	\$32,548	6.50
Rogers Park Middle School	\$1,671,780	\$51,705	\$1,723,484	(\$1,101,306)	\$622,178	\$63,865	\$29,167	6.69
Westside Middle School Academ	\$989,706	\$30,609	\$1,020,316	(\$651,982)	\$368,334	\$36,689	\$28,035	5.69
King Street Primary School	\$1,038,725	\$32,126	\$1,070,851	(\$684,274)	\$386,577	\$35,671	\$29,716	5.91
Library	\$539,456	\$16,684	\$556,140	\$0	\$556,140	\$17,070	\$21,218	14.53
Totals	\$12,722,768	\$393,488	\$13,116,256	(\$8,025,914)	\$5,090,342	\$433,364	\$140,683	8.87

4. Indemnity

JCI and the Customer agree that JCI shall be responsible only for such injury, loss, or damage caused by the intentional misconduct or the negligent act or omission of JCI. To the extent permitted by law, JCI and the Customer agree to indemnify and to hold each other, including their officers, agents, directors, and employees, harmless from all claims, demands, or suits of any kind, including all legal costs and attorney's fees, resulting from the intentional misconduct of their employees or any negligent act or omission by their employees or agents. Neither JCI nor the Customer will be responsible to the other for any special, indirect, or consequential damages.

5. Disputes

The laws of the State of Connecticut shall govern this Agreement. Prior to either party commencing any legal action under this Agreement, the parties agree to try in good faith, to settle any dispute amicably between them. If a dispute has not been settled after forty-five (45) days of good-faith negotiations, then either party may commence legal action against the other. Each party hereto agrees to submit to the personal jurisdiction and venue of the state and/or federal courts as applicable for Danbury, Connecticut for resolution of all disputes in connection with this Agreement. The prevailing party shall recover all costs, including attorney's fees, incurred as a result of this dispute.

6. Confidentiality

This agreement creates a confidential relationship between JCI and Customer. Both parties acknowledge that while performing this Agreement, each will have access to confidential information, including but not limited to systems, services or planned services, suppliers, data, financial information, computer software, processes, methods, knowledge, ideas, marketing promotions, current or planned activities, research, development, and other information relating to the



Project Development Agreement

other party ("Proprietary Information"). Except as authorized in writing or as is otherwise required by the CT Freedom of Information Act and/or any other applicable law, rule or regulation, both parties agree to keep all Proprietary Information confidential. JCI may only make copies of Proprietary Information necessary for performing its services. Upon cessation of services, termination, or expiration of this Agreement, or upon either party's request, whichever is earlier, both parties will return all such information and all documents, data and other materials in their control that contain or relate to such Proprietary Information.

JCI and Customer understand that this is a confidential project and agree to keep and maintain confidentiality regarding its undertaking of this project") except as authorized in writing or as is otherwise required by the CT Freedom of Information Act and/or any other applicable law, rule or regulation. JCI shall coordinate its services only through the designated Customer representative and shall provide information regarding this project to only those persons approved by Customer. JCI will be notified in writing of any changes in the designated Customer representative.

7. Miscellaneous Provisions

This Agreement cannot be assigned by either party without the prior written consent of the other party. This Agreement is the entire Agreement between JCI and the Customer and supersedes any prior oral understandings, written agreements, proposals, or other communications between JCI and the Customer. Any change or modification to this Agreement will not be effective unless made in writing. This written instrument must specifically indicate that it is an amendment, change, or modification to this Agreement.

8. INSURANCE

JCI will maintain General Liability, Workers' Compensation, and Automobile Liability insurance in accordance with the provisions of Schedule A attached hereto and incorporated herein. JCI will supply certificates of insurance in accordance with the provisions of Schedule A..

9. NON-APPROPRIATIONS OF FUNDS CLAUSE. In the event that no funds or insufficient funds are appropriated and budgeted for payment of the Customer's obligations under all or part of this Agreement, and funds are otherwise unavailable by any means whatsoever for any fiscal period in which payments are due under this Agreement, then the Customer shall, not less than sixty (60) days prior to the end of the fiscal period for which funds have been appropriated, notify JCI in writing of such occurrence. This Agreement shall thereafter terminate and be rendered null and void on the last day of the fiscal period for which appropriations were made, without penalty, liability or expense to the Customer of any kind, except as to (i) the portion of the payments herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available and (ii) the Customer's other obligations and liabilities under this Agreement relating to, or accruing or arising prior to such termination.

This document represents the business intent of both parties and should be executed by the parties who would ultimately be signatory to a final agreement.

JOHNSON CONTROLS, Inc.	CITY OF DANBURY
By	By
Signature	Signature
Title	Title
Date	Date



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Mayor Joseph M. Cavo via the City Council

FROM: David W. St. Hilaire, Director of Finance *DWS*

DATE: June 28, 2021

SUBJECT: Refunding of General Obligation Bonds

An advance refunding of General Obligation Bonds is an important debt management tool that municipalities use to lower borrowing costs and take advantage of lower interest rates that leads to interest cost savings.

It is important that the City maintain the proper authorization so that we may readily react to bond market fluctuations to take advantage of opportunities as they arise for interest rate savings. The City has approximately \$27,000,000 of existing bonds, which may be eligible for refunding under the right market conditions. As you may recall, approximately \$390,000 of interest savings was realized on \$7.8M of refunded bonds last year. The previous authorization from April 2020 has expired.

The attached resolution would provide the City with the necessary authorization to respond to such savings opportunities as they arise. The Resolution requests an amount not to exceed \$27,000,000 of City of Danbury General Obligation Refunding Bonds with respect to the authorization, issuance and sale. This amount anticipates a certain amount of interest rate changes and the possibility of including additional refunding bonds if it is in the best interests of the City at the time of the sale.

The Department of Finance has updated the Official Statement (formal document associated with bond sales) and is prepared to issue a bond refunding during July if an opportunity exists upon approval of the attached Refunding Resolution.

I respectfully request that the City Council consider providing the authorization to move forward at the July regular meeting with the refunding resolution that will allow us to take advantage of this savings opportunity if/when presented.

Please be assured even if such authorization is given, the sale will only occur if it is determined at the sale date that the terms and conditions of the sale are financially beneficial to the City.

Please feel free to contact me should you require any additional information. Thank you.

Attach.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____A.D. 2021

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

RESOLUTION WITH RESPECT TO THE AUTHORIZATION, ISSUANCE AND SALE OF NOT EXCEEDING \$27,000,000 CITY OF DANBURY, CONNECTICUT GENERAL OBLIGATION REFUNDING BONDS

Section 1. Not exceeding \$27,000,000 General Obligation Refunding Bonds (the "Refunding Bonds") of the City of Danbury, Connecticut (the "City") may be issued in one or more series and in such principal amounts as the Mayor and the Treasurer shall determine to be in the best interests of the City for the purpose of achieving net present value savings and/or to restructure debt service payments of the City. The Refunding Bonds are hereby authorized to refund all or any portion of any one or more series of the City's outstanding General Obligation Bonds including, without limitation, Clean Water Fund Obligations and Drinking Water Obligations of the City issued under the State of Connecticut Drinking Water Program/Clean Water Fund Program pursuant to Sections 22a-475 et. seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Connecticut General Statutes") (collectively, the "Refunded Bonds"). The Refunding Bonds shall be issued and sold either in a negotiated underwriting or a competitive offering, and at such time or times as the Mayor and the Treasurer shall determine to be most opportune for the City. If the Refunding Bonds are sold in a negotiated underwriting, the Mayor and the Treasurer shall approve and designate the managing underwriter. The Refunding Bonds shall mature in such amounts and on such date or dates as shall be determined by the Mayor and the Treasurer, in accordance with the provisions of the Connecticut General Statutes, and shall bear interest payable at such rate or rates as shall be determined by the Mayor and the Treasurer. The Refunding Bonds shall be executed in the name and on behalf of the City by the manual or facsimile signatures of the Mayor and the Treasurer, bear the City seal or a facsimile thereof, and be approved as to their legality by Robinson & Cole LLP, Bond Counsel. The Refunding Bonds shall be general obligations of the City and each of the Refunding Bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon. The aggregate denominations, form, details, and other particulars thereof, including the terms of any rights of redemption and redemption prices, the designation of the certifying, paying, registrar and transfer agent, shall be subject to the approval of the Mayor and the Treasurer. The net proceeds of the sale of the Refunding Bonds, after payment of underwriter's discount and other costs of issuance, shall be deposited in an irrevocable escrow account in an amount sufficient to pay the principal of, interest and redemption premium, if any, due on the Refunded Bonds to maturity or earlier redemption pursuant to the plan of refunding. The Mayor and the Treasurer are authorized to appoint an escrow agent and other professionals and to execute and deliver any and all escrow, investment and related agreements necessary to provide for such payments on the Refunded Bonds and to provide for the transactions contemplated hereby. The Mayor and the Treasurer, are authorized to prepare and distribute preliminary and final Official Statements of the City for use in connection with the offering and sale of the Refunding Bonds, and they are hereby authorized to execute and deliver on behalf of the City a Bond Purchase Agreement, a Continuing Disclosure Agreement, a Tax Regulatory Agreement and such other documents necessary or desirable for the issuance of the Refunding Bonds and the payment of Refunded Bonds. The City may issue taxable bonds or notes as the issuance of such taxable bonds or notes is hereby determined to be in the public interest.

Section 2. This resolution shall be effective until June 30, 2022.



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
375 MAIN STREET
(203) 797-4614

PATRICK A. RIDENHOUR, CHIEF
SHAUN J. MCCOLGAN, DEPUTY CHIEF

June 24, 2021

MEMORANDUM

To: Mayor Joseph Cavo
Members of the City Council

From: Patrick A. Ridenhour, Chief of Police

Subject: **Police Department Monthly Report
June 2021**

*****At the time of this report's submission deadline, the Police Cadet report was not available and will be included in next month's report*****

I submit this report of the activities of the Danbury Police Department for the month of June.

Personnel

Department Strength:

Sworn Personnel	151
Extended Military Leave	1
Injury/Extended Leave	6
Light Duty	2
Field Training Program	2
Police Academy	4
Effective strength (as of 06-23-21)	136

*Since last report: Retirements – 2; New Hires - 0

*Three recruits have completed field training and have been released to full duty.

*Two recruits graduated from the Waterbury Police Academy on June 8th and are currently in field training.

Significant Projects: **Body Worn Cameras** and **In-Car Cameras** are operating satisfactorily at the time of this report.

Community Services (See attached)

Training

Numerous Dates Firearms Qualifications – Mandatory for all Personnel
6/9 Accreditation Manager – Lt. McNally

Chief's Significant Meetings

5/20 DPD Sitrep COVID Meeting
5/24 DPD Memorial Service
5/26 Purchasing – Board of Awards
5/26 Police Interviews – Virtual
5/27 Union President Meeting
5/27 DPD Sitrep COVID Meeting
5/28 Civil Service Commission Meeting
6/1 Booking/NexGen Meeting
6/1 Prolonged Planned Power Outage Discussion
6/1 City Council Meeting
6/3 DPD Sitrep COVID Meeting
6/4 Richter Cell Tower Discussion – Councilman Priola
6/7 DPD Union – Informal Conference
6/8 Fairfield County Chief's Meeting
6/8 DPD Narcan Meeting
6/8 Waterbury Academy Graduation
6/9 Mayor's Cabinet Meeting
6/9 Danbury Men's Club Meeting – Speaker
6/10 CPCA Annual Meeting- Aqua Turf
6/12 411th Civil Affairs Battalion – Change of Command Ceremony
6/12 Westerner's First Responder Night/Program
6/13 PAL Board Meeting
6/16 Plainville PD Chief Oral Interview Panel
6/16 Beamon Scholarship Meeting
6/17 JJPOC Zoom Meeting
6/19 Juneteenth Event – New Haven
6/21 DPD Captain Interviews
6/22 DPD Lieutenant Interviews
6/24 Firearm Qualifications
6/24 Grievance Meeting – Union

E-Commerce Trading Location – no issues reported this month

Respectfully submitted,

Patrick A. Ridenhour
Chief of Police

PAR:mrl
Attach.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

Patrick A. Ridenhour, Chief
Department of Police
375 Main Street

Lt. Vincent P. Daniello
Community Services Division
(203) 797-4577

To: Patrick A. Ridenhour – Chief of Police

From: Vincent P. Daniello – Lieutenant

Re: Community Services Division - Activity Reports & Staffing Levels
May 15 – June 15, 2021

Date: June 24, 2021

Community Conditions Unit:

(Sgt. Antonelli, Officers S. Cameron, M. Morrill)

(-2 Officers)

-See attached report – **Sensitive Information** -

Community Affairs Unit: No officer assigned

(-1 Officer)

-No report attached

GTF/UNIT:

(P.O. K. Utter)

See attached report – **Sensitive Information**

City Center Liaison: No officer assigned

(-1 Officer)

-No report attached

Police Activities League:

(No police personnel assigned)

No Report

School Based Officers:

(P.O. S. O'Brien, P.O. M. Martinez, P.O. B. Hayes, P.O. R. Morlock,
P.O. M. Iaquinto)

*****Current Staffing Levels*****

- 1 Lieutenant
- 1 Sergeant
- 8 Patrol Officers (-4)

2021 UNIFORM CRIME REPORT

CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0	0	0	0									0
Forcible Rape	1	0	0	2									3
Robbery	1	0	3	3									7
Assault	1	2	2	1									6
Burglary	6	1	6	6									19
Theft	34	41	45	54									174
Motor Vehicle Theft	3	3	4	10									20
Arson	0	0	0	0									0
Totals	46	47	60	76									229

2020 UNIFORM CRIME REPORT

CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0	0	1	0									1
Forcible Rape	0	0	2	0									2
Robbery	4	3	2	3									12
Assault	4	4	7	2									17
Burglary	6	7	7	3									23
Theft	60	53	38	25									176
Motor Vehicle Theft	3	3	3	7									16
Arson	1	1	0	0									2
Totals	78	71	60	40									249

*Please Note: UCR Stats are subject to change due to monthly crime modifications

2021 DANBURY POLICE DEPARTMENT STATISTICS
CITY OF DANBURY

CALLS FOR SERVICE

2021

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,955	3,486	3,348	3,625	3,647								18,061

2020

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,667	3,542	3,275	3,858	4,301								18,643

TRAFFIC ACCIDENTS

2021

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	225	303	246	235	294								1,303
Personal Injury	32	32	34	39	42								179
Total Traffic Accidents	257	335	280	274	336								1,482

2020

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	354	281	204	121	179								1,139
Personal Injury	41	31	35	18	35								160
Total Traffic Accidents	395	312	239	139	214								1,299

TRAFFIC ENFORCEMENT

2021

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	86	75	75	110	98								444
Written Warning	4	2	1	4	5								16
Moving Violation	102	105	146	404	149								906
Total Enforcement Action	192	182	222	518	252								1,366

2020

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April*</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	255	224	127	22	101								729
Written Warning	18	15	10	3	4								50
Moving Violation	197	173	101	2	35								508
Total Enforcement Action	470	412	238	27	140								1,287

*Traffic Enforcement Grant(s)

2021 UNIFORM CRIME REPORT

CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0	0	0	0	0								0
Forcible Rape	1	0	0	2	3								6
Robbery	1	0	3	3	4								11
Assault	1	2	2	1	5								11
Burglary	6	1	6	6	9								28
Theft	34	41	45	54	35								209
Motor Vehicle Theft	3	3	4	10	11								31
Arson	0	0	0	0	2								2
Totals	46	47	60	76	69								298

2020 UNIFORM CRIME REPORT

CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0	0	1	0	0								1
Forcible Rape	0	0	2	0	0								2
Robbery	4	3	2	3	1								13
Assault	4	4	7	2	5								22
Burglary	6	7	7	3	4								27
Theft	60	53	38	25	23								199
Motor Vehicle Theft	3	3	3	7	2								18
Arson	1	1	0	0	0								2
Totals	78	71	60	40	35								284

*Please Note: UCR Stats are subject to change due to monthly crime modifications



**CITY OF DANBURY
FIRE DEPARTMENT
19 NEW STREET
DANBURY, CONNECTICUT 06810**

**Richard E. Thode
Fire Chief**

**Phone 203-796-1550
Fax 203-796-1552**

FIRE CHIEF'S MONTHLY REPORT

I hereby submit my report as Fire Chief of the Danbury Fire Department, which covers the period of May 21st through June 20th, 2021 and details our activities.

Our four new firefighter recruits were sworn in on Wednesday, June 2nd in a ceremony at Fire Headquarters. Welcome to Martin Bailey, Shane Daigneault, Ben Vitti, and Troy Morin.



We would also like to wish many years of happy, healthy retirement to Acting Assistant Chief Steven Williams, who retired on June 20th after almost 34 years of service to the

Department, and Secretary/Bookkeeper Lori Davis who retires June 30th after 21 years with the City, the last 8 years with the Fire Department.

On June 28th we are excited to welcome our new permanent Fire Chief Richard Thode who comes to us after serving 34 years for Bridgeport Fire Department. We would also like to thank Kevin Ford who has served as Interim Fire Chief since late January.

Public Education / Prevention / Public Relations

All companies have started hydrant testing. Crews continued to assist Apparatus Supervisor Kirkwood with completing the work for the boat dock. Pre-incident familiarization included Danbury Airport review of layout and communications.

C group gathered on federal Road and set up the American flag from Truck 1 to support the Connecticut Special Olympic Police Dept. torch run.



DC Halas, Truck 1 and Tac 1, DFMs Jewell and Anderson met with Hospital and Gilbane staff and pre-planned the June 24th sprinkler shut down near the Duracell building.

Asst. Operating Room manager Lynda Miguel also gave FD companies an informal tour of the 3rd, 4th, & 5th floors of the Tower building, Strook, Duracell, and Pavilion buildings.

Suppression / Response Activities of Note

On May 27th Car 30 responded to a reported fire. Engine 23 and Engine 22 arrived on scene and reported a fence was on fire near a structure. Car 30 assumed command and requested a DFM. A neighbor was applying water with a garden hose to the fire. Command returned all units except Engine 23, Engine 22, and Car 30. Once the fire was extinguished, Car 30 transferred command to Engine 23 to await the Deputy Fire Marshal.

On May 29th Car 30 responded to a reported vehicle fire. Engine 24 and Engine 23 arrived and reported one vehicle in the middle of the lot was fully involved. Car 30 arrived and assumed command. The owner stated he had RC car batteries in the trunk with gasoline. Dispatch reported Car 46 was enroute. Tanker 10 arrived and provided a water supply to Engine 24 to finish extinguishment. Command assisted the owner with calling his insurance company and requested PD for a tow truck. Engine 24 finished extinguishment and relayed information to DFM Guard. DFM Guard conducted his investigation. Car 30 transferred command to Engine 24. Car 30 drove a passenger home to obtain another vehicle to transport the owner/driver home when they were done.

Crews responded to a car fire on Route 6 with the assistance of Stony Hill VFD.



On June 2nd Car 30 responded to the report of children starting fires by a school. Car 30 arrived with Engine 22 and assumed command. Command requested the PD respond. Engine 22 and Engine 26 investigated and found a fire had been started on the rear swing set and an area on the D side of the building. Car 44 arrived and was updated by Command, Engine 22, and Engine 26 Lieutenants. Command was transferred to Car 44 and the PD remained on scene to investigate.

On June 4th Engine 22 Responded to a public assist. The caller stated that her kitten was stuck under the dashboard of her car. FF Daigneault was able to reach up under the dash and remove the kitten safely. The caller was very pleased with FF Daigneault's actions.

Also on June 4th Engine 22 was dispatched to assist a person that had their keys fall between the concrete pre-cast front steps and the foundation. The lock out kit was used to reach the keys which were secured with no damage to equipment or residence.

Also June 4th Engine 25 received a walk in at our station for an animal in distress. Engine 25 arrived to find that two small raccoons were in the storm water basin. Engine 25 lifted the grate for removal and the animals went down the drainage pipe. After waiting some time for them to return, E25 decided that the best course of action was to return the grate and place a branch from the opening in the basin to the bottom of the basin so they could climb out when the surroundings calmed down. Engine 25 returned to service.

On June 6th Car 30 responded to the person struck by a motor vehicle. Car 30 arrived on scene with TAC 1. There was one patient on the side of the road bleeding from the head and being cared for by bystanders. Car 30 assumed command. TAC 1 began care and treatment of the person struck. Engine 26 arrived on scene and attended to the driver of the vehicle. PD decided to not use Accident Investigation. Engine 26 provided an attendant for the ambulance and TAC 1 performed a wash down of the roadway for body fluids. Command was transferred to TAC 1 to finish the incident.

On June 14th a fire headquarters neighbor reported losing her bird. The bird was located on the ledge of the bunkroom at Fire HQ. FF Leclercq was able to open the window and secure the bird.



Truck performed a cat rescue for a cat that had been stuck in a tree for one week. The cat was removed successfully and safely using a 35' ladder and ropes.



Command and Staff Activities

- Volunteer Fire Council meeting
- City Council meeting
- Dispatch oversight meetings with IXP and the PD
- Monthly EMS/Dispatch steering committee
- City Cabinet Meeting
- IXP monthly status meeting

EMS/HAZMAT – Acting Coordinator Thomas Corbett

Emergency Medical Services

Maintained progress on continuing medical education for personnel requiring Emergency Medical Technician recertification.

Obtained certification for Emergency Medical Service - Instructor.

Continuing fulfilling requirements for American Heart Association CPR/BLS/AED Instructor.

Continued development of the Department's Respiratory Protection Program for compliance with OSHA 1910.134.

Continued development of the Quality Management Program for emergency medical incidents to evaluate Quality Assurance at the pre-hospital emergency care level.
Continued organization and maintenance of Department Standard Operating Procedures.
Concluded annual Bloodborne Pathogen training for the volunteer division of the department.

Hazardous Materials Division

Infection Control

Continued working as liaison between the Fire Department and the Health Dept. with coordination of scheduling for personnel regarding Rapid and PCR testing and 1st and 2nd vaccines at Rogers Park Middle School including the volunteer division of the department.
Continued maintaining communication and records for personnel that may have been affected by the Coronavirus.

Hazardous Materials

Continued development of the HazMat Squad program with significant progress due to the positive efforts of all Squads.

Continued efforts on servicing and repair of all Department meters, Personal Protective Equipment, and other hazardous materials equipment.

Continued plan development for Tier II information to be readily available at hazardous material incidents.

Continued development and updating of the Department's Hazardous Material Standard Operating Procedures.

Region 5 HAZMAT

In conjunction with Waterbury & Torrington Fire Departments, the State Emergency Response Commission is conducting a hazardous materials tabletop drill scheduled for July 22nd and an exercise scheduled for August in which our Hazmat Team will participate. This drill was postponed from last year due to the Coronavirus.

Training – Training Officer Steven Rogers

Volunteer Division

- ZOOM 2ND Quarter Blood-borne and Air-borne training completed by Lt. Corbett.
- Salamander card system is up and running at fire school.
- The Orange volunteer recruitment class is underway.

Career Division

Fire School

- Multiple crews are trained on hose advancement and other fire rescue activities
- Danbury Fire School hosted training events for outside agencies

3Q Training

- Training will be scheduled for October

Career Crew Training

- FF Vitolo has signed off as a truck driver
- FF Chirico has been signed off as a fire engine driver

Pre- Plans

- Officially sanctioned pre-plans are done under the consideration of COVID concerns

Recruitment

- Firefighter recruits Shane Daigneault, Ben Vitti, Martin Bailey, and Troy Morin were officially sworn into the Danbury Fire Department

Safety Officer

- Multiple Fire emergency calls

Air Packs

- MSA SCBAs were delivered

Connecticut Fire Academy

- The Danbury Training facility hosted multiple written and practical test events

Apparatus – Superintendent David Kirkwood

Following is a list of work started or completed in the Apparatus Division for the month of June 2020.

- 11FT - complete service
- 07PD - SPARE – Replace AC condensate pump, recharge AC system
- 14PL - TRK1 – Repair AC, recharge system
- 16PV1 - E22 - R/R primer switch, R/R electric ladder rack, R/R AC condensate pumps, recharge system
- 14PL - TRK1 - R/R upper radiator tank gasket
- 13FT - CAR2 - full service
- Continue infrastructure construction at town park, parking area completed. Thank you Public Works!
- Dock decking installed and the dock floated and mounted
- Lake retaining wall fortified for dock with 8 yards of concrete – Thank you public works for the assistance!
- Fencing gate install started
- New SCBA inventory started
- Continue Emergency Services Boat Build
- Continue SCBA switch over
- Continue cleaning of storage trailer
- Continue organizing apparatus area

Community Risk Reduction – Fire Marshal Terence Timan

Inspections:		Fires:	
Residential Units	572	Fire, Other	3
Business	4	Building Fire	3
Day Care / Group Home	3	Cooking Fire	2
Hotel/Motel (# of Units)	351	Fuel Burner / Boiler Malfunction	1
Liquor License	24	Vegetation / Forest/ Wood / Wildland	3
Mercantile	5	Passenger Vehicle Fire	5
Food Trucks / Vendor	1	Brush, Brush and Grass Fire	3
		Outside Rubbish Fire	3
		Dumpster / Other Trash Receptacle	2
Complaints:	12	TOTAL	25
FOI Requests:	35	Fire Investigations:	19
		Fires Not Investigated:	6
		Fire Marshal Not Notified (As Required by State Statute Sec. 29 -311(a))	
Plan Reviews:			
Plans Received	28		
Plans Approved	24	Training	
CO Issued	8	Code Compliance for Accessibility	
Consultations (On Site)	2	Fatal Vehicle Fire Investigation	
Site Plan Review/Consultation	3		

Volunteer Fire Council – President Charlie Coakley

During the month of June, many volunteers have responded to calls in town and mutual aid, and also continued their training at their stations. The volunteers participated in a graduation parade at DHS.

Battalion 19 (E5, S6, E8) provided mutual aid to the Town of Bethel early in the month as they had a prolonged HazMat incident involving a tractor trailer fire. Station coverage was provided followed by assistance in putting equipment and vehicles back in service. Squad 6 provided lighting for a DPD investigation involving a recent fatality. Routine responses for other calls continue along with weekly training and truck checks. Battalion 19 had a few members attend training at Bethel Fire HQ for responding to railroad emergencies.

On Saturday June 19th, Battalion 19 stood by at a youth baseball clinic sponsored by Family & Children's Aid. The event was well attended, and the agency appreciated the presence of our members and apparatus.

Members of Battalion 19 and their families also gathered on Memorial Day, to remember those who made the ultimate sacrifice to allow us to live free. Battalion 31 continued their

annual tradition honoring Memorial Day by placing a wreath at the memorial at Germantown in uniform.

Battalion 31 (E3, S7, T10, E11) continued their weekly training by working on the rotation of apparatus and extrication training throughout the month of June. Battalion 31 responded to the structure fire on Newtown Road to assist at the scene while responding to several calls during the month.

Battalion 31 is excited to have five new members beginning the probationary class with Training Officer Steve Rogers.

DVFD found many opportunities to support the Danbury community throughout the month of June, and members are looking forward to more trainings and outreach in the coming months.

Dispatch Statistical Reports

Public Safety Answering Point

Total 911 calls	5,115
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**CITY OF DANBURY
DEPARTMENT OF HEALTH AND HUMAN SERVICES**

155 DEER HILL AVENUE • DANBURY, CONNECTICUT 06810

www.danbury-ct.gov/health • healthdept@danbury-ct.gov

**Mayor
Joseph Cavo**

**Acting Director of Health
Kara Prunty, MPA**

June 28, 2021

Dear Mayor Cavo and Members of the City Council:

As of April 24th, the State of Connecticut has had 349,261 positive COVID-19 cases and 8,276 associated deaths. In the City of Danbury, there have been 12,965 positive COVID-19 cases and 196 associated deaths. The City of Danbury has moved out of the Yellow Zone per the State of CT as we are seeing less than 5 average cases a day. The City's current infection rate is 0.6% and the 14-day running average is 1.7 per 100,000.

Our vaccination clinic ended on June 3rd, and we distributed 18,675 vaccines throughout the course of the clinic held at the Rogers Park Middle School. Approximately 50% of eligible individuals in the City of Danbury are fully vaccinated, and 59% have initiated vaccination and have received their first dose. The vaccine has proven to be very effective at preventing COVID-19 infection and we are still encouraging all Danbury residents to get vaccinated. We have shifted our efforts to partner with more community organizations to target more vulnerable and harder to reach populations in order to facilitate pop-up vaccination clinics and address vaccine hesitancy. We are working with Community Health Center (CHC), Connecticut Institute for Communities (CIFC), The Community Action Agency of Western Connecticut (CAWC), and Ridgefield Visiting Nurses Association (RVNA) to host mobile clinics and conduct community outreach.

The health department has resumed normal operations and are back in the office full time and open to the public. We are conducting all routine inspections, taking in annual license renewals, accepting tick and water samples for testing, resuming all foodborne illness interviews, and refocusing emergency preparedness efforts to natural disasters and other safety topics.

The following pages contain the reports from each division, providing details concerning ongoing activities. Should you have any questions regarding any of the submitted reports, please call me at (203) 797-4625.

Respectfully yours,

Kara Prunty, MPA

Acting Director of Health and Human Services

Grant Status Update
(July 1, 2019 - June 30, 2020)

Grant Agency	Program Supported	Award Amount	Award dates	Project Status
CT Dept. of Public Health (CTDPH)	Diabetes Education	\$24,378	10/1/19 - 9/30/20	Awarded
CT Dept. of Public Health (CTDPH)	Emergency Response	\$47,960	7/1/19 - 6/30/20	Awarded
EFSP - Phase 36	Emergency Shelter	\$3,858	8/1/18 - 3/31/20	Awarded
CT Dept. of Public Health Per Capita 2020	All Programs	\$90,531.26	7/1/19 - 6/30/20	Awarded
CT Dept. of Housing Emergency Shelter Grant	Emergency Shelter	\$138,264	7/1/19 - 6/30/21	Awarded
CDBG	Affordable Housing	\$10,000	7/1/19 - 6/30/20	Awarded
CDBG	Emergency Shelter	\$47,000	7/1/19 - 6/30/20	Awarded
CDBG	Human Services	\$25,000	7/1/19 - 6/30/20	Awarded
CT DPH - Local Health Department Reimbursement for COVID-19	Emergency Response	\$76,058	1/20/20 - 3/31/21	Awarded
EFSP Phase CARES	Emergency Shelter	\$15,930	1/27/2020 - 5/31/2021	Awarded
EFSP Phase 37	Emergency Shelter	\$2,700	1/1/2020 - 5/31/2021	Awarded
CT Health Foundation	COVID-19 Response	\$125,000	9/1/2020 - 2/28/2021	Awarded
CT Health Foundation Extension	COVID-19 Response	\$100,000	5/1/2021 - 8/31/2021	Applied
CT Dept. of Public Health Epidemiology and Laboratory Capacity Grant	COVID-19 Response	\$510,143	5/19/2020 - 11/17/2022	Awarded
CT DPH Vaccine Equity Partnership Funding	COVID-19 Response	\$946,084.06	5/1/2021 - 8/31/2021	Awarded

Environmental Health Division

Tiziana Covacci, Associate Director of Environmental Health

The Environmental Health Division provides a multitude of services, which include but are not limited to the following:

- Land use plan review and inspection
- Food service establishment plan review and inspection
- Septic plan review and related inspections
- Well water testing for potability
- Public swimming pool code compliance and inspection
- Housing code enforcement
- Recreational water sampling

- Hazardous material storage inspection & code enforcement
- Staff support for the Environmental Impact Commission.
- Numerous community-level projects including the maintenance of the Lake Kenosia Garden Buffer and the maintenance of the Still River Trail.

May/June 2021 Activity

One of our inspectors and our Director attended the lead inspector and lead risk assessor training this past month and both received their certifications. This training was well timed because we have been seeing a spike in elevated blood lead level cases for both children and adults throughout Danbury. Our lead inspectors and assessors have determined various pottery pieces to be the main source of lead exposure for these residents. The environmental team has done canvassing throughout various neighborhoods and businesses in Danbury to identify any other potential hazards and to ensure that the pottery is off of the shelves in local stores. We have also worked with CT DPH to issue a circular letter and alert about the ceramicware containing lead paint, and consumer protection has also been notified. We have alerted local pediatrician offices to make sure they are aware of the risk as well and will continue to monitor and investigate EBLL cases.

May Results

Potable Water	
Private Well	
Well Permits	2
Environmental	
Grading Permit Review	
EIC	
HazMat	
Erosion Inspections	6
Complaint Investigation	
Odor Complaints	
Wetlands/Grading	6
Sewage Disposal	
Plan Review	17
Inspections	12
New, Replace, Fail, Plan Review	
100% Replacement Plan Review	3
Soil Testing (List by Appointment Only)	9
Additions	
Dye Tests (Initial)	1
Septic Permits (To Construct)	
Solid Waste	
Garbage Complaint	1
Misc. (Describe)	
Pest and Animal Control	
Rodent Complaint	

Insect Complaint	1
Domestic Animal Complaint	
Housing	
Residential/Commercial Inspection (Not Indoor Air)	
Housing Complaints	7
Child Day Care Inspection (Initial)	
Child Day Care Plan Review	
Body Care Inspections	
Body Care Plan Review	
Body Care Construction Visits	
Massage Establishment Inspections	
Massage Establishment Plan Review	
COVID-19 Salon/Body Care Compliance Inspections	
Lead Inspection for all Properties	3
Lead Abatement Plan Review	
Certificate of Apartment Occupancy (CAO's)	8
Reinspections	
Healthy Homes	
Hotel/Motel Inspections	
Total # of Hotel/Motel Rooms Inspected	
Food	
Food Service Establishment Inspection (Initial)	13
Construction Visits	
Food Service Walkthrough Inspections	
Itinerant Vendor Inspections	
Complaints	
Re-inspection (voluntary)	1
Re-inspection (involuntary)	
Plan Review	
Plan Revisions	
Foodborne Illness # of Complaints	
Temporary Food Service	
Certified Food Protection Manager Courses	
Food Handler Courses	
Outdoor Dining/Patio Inspections	
COVID-19 Compliance Inspections	
Seasonal	

Indoor Pool Inspections	
Outdoor Pool Inspections	6
Indoor Public Pool Water: # of Samples Collected	
Outdoor Public Pool Water: # of Samples Collected	18
Public Beaches: # of Samples Collected	9
Drinking Water: # of Samples Collected	
Orders Issued	
Notices of Violation, etc.	
Health Order	2
Other	
Social Services Issues and Referrals	12
Fair Rent Issues	1
Pump Truck Permits	
COVID-19 Complaints	

Community Health Services Division

Fernanda Carvalho, Acting Associate Director of Community Health

Our division develops and implements initiatives to help community members maintain and improve their health, prevent the spread of infectious diseases, and prepare for natural disasters. We also provide direct patient care to individuals that require further evaluation and those that are diagnosed with Mycobacterium Tuberculosis. Our Community Health Coordinator has the responsibility of implementing the discharge/treatment plans and providing assurance of patient care and treatment, such as patient education, directly observed therapy, continued treatment adherence, and contact investigations. We work in cooperation with all community health care partners in need of our services and the State Public Health Department (CTDPH).

Community Medicine Section

Prepared by: Maureen Singer, Community Health Coordinator

Patients Seen in May 2021

Tuberculosis patients	14
PPD testing/read	
QuantiFERON/T-Spot	1
eDOT	1
Hospital Visits	
Adult Lead	2
Home Visits	
Electronic Visits	21
Total Services:	40

The following are highlights from the Office of Community Medicine activities for May 2021:

1. Continuing case management of approximately 54 cases of Latent TB and 1 case of Active Pulmonary TB

2. Ongoing surveillance and epidemiological review of individuals with positive AFB, suspected or active TB
3. May 24: WCHN Infection Control Committee Mtg.
4. Provided 26 hours administering COVID-19 Vaccines @ RPMS

Community Health Services & Emergency Preparedness and Response:

The City of Danbury Department of Health & Human Services has been awarded the Vaccine Equity Partnership Funding (VEPF) through the State of Connecticut to improve vaccinations in our community. As part of the grant agreement, various community partners are working in conjunction with DHHS to increase vaccinations throughout the city. Connecticut Institute for Communities (CIFIC) has been working on improving vaccination rates in Danbury by doing door-to-door canvassing and COVID-19 community events. Some of these events include hosting pop-up clinics for both 1st and 2nd doses. They also have been hosting a clinic 5 days a week (Monday - Friday) at 132 Main Street. The clinics do not require an appointment and anyone can walk-in. CIFIC is currently coordinating more future events for the summer. The Community Health Center has been focusing on mobile vaccinations in addition to their pop-up clinics. At-home vaccinations do not require the patient to have any underlying conditions, immobility, etc. If someone simply just wants to get the vaccine at home, they can call CHC. In the month of June, CHC has held weekly clinics at the WCSU Berkshire Gym, and started the Rogers Park (VA Parking Lot) vaccination site two times a week. They have been offering Pfizer, Moderna, and J&J. Other sites they had in June include: the Danbury Fair Mall Carnival, Daily Bread Food Pantry, and the Portuguese Cultural Center. The Community Action Agency of Western CT has been doing outbound calling and focusing mainly on outreach to the general public. RVNAhealth has been conducting mobile clinics at C-Town every Tuesday and at the Danbury Farmers Market every Friday and these clinics will be weekly throughout the entire summer. In addition, they will be holding pop-up clinics at churches and barber shops and have been hosting vaccine education sessions on Wednesday at the Danbury Public Library.

Contact Tracing May 2021

# of Contacts/Cases	257
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Super 8 Shelter:

Current Census: 69

Total Number Housed: 105

CITY OF DANBURY
DEPARTMENT OF PUBLIC WORKS



155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
(203) 797-4537 FAX (203) 796-1586

MAYOR
Honorable Joseph M. Cavo

PUBLIC WORKS DIRECTOR
CITY ENGINEER
Antonio Iadarola, P.E.

RE: Public Works Monthly Report for JULY 2021 City Council Meeting

Dear Mayor Cavo and Members of the City Council:

I am pleased to present the Public Works Department Report for events occurring during the month of May. The Department has remained dedicated and active continuing to keep up with all City responsibilities, spring efforts and emergency responses while continuing proactive safety protocol for the COVID-19 pandemic. All Covid-19 protocol continues to be strictly adhered to and monitored for the safety of our staff and residents.

Please review our individual Public Works Department reports for a full scope of the varied activities and projects we are involved with. If you have any questions or concerns, feel free to call me at 203-797-4537.

Construction Services Report submitted by Thomas Hughes III, Superintendent:

Downtown Danbury TOD Streetscape Renaissance Project:

We received Authorization to Award the project to the low bidder from ConnDot. Corporation Counsel's Office executed the contract on May 5, 2021 with Colonna Concrete & Paving L.L.C.. Construction Services issued the Notice to Proceed on May 5, 2021 for Phase One Construction TOD Streetscape. The contractor started the procurement and submittal phase of the contract. The construction layout started May 25, 2021. Colonna Concrete mobilized to the site on the 27th we have completed the decorative sidewalk on the east and west side of Delay Street between Liberty Street and Independence Way. We will continue on the east side of Delay Street to White Street.

Eversource Gas completed their gas main replacement project on Ives Street & Railroad Place. The Director of Public Works/City Engineer was instrumental in getting Eversource Gas to prioritize this work. This was critical to allowing us complete the Downtown Streetscape on schedule.

Hearthstone Castle Abatement:

Construction Services, working with our in-house resources and on-call environmental consultant Eagle Environmental, has completed the Phase II project design which includes a limited structural assessment of the structure. The structural engineer has completed the field work/inspection of the castle and has issued their recommendations.

Phase II has several components; removing the remaining plaster / nonfirable AMC (Asbestos-Containing Materials) from the building interior walls (three floors), along with incorporating the structural engineer recommendations for stabilization of the structure for the interior work to proceed. The Phase II AWP has been sent to the CT Department Health for approval. We are awaiting notification from CT Department of Health that the AWP has been approved.

Once Eagle Environmental receives the approval for the Phase II AWP from the CT Department of Health it will be incorporated into the bid documents and we will bid the Phase II.

Bridge Maintenance:

Construction Services has started a bridge maintenance program to extend the life of our bridge structures. The results of this program will be a cost savings to taxpayers by extending the longevity of our bridge structures. Construction Services is in the process of selecting 10 to 15 City bridges for this year's bridge maintenance program.

Artificial Field Turf Replacement:

Construction Services, using our in-house resources and On-Call Sports Facility Consultant JJA Sports, developed the RFP for the three fields. Corporation Counsels Office executed the contract with Shaw Sports Turf on April 29, 2021. The Notice to Proceed was issued on April 29, 2021. Pre-Construction meeting was held on May 3, 2021. The contractor mobilized to Kaplanis Field and a second crew at Perry Field. Both Kaplanis & Perry Fields are at Substantial Completion the Gmax Testing was completed at Perry Field on 6/25/21. We will be Gmax Testing Kaplanis Field during the first week of July. The Synthetic Turf shop drawings have been approved for DHS. The DHS synthetic turf manufacturing is complete and they are presently producing the DHS logo and the numbers. The field can be shipped anytime that fits our schedule. We have mobilized to the DHS Field and begun the field demo. We are on schedule and within budget. These three field replacement/field improvement projects have been funded through the SNAPP 2020 Bond. The design and construction is being managed and administrated by Construction Services

Balmforth Avenue Sidewalk & Intersection Osborne & Balmforth Traffic Improvements:

Construction Services has been working with the Engineering Division during the design. The project was designed in house by the City of Danbury Engineering Division. The project is funded through a CDGB grant. The bids were opened on April 11th. BMP, Inc. is the apparent lowest bidder. Construction Services, with Engineering, performed a scope review and found BMP, Inc to be the lowest qualified bidder. BMP, Inc. was placed on BOA agenda 4/14/21 Board approved the contract award. The contract was signed on June 14th. The project required an advertisement period a CDGB requirement which has ended. We anticipate issuing the Notice to Proceed the first week of July.

Ellsworth Avenue School Addition:

Construction Services has been working with the Engineering Department, City Engineer and Architect participating in the design meetings. The mandatory Pre-Bid meeting was held on Wednesday 4/21/2021. The bids were opened on May 11th. The scope review meetings were held for two the lowest bidders J.A. Rosa, LLC & A. Secondino & Sons, Inc. on May 17th. It was determined that J.A. Rosa, LLC is the lowest qualified bidder. Construction Services placed J.A. Rosa, LLC onto the May 19th BOA Agenda. The bid was awarded to J.A. Rosa, LLC. Corporation Counsel's Office prepared the contract for signature and Mayor Cavo signed the contract on June 15th. The Notice to Proceed was issued on June 15th. The Pre-Construction meeting was held

on June 23rd the building has been turned over to the contractor. Construction Services will be involved in the day-to-day construction working with the City Engineer/Director of Public Works.

Danbury Career Academy:

The RFQ/RFP for the Architectural & Related Services for Bridging Document Preparation “Career Academy” were opened on May 13th. Construction Services is assisting the Director of Public Works and the Engineering Division in the review of the proposals received. The selection committee selected Friar Architects after reviewing the eight firms proposals short listing four firms and interviewing the four firms. The Board of Awards approved the award and the contract is with the Corporations Office.

Construction Services:

Rights of Way Permit inspections are continuing under strict Covid-19 protocols. New R.O.W. permits are being issued and approval sign-offs are taking place on-line through the View Point Permit System.

Engineering Report Submitted by Antonio Iadarola, P.E., City Engineer:

Various Bridges:

The Kennedy Avenue Bridge is 450 feet long from the west edge of Main Street to the Inlet and spans 40 feet over the Still River. The design of the Kennedy Avenue Bridge over the Still River is proceeding well and is approximately 90% complete. The City’s Engineers are designing the traffic control plans to minimize impacts to motorists, bus service and pedestrians. Due to the very long length of the bridge and limit locations to access the underside of the bridge, specifications are being prepared in accordance with State and Federal Regulations for work in confined spaces. The Local Bridge Program Commitment to Fund was received for this bridge and the project is scheduled to be bid in May.

White Street and Locust Avenue Intersection Improvements Project:

The proposed design project includes roadway widening of White Street from Meadow Avenue to Eighth Avenue. In addition, dedicated turning lanes shall be provided on White Street, Locust Avenue and Wildman Street. Engineers are working with numerous utility companies to relocate utility poles, overhead wires, underground gas mains and water mains. The design also includes new and updated traffic signals, improved storm drainage along the north side of White Street and new granite curbs and concrete sidewalks. The design is approximately 80% complete; the Engineers and Corporation Counsel are acquiring the necessary easements, site plan revisions, variances and are addressing the concerns of adjacent property owners. The project is scheduled to be bid in May and the cost of construction will be funded by a LOTCIP Grant.

Infrastructure Improvements:

Eversource Gas: During the last 6 months, City Engineers have received 9 preliminary applications from Eversource Gas for the replacement of existing gas mains. The Engineers have provided substantial information to Eversource about the locations of the existing underground utilities, reviewed proposed plans, identified potential conflicts, coordinated with multiple Eversource Departments and also coordinated the review and approvals with several City Departments.

DEEP MS4 General Stormwater Permit:

The City's Consultant continues to lead workshop meetings with various pertinent City personnel and offices to meet the multitude of ordinance revisions, land use regulation revisions, mapping, web-site creation, inspection, testing, reporting and other requirements of the State DEEP permit. The Consultant continues to work with City departments on an "as needed" basis for outfall screening and sampling. The Illicit Discharge and Connection Ordinance was approved by the City Council and is now in effect. DEEP MS4 Annual Reports are posted on the City's website for review. The draft Annual Report for 2020 has been posted on the City website for public comment. The Annual report for 2020 has been submitted to DEEP.

Balmforth Avenue Sidewalk Replacement:

The City received CDBG funding for three phases of the Balmforth Avenue Sidewalk Replacement Project. Bids for Phase I & Phase III have been awarded.

Grand Street Reconstruction:

Grand Street will proceed this spring with reconstruction of sidewalks, aprons and street reclamation and will continue this summer.

The RESERVE/RIVINGTON by Toll Brothers: (550 Acre Development with a total of 2150+ Units)

The Mews and The Ridge at Rivington: Progress continues with utility extensions and inspections.

Reserve Road, Milestone Road, Woodland Road: Progress continues on the completion of these roads.

Phase 11 Planning and utility reviews are completed.

The Woodlands Phase 4C: Progress continues with utility extensions and inspections.

Southeast, NY to Danbury Link Feasibility/Planning Study:

The Division worked with Putnam County on their grant request for funding of a feasibility study for the possible restoration of passenger service between Danbury and the Southeast, NY connection to the Harlem Line. A \$1,000,000 grant has been received. The Division will continue to work with Putnam County relative to the scope of the study and the selection of a consultant. Putnam County has issued a request for proposal/qualifications for consultant services for the feasibility study, due at the end of March, 2020. The bid opening date has been extended to April 24, 2020. Putnam County has executed a contract with the most qualified bidder, WSP. The study is underway.

Ellsworth Avenue School Annex:

The Division has worked with the Board of Education to develop a schematic plan and program for a school construction project at Ellsworth Avenue Elementary School. The project will aid in accommodating the projected increase in student enrollment in Danbury schools. A grant application has been filed with the State of Connecticut. Requests for qualifications and proposals for Architectural services have been advertised and reviewed. Architectural services have been awarded to Friar Architecture Inc. The City has presented design documents to the State of Connecticut Office of School Construction Grants and Review and received permission to bid the work. Bids have been received and are under review.

Danbury Career Academy:

The Division has been working with the Board of Education and Danbury Career Academy Steering Committee to begin project planning and development. This project will convert existing commercial space at The Summit into a 6-12 Career Academy school in order to accommodate space needs for the 6-8 and 9-12 grade ranges

identified in recent enrollment projection reports. The project has received special legislation from the State of Connecticut to proceed in a format and process that has never been done before. Division staff have bi-weekly conference calls with the State of Connecticut Office of School Construction Grants and Review to work together in moving the project forward and meeting deadlines specified in the special legislation. A Request for Qualifications and Proposals for Architectural and Related Services for Bridging Document Preparation was advertised and have been received and are under review.

Assessment Projects:

The following assessment projects, based on residents' petitions, remain pending.

- Butternut Lane, Bayberry Lane and Boxwood Lane Sanitary Sewer Extension.
- Hawley Road Extension Sanitary Sewer Extension.

Traffic Engineer and his Technicians:

Traffic engineering prepared a Federal grant application for the Alternative Transportation Program; co-supervised engineering design services for the White Street Corridor; Liaison and attending design as well as construction meetings of various State of CT projects in Danbury including the I-84 Improvement Study, Route 37 Improvements at Stacey Road and Barnum Road intersections as well as Newtown Road Corridor improvements at Old Newtown Road and Eagle Road Intersections. The Traffic Division is also working with the Town of New Fairfield and WestCOG developing strategies to improve public safety, alleviate traffic congestion and exploring establishing a walk trail along the Route 37 Corridor. Traffic is also working with WestCOG in solicitation of Federal funding to improve air quality within the City through alleviation of traffic congestion.

Personnel on field investigations spent time on preventive traffic signal maintenance, breakdown signal repairs and Call before You Dig Services. Please note our traffic maintenance services are complimented by an on-call contractor who handles breakdown and knockdown repairs after office hours, including weekends.

City Engineers:

City Engineers are reviewing various site plans, water and sewer applications, special exception applications, and subdivision applications for various land-use approvals of on-going development projects throughout the City. Field inspections of sanitary sewer, water mains and new roads are performed regularly on various developments. Our Engineers also review various drainage problems which may include site visits, analysis and design.

Survey Crew:

Our survey crew verifies various R.O.W. and prepares surveys and easements for in-house design of City Projects and also assists other divisions in locating utilities in the field.

Should you have any questions regarding this report or any other issues related to our Engineering Division, please do not hesitate to contact me at (203) 797-4641.

Highway Division Report submitted by Tim Nolan, Superintendent of Public Services:
MAY – 2021

Public Works Crews and Parks Maintenance cleaned and prepped the Downtown area for the Memorial Day weekend. The downtown corridor looked beautiful and ready for public enjoyment despite the cancelled Memorial Day Parade.

The first two phases of this year's paving project were completed on Long Ridge Rd, West Redding Rd, Riverview Dr, and Hillandale Rd. Crews started the drainage work and road preparation on the third paving project of Golden Heights, East Gate Rd, Wynwood Rd, and Eastwood Rd. Backfilling and seeding was completed on the previous paving projects.

Three crews were dispatched daily to fill potholes. Street sweeping continued, cleaning up the winter debris. A crew continued the leaf bag removal for the spring leaf pickup program. Highway Division crew members assisted the Forestry Division with tree removals, pruning, and traffic control.

Roadside mowing started, to improve sightlines around the City. Employees spent several days clearing catch basins and picking litter throughout our city streets. The city garbage truck is deployed daily to empty trash cans, collect litter and clean up illegal dumping. The recycle truck continues to be out at multiple locations receiving the recyclables from our residents.

Maintenance

- Emergency Call Outs: 0
- Catch Basins Replaced: 15
- Drainage Pipe: 1610'
- Guardrail Repairs: 0
- Dredging: 0
- Catch Basin Cleaning: 55
- Roads Paved: 4

Signage

- New installs: 6
- Replacements: 4
- Repairs: 20

Personnel

- Total: 39
- Injury: 2
- Restricted Duty: 0
- Retirement: 0
- Seasonal: 0
- Vacancy: 1

Parks Maintenance Report submitted by Tim Nolan, Superintendent of Public Services:
MAY – 2021

The Parks Maintenance Division continued the grounds maintenance of all the City owned municipal properties, parks, schools and greens. The annual Memorial Day Parade was cancelled, but the downtown area was still cleaned and prepped for the Holiday with a team effort from the Highway, Parks and Forestry Departments. The downtown area was beautiful and looking good for the Holiday Weekend.

The beach at Candlewood Park along with the Spray Parks at Roger’s Park, Highland Ave Park and Kenosia were readied for the season. A crew readied the flower beds, planted flowers, and mulched all the locations.

Field maintenance continues with the cleanup, mowing and painting of lines. Several sports fields were aerated, reseeded, and fertilized. Litter was picked up and garbage cans were emptied in various areas throughout the city. The Parks Maintenance building was cleaned and organized. Maintenance of the mowing and summer seasonal equipment continued through the month.

Maintenance

- Parks: 22
- Schools: 17
- Sports Fields: 25

Personnel

- Total: 20
- Injury: 0
- Restricted Duty: 0
- Seasonal: 4
- Vacancy: 1

Forestry Division Report submitted by Tim Nolan, Superintendent of Public Services:
MAY – 2021

The Forestry Division was busy maintaining trees in the City’s right of ways. The crew continues to remove dead trees and prune healthy trees around the City. City tree contractors assisted with several tree removals and pruning throughout. Several days were spent pruning trees for the City’s paving projects.

The division responded to several dozen tree calls that include inspections, clean ups, and emergency take downs. Forestry also continues to monitor and remove beaver dam issues throughout the City. The division continues to maintain all of the American flags in the City’s Parks.

Maintenance

- Removals: 11
- Pruning: 29
- Brush: 3
- Plantings: 0
- Emergency Call Outs 1

Personnel

- Total: 4
- Injury: 0
- Restricted Duty: 0
- Seasonal: 0
- Vacancy: 0

**Public Buildings Report submitted by Sean Hanley, Superintendent of Public Buildings:
MAY – 2021****City:**

Currently looking into GPS Bipolar Ionization for air handling systems.
Starting backup generator building connection project.
Starting up new work order system.

Library:

Installing metal panels and cap on chimney.
Junior library sensory room rebid.
Quoting additional security cameras for multiple areas.
Chiller repairs scheduled.

Danbury Public Schools:

Received pricing for media and front office area replacement RTU's at DHS.
Currently looking into Needle point Bipolar Ionization through Honeywell for air handling systems with BOE.
Elevator project kickoff
Reviewing UST replacement projects.

City Hall:

Council chambers renovation project underway.
Performing basement area updates.
New addition roof replacement pricing received, waiting on new fiscal year.
Basement camera project started.

Hatters Park:

Boiler rebuild started.
Reviewing plans for camera systems

Candlewood Park:

Reviewing plans for camera system at gatehouse and dock area.

General:

The majority of time the Maintenance Mechanics spent this month was associated with School building repairs: specifically HVAC, Plumbing and life safety in schools, outdoor lighting and park/fountain openings.

Requests for Maintenance Service:

Attached please find the statistical report of repairs and maintenance work that the Public Buildings Mechanics engaged in during the month of May 2021.

In the month of May we received 110 new work requests and completed 84 work requests. In reviewing this report, you will find the repair time that was expended in major work categories. Also listed is the total number of work order hours completed.

Public Building mechanics were engaged in Plumbing work with a total of 90.00 person-hours dedicated to this service. The next largest area of concentration was in HVAC repairs, utilizing 52.00 person-hours of labor. Electrical repairs came as the third highest category with 80.00 person-hours. Should you have any questions regarding this report, please do not hesitate to contact Sean Hanley at 203-797-4584.

CITY OF DANBURY PUBLIC BUILDINGS DIVISION WORK REQUEST REPORT FOR MAY 2021

Work Requests received this month 110
Work Requests Completed this month 84

Category	Total Labor Hours
Alarms	0.00
Carpentry	0.00
Electrical	80.00
HVAC	52.00
Locksmith	0.00
Maintenance	7.00
Mechanical	0.00
Plumbing	90.00
Roofing	0.00
Snow Plowing	0.00

Labor Hours City Buildings	46.00
Labor Hours School Buildings	193.00
Overtime	100.00

Public Utilities Report Submitted by David Day, PE, Superintendent of Public Utilities:

RE: Report to the City Council – Month of MAY 2021

RE: Report to the City Council – Month of May 2021

Dear Mayor Cavo and Members of the City Council:

Enclosed is the monthly report to the City Council for activities that took place in May 2021. Also attached is the Public Utilities Vehicle Maintenance Report.

As of June 15, 2021 there are 17 hydrants out of service. I will be happy to review the information with you.

Sincerely,

David Day

David Day, P.E.
Superintendent

MAY 2021 Water Pollution Control Plant (WPCP) Upgrade Project Status

The following is an update of events that occurred and of work that was performed in May 2021 by the Veolia Design Build Team (Veolia, Wright-Pierce, and CH Nickerson)

- Construction of Phase 1 work (Tertiary Treatment System Upgrade and Stormwater System Improvements) continued. The following activities were performed by the design build team:
 - Veolia performed Construction Management Duties for Phase 1 work.
 - Wright-Pierce performed Construction Administrative and Resident Project Representative Duties associated with the construction of the Tertiary Treatment System and the Stormwater System Improvements.
 - CH Nickerson (CHN) performed the following work associated with the new Tertiary Treatment System Building.
 - Continued operating and maintaining the excavation dewatering system.
 - Continued installing reinforcing steel and formwork for concrete walls and slabs.
 - Continued placement of concrete in concrete wall forms and slab forms.
 - CHN performed the following work associated with Stormwater System Improvements:
 - Began installation of storm drain overflow structure.
 - Completed rock ledge blasting along route of new storm drain pipe.

- Construction of Phase 2 work continued. Phase 2 work includes a new Headworks Screening & Grit Removal Facility, a new Fats, Oils & Grease (FOG) Receiving and REA Biodiesel Facility and Miscellaneous WPCP Upgrades. The following activities were performed by the design build team:
 - Veolia performed Construction Management Duties for Phase 2 work.
 - Wright-Pierce performed Construction Administrative and Resident Project Representative Duties associated with the construction of Phase 2 work.
 - REA and Wright-Pierce continued working on the final design of the FOG Receiving and Biodiesel Facility.
 - REA continued site preparation work at the site of the new FOG Receiving and Biodiesel Facility.
 - Wright-Pierce continued working on the final design of the new Headworks Screening & Grit Removal Facility and the Miscellaneous WPCP Upgrades.
 - CHN started earth excavation activities associated with the new Headworks Facility.
 - CHN began installation of the excavation support system required to construct the new Headworks Facility.

M E M O R A N D U M

DATE: June 15, 2021
TO: City of Danbury, City Council
FROM: *David M. Day, P.E.*, Superintendent
RE: Sanitary Sewer Collection System Maintenance - MAY 2021

Complaints: 0 Bypasses 9 Slow Running
 3 Loose Manholes 0 Odor Calls

Number Received: 12
Number Completed: 12

Pipe Cleaned: 4800 LFT
Gallons of Water Used: 15,000 Gal

New Pipe Inspected: 0 LFT

Manholes Replaced/Repaired 17



To: David Day, P.E., Supt. of Public Utilities, City of Danbury

From: Ralph Azzarito, Project Manager *Ralph Azzarito*

Subject: WPCP Report For Month of: May '21

Date: 6/10/2021

I. Wastewater Treatment:

A) Sewage Processed:	8.5 MGD (Daily Avg)	264.1	Million Gallons Total
B) Septic Waste Processed:		1,375,950	Gallons Total
C) Sludge Pumped To Digesters:		927,561	Pounds Total

II. Wastewater Quality	Influent	Effluent	% Removal	Effluent Limit
A) BOD (mg/l)	212	4	98.0	30 mg/l and 85%
B) Total Suspended Solids (mg/l):	328	5	98.6	30 mg/l and 85%
C) Total Phosphorus (mg/l):	5.9	0.6	91	0.6 mg/l
D) Ammonia (mg/l):	26.0	0.15	99.0	1.9 mg/l
E) Total Nitrogen (lbs/Day):	3,125	299	90.0	442 lbs/day

Note: Phosphorus limits apply April - October.

Nitrogen limit for credit trading only.

III. Pump Station Operation:

A) Beaver Brook:	743.1	Hours Run
B) Southfield:	50.7	Hours Run
C) Mill Plain:	23.6	Hours Run
D) Backus:	98.9	Hours Run
E) Tarrywile	75.9	Hours Run
F) Turner Road:	38.0	Hours Run
G) Ford Avenue:	25.5	Hours Run
H) Indian Glen:	96.3	Hours Run
I) Delay Street:	18.3	Hours Run
J) Hayestown Road:	69.3	Hours Run
K) Kenosia Avenue:	2.3	Hours Run
L) Larson Drive:	88.1	Hours Run
M) Landfill:	192.8	Hours Run
N) Thrope Street	14.3	Hours Run
O) Poets Landing	24.7	Hours Run
P) Rogers Park	47.7	Hours Run
P) West Side	105.4	Hours Run
Q) East Franklin Street	21.5	Hours Run

Total Station Alarms: 3

TO : City Council - City of Danbury

FROM : David Day, Superintendent of Public Utilities

DATE : June 15, 2021

RE : WATER DEPARTMENT REPORT: MAY 2021

I. WATER PRODUCTION:

A) Margerie Water Treatment Facility:	<u>87.0</u>	<u>MG.</u>
B) West Lake Water Treatment Facility:	<u>90.9</u>	<u>MG.</u>
C) Kenosia Well Field:	<u>0</u>	<u>MG.</u>
D) Osborne Street Well Field:	<u>0</u>	<u>MG.</u>
E) Other:	<u>0</u>	<u>MG.</u>

(MG. = Million Gallons)

II. RAINFALL:

A) Month:	<u>5.7</u>	<u>inches</u>
B) Past 12 Months (running total):	<u>49.7</u>	<u>inches</u>
C) Current Year (Jan.- Current Mo.):	<u>17.0</u>	<u>inches</u>

III. WATER STORAGE:

date: 5/24/2021

	<u>Current Reading</u>		<u>Historical Average</u>	
A) East Lake Reservoir:	<u>100.0</u>	%	<u>95.4</u>	%
B) Margerie Lake Reservoir:	<u>96.7</u>	%	<u>96.2</u>	%
C) West Lake Reservoir:	<u>98.2</u>	%	<u>97.2</u>	%
D) Total:	<u>97.8</u>	%	<u>96.6</u>	%

IV. WATER PUMPED:

A) Park Avenue Pump Station:	<u>0</u>	<u>MG.</u>
B) Padanaram (High School) Pump Station:	<u>4.97</u>	<u>MG.</u>
C) Shelter Rock Pump Station:	<u>4.33</u>	<u>MG.</u>

D) WestConn Pump Station:	0.54	MG.
E) Margerie Pump Station:	1.24	MG.
F) Pleasant Acres:	1.03	MG.
G) Nabby Road:	1.14	MG.
H) Harvest Hill:	0.82	MG.
I) Woodland Road (Reserve):	8.24	MG.
J) West Lake High Service :	56.7	MG.
K) Total Water Pumped (A-I):	79.0	MG.
(MG. = Million Gallons)		

V. WATER TRANSFERRED:

A) East Lake to Margerie Reservoir:	0.0	MG.
B) Padanaram to Margerie Reservoir:	0.0	MG.
C) Kohanza to West Lake Reservoir:	0.0	MG.
D) Kenosia Diversion to West Lake Reservoir:	0.0	MG.
E) Kenosia Wells to West Lake Reservoir:	0.0	MG.
F) Total Water Transferred (A-E):	0.0	MG.
(MG. = Million Gallons)		

VI. ALGAE CONTROL:

A)	None
B)	

VII. SURVEY OF WATER SOURCES:

A)	Daily testing of treated and untreated water by water quality laboratory.
B)	

GENERAL FUND - EQUIPMENT MAINTENANCE MAY 2021

REPAIR DATE	PLATE #	DIVISION	DESCRIPTION OF WORK PERFORMED
5/3/2021	338-DA	POLICE	REAR BRAKE PADS AND ROTORS, LOWER CONTROL ARMS, 1 TIRE, REPLACE SHIFT INTERLOCK ASSEMBLY
	425-DA	POLICE	ENGINE SERVICE
	181-DA	POLICE	1 TIRE
5/4/2021	18-DA	POLICE	LF HEADLIGHT BULB AND HARNESS
5/5/2021	243-DA	POLICE	REPLACE STARTER
	17-DA	POLICE	REPAIR SPOTLIGHT
	384-DA	POLICE	INSTALL FRONT LOWER FASCIA
5/6/2021	12-DA	POLICE	LF TIRE
	39-DA	POLICE	ENGINE SERVICE
	AL-14396	POLICE	ENGINE SERVICE
	615-XHM	POLICE	ENGINE SERVICE, LOWER CONTROL ARM BUSHINGS, FRONT PADS AND ROTORS
5/7/2021	385-DA	POLICE	FRONT SWAY BAR FRAME BUSHINGS, SERPENTINE BELT AND TENSIONER, DRIVERS DOOR HINGES
	988-XGK	POLICE	ENGINE SERVICE, TAILLIGHT BULB, FLAT REPAIR
	153-MAW	POLICE	ENGINE SERVICE, CATALYTIC CONVERTERS AND O2 SENSORS
5/10/2021	289-DA	POLICE	ENGINE SERVICE, 1 TIRE, CATALYTIC CONVERTER
	223-DA	POLICE	ENGINE SERVICE, RF BRAKE HOSE, SWAY BAR FRAME BUSHINGS
5/12/2021	192-DA	AIRPORT	ENGINE SERVICE
5/13/2021	AL-14397	POLICE	ENGINE SERVICE, FRONT PADS AND ROTORS, 2 TIRES, LOWER CONTROL ARMS, SERP BELT, IDLER AND TENSIONER
5/14/2021	270-DA	POLICE	REPLACE LR TIRE
	2-DA	POLICE	ENGINE SERVICE, RADIATOR AND THERMOSTAT
	394-DA	POLICE	ENGINE SERVICE, REPLACE BATTERY
	989-XGK	POLICE	ENGINE SERVICE, REPLACE TPM SENSOR
5/19/2021	113-DA	POLICE	ENGINE SERVICE, REPLACE RADIATOR, LF CONTROL ARM, SWAY BAR FRAME BUSHINGS, EVAP PURGE SOLENOID
5/20/2021	990-XGK	POLICE	ENGINE SERVICE, FRONT PADS AND ROTORS, WIPER BLADES, AIR FILTER
5/21/2021	18-DA	POLICE	LF HEADLIGHT BULB AND HARNESS
5/24/2021	3-DA	POLICE	ENGINE SERVICE, CONTROL ARM, TRANSMISSION SOLENOID PACK
5/25/2021	354-DA	POLICE	BOTH FRONT HEADLIGHT BULBS AND HARNESSES
	240-DA	POLICE	CATYLTIC CONVERTER, THROTTLE BODY
	149-DA	CITY HALL	ENGINE SERVICE, REPAIR WIRING HARNESS, REAR UPPLER AND LOWER CONTROL ARMS
5/26/2021	422-DA	POLICE	ENGINE SERVICE
5/27/2021	17-DA	POLICE	SWAP REAR HATCH, DECALS INSTALLED
	987-XGK	POLICE	ENGINE SERVICE, 2 TIRES, RECHARGE AC, REPAIR EXHAUST LEAK

WATER FUND - EQUIPMENT MAINTENANCE MAY 2021

REPAIR DATE	PLATE #	DIVISION	DESCRIPTION OF WORK PERFORMED
5/5/2021	109-DA	WATER	ENGINE SERVICE, FUEL FILTERS, WIPER BLADES
5/11/2021	226-DA	WATER	REPLACE INTAKE MANIFOLD, TRANSMISSION SERVICE

5/12/2021	202-DA	WATER	ENGINE SERVICE
	344-DA	WATER	ENGINE SERVICE
	263-DA	WATER	ENGINE SERVICE, TIRE SENSORS
5/14/2021	397-DA	WATER	REPLACE DRIVERS DOOR PANEL, WINDOW SWITCH, DOOR LOCK SWITCH AND PIGTAIL
5/19/2021	350-DA	WATER	4 TIRES
5/24/2021	383-DA	WATER	ENGINE SERVICE, LOWER OIL PAN, TRANSMISSION MOUNT
	397-DA	WATER	ENGINE SERVICE, ALTERNATOR, FLAT REPAIR, SWAY BAR FRAME BUSHINGS
5/26/2021	368-DA	WATER	ENGINE SERVICE, REAR SHOCK MOUNT AND SHOCKS
	238-DA	WATER	REPLACE TRANSMISSION SHIFT CABLE

The Equipment Maintenance Division responded to and repaired the following vehicles during the month.

Below is a list of services provided.

Date:	Vehicle :	Repair Provided:	Department:
5/1/2021	392-DA	R/F FLAT TIRE	BLDG MAINT
^	187-DA	CHECK EXHAUST	PARKS
^	105	FIX SIDE DUMP MOUNTING CLEVIS	HWY
^	226-DA	SERVICE	AIRPORT
5/3/2021	91	WATER HOSES/RESEAL P/S BOXES	HWY
^	163-DA	SERVICE	BLDG MAINT
^	187-DA	EXHAUST	PARKS
^	7	BACK-UP ALARM	HWY
5/4/2021	91	WATER HOSES/RESEAL P/S BOXES	HWY
^	392-DA	RESET TPMS SENSORS	BLDG MAINT
^	28	ADJUST BRAKES	HWY
^	80	FIX AUTOLUBE TUBE	HWY
^	288-DA	SERVICE	BLDG MAINT
^	67	JUMP START	HWY
	AIRPORT		
5/5/2021	5	CHECK FUEL LEAK/SERVICE	AIRPORT
^	6	FIX HEADLIGHTS/CHECK OVER	HWY
^	389-DA	FIX TAILGATE LATCHES/SERVICE	HWY
^	80	TARP FOR MAIN BROOM	HWY
^	82	RESEAL HYD VALVE BODY	HWY
^	91	WATER HOSES	HWY
5/6/2021	82	RESEAL HYD VALVE BODY	HWY
^	6	CHECK BRAKES	HWY
	AIRPORT		
^	5	SERVICE/FUEL LEAK	HWY
^	100	CONVEYER NOT WORKING	HWY
^	32-DA	L/R FLAT TIRE	BLDG INSP
^	100	R/S CONVEYER CHAIN	HWY
5/7/2021	100	L/S SIDE BROOMS	HWY

^	6	REAR BRAKE CHAMBERS	HWY
	AIRPORT		
^	5	SERVICE/FUEL LEAK	AIRPORT
^	91	WATER HOSES	HWY
^	TW2	CHECK TARP	HWY
^	100	R/S SIDE BROOMS	HWY
5/8/2021	TW2	R/S STEERING BOX	HWY
^	6	REAR BRAKE CHAMBERS/DIFF LOCK	HWY
5/10/2021	77	COOLANT LEAK	HWY
^	TW2	R/S STEERING BOX	HWY
^	41	ACCELERATOR PEDAL/SERVICE	HWY
^	177-DA	CHAIN UNION FOR SIDE DUMP	PARKS
5/11/2021	TW2	R/S STEERING BOX	HWY
^	77	COOLANT LEAK/DPF SYSTEM	HWY
5/12/2021	41	ACCELERATOR PEDAL/SERVICE/FRONT END	HWY
^	32	JUMP START	HWY
^	77	DPF SYSTEM/REAR BRAKES	HWY
5/13/2021	41	ACCELERATOR PEDAL/SERVICE/FRONT END	HWY
^	77	DPF SYSTEM/REAR BRAKES	HWY
5/14/2021	181	CHECK BRAKES	HWY
^	41	ACCELERATOR PEDAL/SERVICE/FRONT END	HWY
5/15/2021	181	L/R SLACK ADJUSTER	HWY
5/17/2021	100	MAIN BROOM	HWY
^	5	DUMP BODY PISTON	HWY
^	66	INSTALL PLATES	HWY
5/18/2021	80	SIDE BROOMS	HWY
5/19/2021	80	R/S SIDE BROOMS	HWY
^	90	TOP SUCTION TUBE	HWY
^	77	REAR SHOES/DRUMS/HARDWARE/COOLANT HOSE	HWY
^	5	DUMP BODY PISTON/SERVICE	HWY
^	9	PTO SOLENOID	HWY
5/20/2021	5	DUMP BODY PISTON/SERVICE	HWY
^	77	REAR SHOES/DRUMS/HARDWARE/COOLANT HOSE	HWY
^	90	TOP SUCTION TUBE	HWY
5/21/2021	117-DA	TIGHTEN UP HYD FITTINGS	HWY
^	80	CHECK OVER/MAIN BROOM	HWY
^	41	ACCELERATOR PEDAL/FRONT END	HWY
^	90	TOP SUCTION TUBE	HWY
5/22/2021	80	CHECK OVER/MAIN BROOM	HWY
^	8	REAR TIRES/WHEEL SPACERS	HWY
5/24/2021	8	REAR TIRES/WHEEL SPACERS	HWY
^	80	CHECK OVER/MAIN BROOM	HWY
^	90	TOP SUCTION TUBE/TURBO SPEED SENSOR	HWY
^	41	ACCELERATOR PEDAL/FRONT END	HWY
^	9	L/S STEERING BOX/P/S HOSE	HWY
5/25/2021	#100	R/S SIDE BROOMS	HWY

^	38	CHECK BRAKES	HWY
^	9	L/S STEERING BOX/P/S HOSE	HWY
5/26/2021	83	SIDE BROOMS	HWY
^	9	L/S STEERING BOX/P/S HOSE	HWY
^	41	ACCELERATOR PEDAL/FRONT END	HWY
^	38	BRAKE VALVE/PEDAL	HWY
^	77-DA	R/R FLAT TIRE	HWY
5/27/2021	135-DA	FRONT PADS/ROTORS	FORESTRY
^	41	ACCELERATOR PEDAL/FRONT END	HWY
^	38	BRAKE PEDAL/SERVICE	HWY
^	365-DA	BRAKE PEDAL/SERVICE	PARKS
5/28/2021	135-DA	FRONT PADS/ROTORS/SERVICE	FORESTRY
^	365-DA	R/F WINDOW REGULATOR/SWITCHES	PARKS
^	77	DPF/SENSORS/LOWER RADIATOR HOSE	HWY
^	41	ACCELERATOR PEDAL/FRONT END/FUEL SENDER	HWY
Personnel			
Total:	5		
Injury:	0		
Restricted Duty:	0		
Retirement:	0		
Seasonal:	0		
Vacancy:	0		



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DEPARTMENT OF PERMIT COORDINATION BUILDING DEPARTMENT

DATE: June 28, 2021
TO: City Council
C: Mayor Joseph Cavo

Re: City Council Report for Permit Center and Building Department

On behalf of the Permit Center and Building Department the following report is submitted for your review. This report is for the period of May 1st to the 31st 2021. The report consists of statistical data on applications with their associated permits.

Analytics

Combined Report: Citywide activity

Residential Project Activity

Commercial Project Activity

Sean P. Hearty

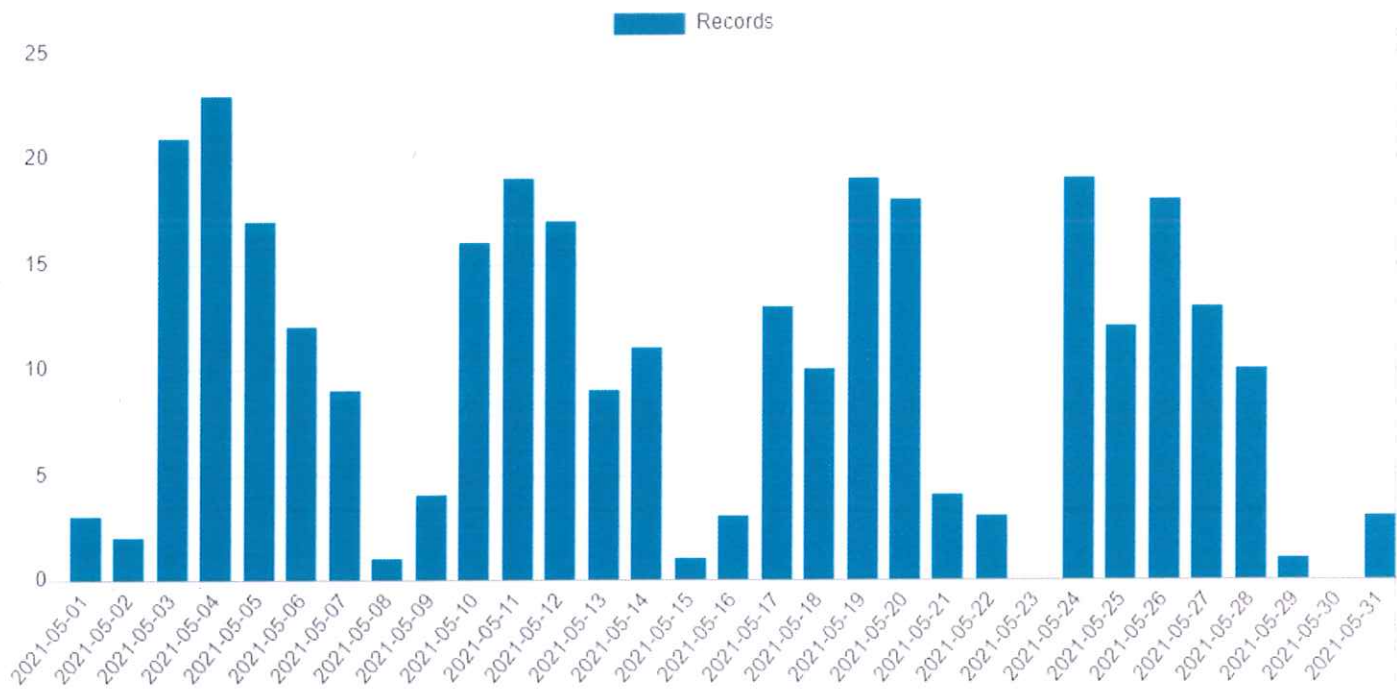
DIRECTOR

David Newland

BUILDING OFFICIAL

Analytics

Records submitted over time



Totals



311

Records Created



\$405,503.98

Revenue Collected



535

Inspections Done



525

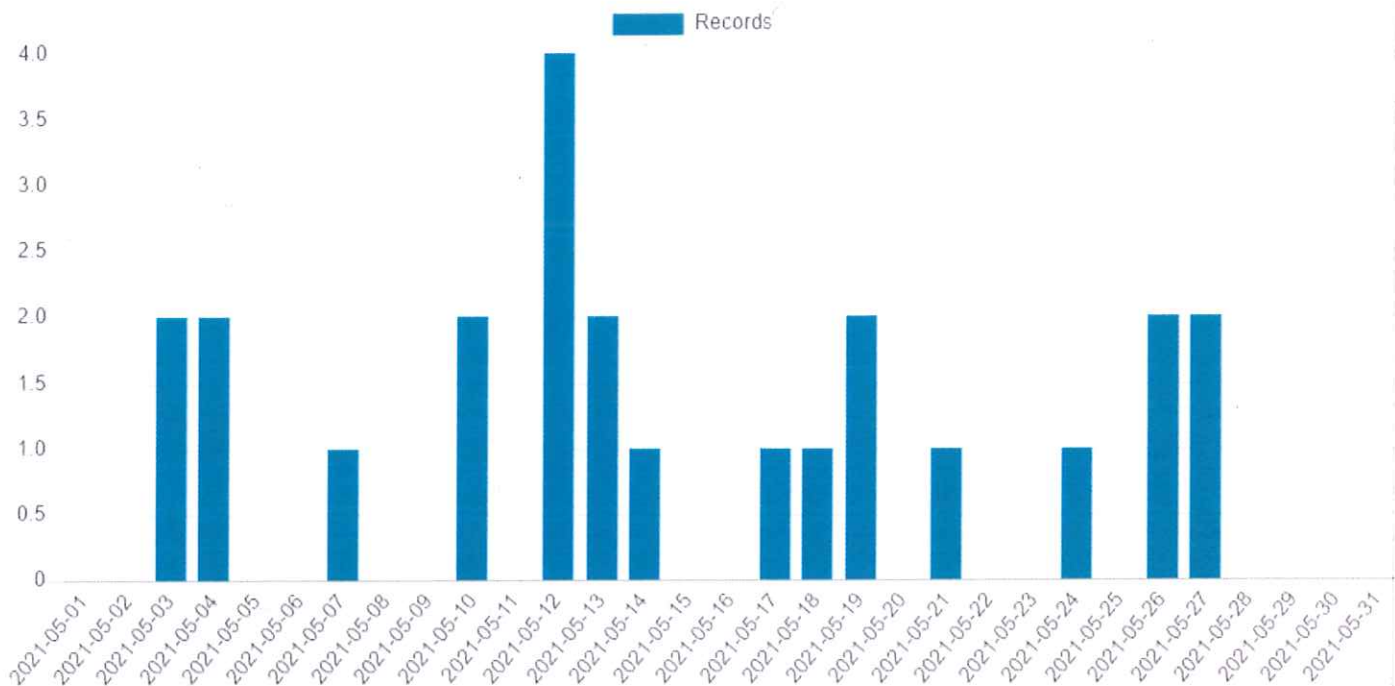
Permits Issued

Filter Results

All Records

Analytics

Records submitted over time



Totals

 **24**
Records Created

 **\$277,662.62**
Revenue Collected

 **124**
Inspections Done

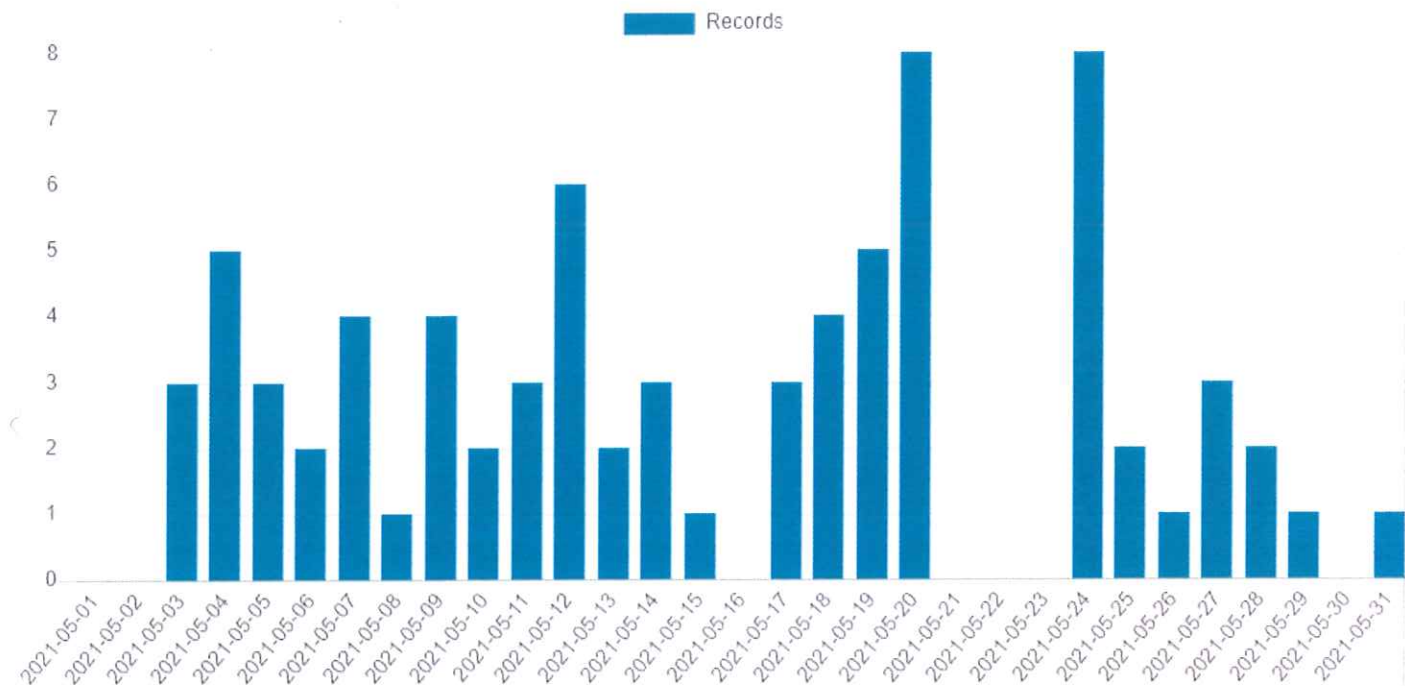
 **48**
Permits Issued

Filter Results

Commercial Projects

Analytics

Records submitted over time



Totals

 **77**
Records Created

 **\$57,793.10**
Revenue Collected

 **192**
Inspections Done

 **147**
Permits Issued

Filter Results

Residential Projects



CITY OF DANBURY OFFICE OF NEIGHBORHOOD ASSISTANCE

Shawn Stillman
UNIT Coordinator
s.stillman@danbury-ct.gov

203-796-8026

Livable Neighborhoods 2021 *“Building a Better Danbury”*

June 2021

June 28, 2021

Honorable Mayor Cavo and City Council Members:

Below is a table highlighting UNIT activity from the time of last month’s City Council report. This does not include any UNIT activity regarding follow up and re-inspection work from previously noted issues. The UNIT works to ensure that each and every issue is resolved as quickly as possible.

Time Period	May 24 – June 28, 2021
Number of Quality of Life Issues	101
Year to Date - 2021	447

The top issues addressed by the UNIT were:

- Garbage/Debris and Blight (53)
- Miscellaneous (17)
- Vehicle violations: abandoned/unregistered, front lawn parking (14)
- Exterior/Structural Blight Order (5)
- Unsafe living/Unpermitted construction (5)

BLIGHT ORDERS:

Orders written by UNIT this month (Includes Notice of Violations): 5
(YTD): 65

23 King Street: sent order to remove chickens/roosters from property, previous warnings were issued.

21 West Wooster Street: sent order to clean the backyard of excessive debris and bulky items, mostly discarded furniture.

1 Old Town Road: issued order for the cleanup of the exterior of the property, mostly within the driveway area.

32 Davis Street: issued order to clean the exterior of the property of unregistered and commercial vehicles, as well as debris and commercial material.

25 Henso Drive: issued Structural Blight Order for this foreclosed property to be mowed and routinely maintained. In addition to complete repairs to broken door and window, and exposed fascia/eaves in which water is penetrating.

NEIGHBORHOOD PRESERVATION:

Our department sent out notices to two (2) properties over the last few weeks regarding concerns of repeated get-togethers and loud disruptive parties. While it is encouraged for residents to enjoy their property and host parties with friends and family, it is also critical that these events are not disruptive to their neighbors and also do not occur on a repetitive basis. Violation notices were issued to the following properties to discuss concerns over resident complaints:

18 Edgewood Street: Repeated complaint of get together/parties, whereas the road is unsafely overloaded with vehicles on either side of the road, as well noise associated with the number of people into the late hours. Met with the owner of the home who explained that he will no longer host these get togethers, which were meant as fundraisers for families from his country.

61 Davis Street: Complaint of volleyball games, whereas there is noise until late at night, as well as a number of vehicles parked on a small street, blocking driveways and prohibiting safe passage. In addition, a porta potty is being stored on the property. Met with the homeowner to discuss concerns. The portable toilet will need to be removed, and activity will need to be limited.

Last month, our department responded to a complaint of noise and people for a Sunday evening gathering at **160 South Street**. Upon coordinating a meeting with the homeowner, within a week, the volleyball court was taken down, portable toilet removed, and there has been no repeated activity at the location since. We hope to continue positive news as we handle each case with the urgency and sensitivity it requires.

UPDATE: METRICS AND ACTIVITY:

The data below represents service requests created via 311 call center activity. This is not a record of actual calls received.

	THIS PERIOD:	2021 YTD:
Service Requests created:	274	1251
Service Requests closed:	137	886
Percent closed:	50%	70.8%

We continue to provide the community with innovative, efficient and responsive service in order to address quality of life issues in Danbury. Our department makes itself as accessible to our residents as much as possible. We are contacted by phone, email, text and even Facebook. **For those of you not following the UNIT on Facebook, please LIKE us at UNIT City of Danbury.**

If we can be of any assistance to you or residents in your ward please contact us at 796-8026 or 311.

Sincerely,
Shawn Stillman
Coordinator, Office of Neighborhood Assistance



CITY OF DANBURY

DANBURY, CONNECTICUT 06810
DEPARTMENT OF ELDERLY SERVICES
ELMWOOD HALL
10 Elmwood Place
(203) 797-4686
www.danburyseniors.org

DATE: June 28, 2021

TO: Honorable Mayor Joseph M. Cavo
Members of the City Council

FROM: Susan M. Tomanio, MSW, LCSW
Director of Elderly Services

RE: Report City Council Meeting
Reporting Period: (5/17/21 – 6/18/21)

Scaling up Operations at Elmwood Hall - Danbury Senior Center. Elmwood Hall – Danbury Senior Center had a soft reopening on Wednesday, May 19, 2021. The department developed guidelines and FAQs for reopening that were approved by the Mayor’s office and the City of Danbury Health and Human Services. Because CDC and State of CT guidelines continue to change, a slow reopening is appropriate during what continues to be a fluid and ever-changing time.

Messaging. Our messaging has changed to let seniors know staff is available for in-person appointments and pre-registered activities.

Resource and Referral. As a Western CT Area Agency on Aging focal point for those age 60 plus, we continue to connect seniors to the resources they need in the community as a trusted source of information. Appointments will be in-person and over the phone.

Senior Center Meals Grab and Go and Delivery. State funding through the Western CT Area Agency on Aging has been reinstated for four “COVID19” meals per week. These meals are offered as Grab and Go or delivery.

CHOICES In-Person. (Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) We offer CHOICES counseling throughout the year and have been doing so over the phone since the beginning of the pandemic. Through this program, we offer free, unbiased assistance to help with Original Medicare, Medicare Advantage Plans, Medicare Supplement, and Prescription Drug Coverage. This service will continue over the phone, but an in-person appointment is now also an option.

Virtual Activities / Zoom / In-Person Outdoors / In-Person Indoors. Virtual on-demand activities will remain on our website. Classes and activities are moving to in-person indoor and in-person outdoor format. Participating through Zoom for these programs will be offered. Some programs will remain on Zoom at this time. Chair Yoga, Line Dancing, Strength Training, Movers and Shapers, Multimedia Art Instruction, and Tai Chi. We look to move all programs back to in-person as we gradually reopen.

Rent Rebate Over the Phone and In-Person. This program will be conducted in-person, virtually, over the phone, through email, and postal mail.

One-on-One Tech Support Over the Phone. Elmwood Hall - Danbury Senior Center and the Danbury Library have redesigned our One-on-One Tech Support program so now seniors can receive the tech support they need to understand how to better communicate with friends and family. Individual half hour appointments with a Library Tech Specialist are offered to help better understand smart phones and tablets and connect with apps such as Zoom and Facebook Live.

CHOICES / Resource and Referral / Case Management: 417 seniors / 470 services provided

Services by Category: CHOICES (Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) – 54

Financial – 0

Food – 15

Housing / Homeless / Home Repair – 10

In-Home Care / Assisted Living / Nursing Home – 4

Transportation – 11

Elder Law - 2

Medical Equipment - 0

Wellness Check - 0

Protective Services for the Elderly - 7

Taxes – 6

COD Property Tax Relief - 0

Advocacy – 0

Supportive Counseling – 1

Senior Center – 302
“911” Emergency Calls - 0
Donations - 8
Flu Shots – 0
Medical - 0
Energy Assistance - 1
Library Tech Support – 2
Rent Rebate – 9
COVID19 Vaccines – 11
COVID19 Vaccine Transportation – 10
Other – 17

COVID19 Vaccine Transportation. 4 seniors, 8 one-way rides (3 of these seniors received rides in partnership with the SweetHART bus)

Van Transportation Program. We have reinstated our van program to bring seniors who lack transportation to classes and programs at the Senior Center. 6 seniors, 23 one-way rides.

Senior Nutrition Grab and Go and Meal Delivery Program. 20 seniors, 387 meals

Wellness / Outreach Visits. 2 seniors, 3 outreach visits

Unilever Every Day Items Grab and Go and Delivery. Made possible by the New American Dream Foundation, a 10lbs box of every day and personal care items made by Unilever were distributed grab and go (32) and delivery (17) to 49 Danbury seniors.





Hydration “Rethink Your Drink” Grab and Go and Zoom Nutrition Program. Heather Peracchio, MS, RDN, CD-N conducted a Zoom program on nutrition rich beverages and the importance of hydration throughout the summer. A grab and go was held in the morning that included resource information and the ingredients to make a tropical fizz drink complete with reusable straw and cleaning brush. Twenty dollars in Danbury Farmers’ Market coin were part of a raffle for the 8 senior participants.

The Prime Timers, Inc., Friends of Danbury Seniors, a 501c3, continues to accept monetary and non-monetary donations in support of the Elmwood Hall Senior Center. Susan M. Tomanio, MSW, LCSW, Director of Elderly Services, City of Danbury, serves at the interim president.

Please refer to our website or Facebook page for all the latest news, information and community events for Danbury seniors – www.danburyseniors.org



Danbury Library

170 Main Street, Danbury, CT 06810 203.797.4505
danburylibrary.org

DATE: June 23, 2021

TO: Honorable Mayor Joseph M. Cavo
Members of the City Council

FROM: Katie Pearson, Library Director

RE: City Council Meeting Report
Reporting Period - May 2021

Community Engagement: In May the library reached 53,557 patrons via our social media and web presence.

Patron Testimonials:

"My trip to Philadelphia and the Mutter Museum was canceled because of the pandemic. I was surprised to learn of this event and enjoyed a taste of what I will hopefully someday get to see in person."

"I write to express my gratitude for the Danbury Library, its resources, and for Darlene Garrison. All three are a credit to this fine city. My work from home months have been all-the-more manageable by all three and I ask that you share my thanks with the Mayor and with Ms. Garrison."

"The last selection of books you selected for our son was wonderful. We really appreciate this service. Our son is high risk and we have to be extra cautious. Thank you so much!"

Use of Library Materials and Services:

5160 adult items and 2,949 junior and teen items were circulated in May. The library fulfilled 1,905 holds for patrons. Patrons from other libraries in Connecticut checked out 655 items. A total of 4,082 patrons entered the library in May. In May, the library's plaza received new flags to replace the worn ones. Each flag contains a statement from the library's 2019-2024 Strategic Plan.



Use of Library's Remote and Electronic Services: The library's wifi was used 481 times, and our computers and printers were used 999 times. The library's databases were used 47 times. A total of 1,350 ebooks and audiobooks were circulated, and a total of 11,428 items were downloaded electronically. In May, the library began a new electronic service for magazines called CloudLibrary Newsstand. This service provides instant access to 7,000 titles in more than 60 languages. So far, the feedback from our patrons has been very positive. This month, our new app was downloaded 86 times.



Library Programs: In May 535 patrons attended 46 virtual programs.

Programs hosted and facilitated in May included:

Retirement Readiness for Military Families

Calligraphy: Handwriting Fun

Sketching for Beginners

Alzheimer's Conversations: Protecting Your Health and Wealth

STEM Jr. Creative Digital Series: Beginner Photo Editing

Master Gardener Talk: Getting Danbury on the Pollinator Pathway

Cartooning with Matt Ryan
Practical Skills for Landing a Job
All About Owls

Grant Applications:

The Danbury Library currently has programs supported by the the the following active grants:

Grant Agency	Grant Amount	Program Supported
CT State Construction Grant	\$100,000	Junior Floor
ALA Dollar General American Dream Literacy Initiative	\$5,000	Language Services
ALA Revisiting the Founding Era 2	\$800	History
American Rescue Plan Act	\$3,000	General