

ADAMS TOWNSHIP
MONTHLY MEETING
NOVEMBER 2, 2015

The regular monthly meeting of the Adams Township Board was held on Monday, November 2, 2015 at the Township Hall, 17104 First Street, Baltic, Michigan.

The meeting was called to order at 6:00PM. Pledge of Allegiance recited. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Clerk Pindral, and Trustee Sohlden. There were 12 guests in attendance.

MOTION made by Trustee Mattila with support from Trustee Sohlden to accept the meeting minutes of October 5, 2015 with the following correction: Under Business discussed at MTA meeting should be 40 structures county wide. Motion by Treasurer Immonen with support from Clerk Pindral to approve the October 21, 2015 special meeting minutes. Roll call, all ayes. Motion carried.

CITIZEN'S COMMENTS:

- Marti Rashleigh questioned the strong smell of chlorine in her water. She stated it happens at random, demonstrated by the log she provided to the Board. Supervisor Heikkinen deferred to Water Superintendent Bob Hudson for explanation of chlorine distribution in water system. He then instructed B. Hudson to check/test Mrs. Rashleigh's water.
 - Joe DeForge inquired if the Township was going to pay the invoices for any water line thaws on 14th street due to freezing of main line. Supervisor Heikkinen stated the Township must be informed/involved in any main line freezes. If the event happens after office hours, call the Sheriff's dept. Supervisor will assess the situation with Bob and Duane tomorrow.
 - Axel Riviera stated he purchased property at 44310 16th Ave in Baltic at an auction. Stated it has water and a sewer stub. No one lives there, and he has no plans to, therefore requests not paying the O&M portion of water bill. He informed the board of lawsuit in Lansing area that ruled to that effect. He also read legislation. Township ordinances driven by Rural Development regulation on bonds require all residents to pay debt and O&M. Supervisor Heikkinen will investigate and contact Mr. Riviera.
- 1.) Checklist received from Rural Development. Resolution authorizing Notice of Intent to Issue Bonds must be approved. MOTION by Trustee Mattila with support from Treasurer to approve Resolution 2016-11-1 Authorizing Publication of Notice of Intent to Issue Revenue Bonds and Declaration of Intent to Reimburse (Water Main Replacement). Roll call, all ayes. Motion carried. Clerk Pindral signed the required paperwork, and UPEA engineer, Chris Holmes will get it published.
 - 2.) Paperwork from Western UP Substance Abuse Coordinating Agency regarding the employee assistance program was presented. MOTION by Treasurer Immonen with Support from Trustee Sohlden to renew Employee Assistance Program new one year contract from WUPSAS at cost of \$15 fulltime employees, and less for part-time employees. Roll call, all ayes. Motion carried. Clerk Pindral will submit contract and payment.
 - 3.) Treasurer Immonen stated the Houghton County Treasurer's office informed her that if the Keweenaw Scrap properties at Second Street in Painesdale did not sell at auction, they would be deeded to the Township unless rejected. MOTION by Trustee Mattila with support from Trustee Sohlden to reject acceptance of the Second Street, Painesdale properties aka Keweenaw Scrap. Roll call, all ayes. Motion carried. Treasurer Immonen will inform the Treasurer's office.

FINANCIAL REPORT: MOTION made by Treasurer Immonen with support from Trustee Sohlden to accept the October financial report as presented. Roll Call, all ayes with Trustee Mattila abstaining from vote on any S&L Contracting or Rock and Dock invoices.

FIRE DEPARTMENT: Trustee Mattila stated 9 medical calls and 5 fire calls. Reminder to all to change the batteries in their smoke detectors when changing their clocks on November 5th.

ASSESSOR REPORT: October report reviewed. No issues. Assessor attended class on October 26th that was mandatory for her licensure. She is reviewing the list of buildings not listed on the Township tax roles. Some are still in the building phase, others she was not informed of building permits by the Building Dept.

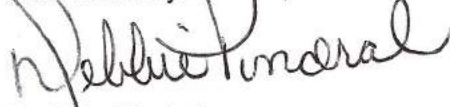
BUSINESS:

- Request for a special use permit from Wind Farm Energy for the 7 proposed wind turbines. Map included demonstrates all wind turbines are within the 3000ft setback as required by the ordinance. Kevin Mackey, to draw up the application and fee structure. Roll call, all ayes. Motion carried. Lawyer Mackey stated a special use permit pertains to zoning, of which Adams Township has none.
- Supervisor Heikkinen contacted Auditor Bradford regarding a \$1000 invoice from Bendzinski for preparation of annual statement of bonds. He was informed this expense was written into the bond when Wholesale Water Bond was rewritten in 2013, and will occur annually until mature in 2031. MOTION by Trustee Sohlden with support from Trustee Mattila to approve payment of \$1000 invoice from Bendzinski. Roll call, all ayes. Motion carried. Clerk Pindral will submit payment.
- Supervisor Heikkinen will meet with financial advisor regarding the new BCBSM rates for 2016, and report at future meeting.
- Office of Rural Development has suggested after reviewing Annual Financial Report that it might be beneficial for Adams Township to make additional principal payments on bonds due to no interest earned on funds. Suggestions made were to apply \$70,000 to Atlantic Mine Bonds, \$75,000 to \$100,000 on Painesdale bonds, \$30,000 to \$50,000 on Trimountain bonds, and \$10,000 on Baltic bonds. After board discussion on budgets, and possible unforeseen repairs expense, Supervisor Heikkinen will consult with Auditor Bradford and Chris Holmes engineer. No action taken at meeting.
- Supervisor Heikkinen stated he was given information from an aide in Scott Dianda's office regarding acquiring surplus equipment through State auction website. Must have an account set up to order to bid. MOTION by Trustee Mattila with support from Trustee Sohlden to submit appropriate paperwork to set up account in the event a bid was necessary. Roll call, all ayes. Motion carried. Lawyer Mackey stated he has the information for federal website, and will email Board members the information.
- Twenty five applications were received for the office manager position. Board members chose top applicants for interview. Supervisor Heikkinen will arrange interviews. Clerk Pindral and Treasurer Immonen will assist as needed.

No other business brought before the board.

MOTION to adjourn at 7:10PM by Trustee Mattila with support from Trustee Sohlden. Roll call, all ayes. Meeting adjourned. Next regular monthly meeting is **Wednesday, December 9th** at 6:00PM.

Submitted by:



Debbie Pindral
Township Clerk

ADAMS TOWNSHIP
Wholesale Water Board
November 2, 2015

The regular monthly meeting of the Adams Township Wholesale Water Board was held on Monday, November 2, 2015 at the Township Hall, 17104 First Street, Baltic, Michigan.

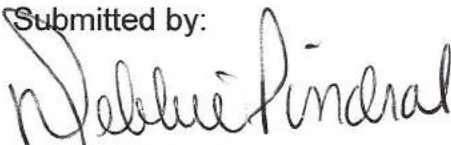
The meeting was called to order. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Trustee Sohlden, Clerk Pindral, and Water Superintendent Bob Hudson. Chris Holmes, UPEA engineer and Kevin Mackey, Township Lawyer, also present. Motion by Treasurer Immonen with support from Trustee Sohlden to accept the minutes of the October 5th Wholesale Water Meeting. Roll call, all ayes. Motion carried.

- Supervisor Heikkinen thanked Scott Lampinen, S&L Contracting, for attending the meeting. He asked for clarification of billing process, stating the Township has not received any invoices for the work S&L Contracting has performed since May. D. Bradford, Township Auditor, has stated invoices should be received in a more-timely manner. Mr. Lampinen stated invoices would be forthcoming by Friday. Trustee Mattila explained being as he is a contractor himself, how suppliers invoices are received by contractors anywhere from one to six weeks after the fact, sometimes longer when blacktop is involved, which does delay the invoice process. Mr. Lampinen stated he keeps detailed records and invoices will be complete and accurate. Estimates 21 main/shut-offs have been repaired. Supervisor Heikkinen requested a list be submitted so that it can be mapped on upcoming Atlantic project. Water Superintendent Hudson reported that S&L Contracting does good work and wants the work relationship to continue.
- Discussion regarding issues brought before the Board regarding homeowners not being informed of work being performed on their property. Trustee Mattila stated it is the responsibility of the Township employees to speak with the homeowners, not the contractor. Reiterated this has also been a problem in the past. Employees will be informed of the importance of communication with residents.
- Bay Electric reported to the Board the display of lift station #1 flow meter/pump is not working. This is the same panel that was previously worked on by Hansen Electric. Proposal to replace piece in flow line with electronics back to control panel at est. cost of \$6,465.00. Bay Electric also submitted a proposal repair to the Trimountain lift station (by Iskra) as the generator will not start the pumps due to unreliable UPS units. Cost to replace these units with variable frequency pumps is \$4,600.00. MOTION made by Trustee Mattila with support from Trustee Sohlden to authorize both repairs at est. cost of \$6,465.00 for one and \$4,600.00 for the Trimountain repair. Roll call, all ayes. Motion carried.
- Superintendent Hudson stated he received a request to run a single sewer and water line for private property development on Naumkeg St. in Atlantic Mine. He stated due to Chippewa Street dips, it would need a lift station. After discussion with engineer, it was decided the developer would need to put in a DEQ approved main/sewer at his expense. After completion, the Township would then be able to take it over and maintain. UPEA will have engineers inspect area while doing survey work in Atlantic Mine and report back.
- Chris Holmes reported the RD Checklist is good. Surveyors are out doing legwork, and will design the project over the winter. Bids will be let out early spring. Due to gas main close to sewer/water lines, contractors will not be allowed to pull copper line thru rock. A sand bed and a rock bed will be required. This will be detailed in the spec book that will be available for bidders. Anprox 210 connections are expected to be replaced in the project

- Trustee Mattila reported the fence at the east end of the lagoons in Painesdale are down again. Requested the water department employees repair before the winter weather sets in.
- Question regarding if the main meter going into the lagoon was fixed. It never worked to call Bob's cell phone. Bob will look into.
- Discussed Duane Snell's upcoming exam.

MOTION to adjourn at 8:05PM by Trustee Mattila with support from Treasurer Immonen. Roll call, all ayes. Meeting adjourned.

Submitted by:

A handwritten signature in cursive script that reads "Debbie Pindral". The signature is written in black ink and is positioned to the right of the "Submitted by:" text.

Debbie Pindral,
Township Clerk