

# Amelia-Nottoway Technical Center

148 Vo-Tech Road Jetersville Virginia 23083 Phone 434-645-7854 Fax 434-645-1044

Valarie Harris, Principal

March 23, 2021

- I. **Call to Order/Moment of Silence** –Mr. Fowlkes
- II. **Pledge of Allegiance** – Mr. Fowlkes
- III. **Approval of the Agenda**
- IV. **Public Comments**
- V. **Approval of the minutes** – February 4, 2021
- VI. **Financial Matters**
  - A. Payroll Certification of the January Payroll in the amount of \$31,601.75 and February Payroll in the amount of \$30,537.89.
  - B. Operational Bills – January bills in the amount of \$14,390.32; February bills in the amount of \$23,356.63.
  - C. Sharing of Financial Reports/Bank Statements/Audit Reports
- VII. **Action Items**
  - A. Donation of Nursing Books
  - B. ASE-ANTC Partnership with the WD-40 Company
  - C. Cameras
  - D. Paint Booth/Demo and Installation
  - E. Compressor
- VIII. **Non-Action Items**
- IX. **Informational Items**
  - A. Brian Johnson, Eastern Engineered Wood Products
  - B. Five Year Plan
  - C. Facilities Assessment
  - D. CTE Competitive Innovative Program Equipment Grant
  - E. Recruitment Website
  - F. Water System Update
  - G. Perkins Grant
- X. **New Business- N/A**
- XI. **Closed Meeting Resolution-N/A**

Pursuant to section 2.2-3711 (A) of the Code of Virginia, I move that the Board convene a "Closed Meeting" for the purpose of discussing specific personnel matters.

  - A. Contracted Services
  - B. Personnel
- XII. **Return to Open Session**
  - A. Motion to Return
  - B. Certification
- XIII. **Action Following Closed Session**
- XIV. **Adjournment**

**Next Meeting:**

Cultivating Career Ready Citizens through Education, Empowerment, and Employment.

**Joint Board for Control  
Amelia-Nottoway Technical Center  
Minutes**

The Joint Board for Control of the Amelia-Nottoway Technical Center held a meeting on Thursday, February 4, 2021 at 7:00 p.m. in the Computer Resource Classroom of the Amelia-Nottoway Technical Center.

Members in attendance:

Mr. Ferrara, Amelia County  
Mr. James Fowlkes, Nottoway County  
Mr. Jamie Higgins, Nottoway County  
Mr. Glen Wilkerson, Amelia County  
Mrs. Bonnie Vega, Amelia County

Staff in attendance:

Dr. Tameshia Grimes, Superintendent, Nottoway County  
Dr. Lorena Harper, Superintendent, Amelia County  
Mrs. Valarie Harris, Principal, Amelia-Nottoway Technical Center  
Sue Brown, Joint Board Clerk, Amelia-Nottoway Technical Center

**I. Call to Order and Moment of Silence**

Dr. Harper called the meeting to order at 7:00 p.m. and asked for a moment of silence.

**II. Pledge of Allegiance**

Dr. Harper asked those present to stand and join in the Pledge of Allegiance.

**III. Organization of the School Board**

- A. Election of Chair- Mr. Higgins made a motion to pass for Mr. Fowlkes to be the Chair, Mr. Wilkerson seconded and the motion passed
- B. Election of Vice Chair- Mr. Wilkerson made a motion to pass for Mrs. Vega to be the Vice Chair, Mr. Ferrara seconded and the motion passed
- C. Appointment of Clerk – Sue Brown, Mr. Ferrara made the motion to pass and Mr. Wilkerson seconded and the motion passed
- D. Appointment of Deputy Clerk- Arlene Robertson, Mr. Wilkerson made the motion to pass and Mr. Higgins seconded and the motion passed
- E. Adoption of Joint Board Meeting Dates- Mr. Higgins explained the need to have monthly meetings. There were two sets of dates, one with meetings every other month and one with meetings every month. Mr. Higgins made the motion to pass and Mr. Wilkerson seconded to have the meetings monthly and the motion passed.

**III. Approval of the Agenda**

Mrs. Vega made a motion to pass, Mr. Ferrara seconded and the motion passed.

- IV. Public Comments-** Mr. Wilkerson was concerned about an article in the Nottoway paper and wanted clarification as to the position of Nottoway and ANTC. Mr. Fowlkes assured Mr. Wilkerson that Nottoway is in 100% for ANTC.
- V. Approval of the Minutes-** November 10, 2020  
Mr. Higgins made a motion to pass, Mr. Wilkerson seconded and the motion passed.
- VI. Financial Matters**  
For November the total payroll was \$32,901.29, and for December \$32,433.95, and December 15<sup>th</sup> Cares pay in the amount of \$8612.00 (Nottoway Funded). Mr. Wilkerson made the motion to pass and Mr. Ferrara seconded and the motion passed.  
For the Operational Bills, you will notice that November Operational amount was \$20,378.85 and December was \$17,653.23. Mrs. Vega made the motion to pass and Mr. Ferrara seconded and the motion passed
- VII. Action Items**
- A. Roof Repair- We are seeking your approval of Atlantic Industrial Coating to repair the ANTC roof. Mr. Ferrara made a motion to use Atlantic Industrial Coating and Mr. Wilkerson seconded and the motion was passed.
  - B. Auto Body III- Two ANTC Auto Body II students (11<sup>th</sup> graders) have expressed interest in taking Auto Body III. We are seeking your approval to complete a VDOE new course form to offer the course for the 2021-2022 school year. The course will be offered alongside the Auto Body II. Mr. Wilkerson made a motion and Mr. Higgins seconded and the motion was passed.
- VIII. Non-Action Items**
- IX. Informational Items-**
- A. FY22 Budget – Ms. Brown reviewed the FY22 Budget. The Board requested a Facilities Assessment be done.
  - B. Five Year Plan – You have before you the Five-Year Plan for ANTC.
    - Edits – What changes would you like made to the plan? Mrs. Vega stated that some items in the 3-5 year should be moved to the 1-3 plan. Mr. Ferrara said we need to see student growth and program growth. Mr. Fowlkes said students need to be marketable. He also said we need to be available to the 8<sup>th</sup> grade students. Do a virtual meeting and meet with the students. Mr. Ferrara said the status of the updated 5yr plan needs to be on the agenda monthly. Dr. Harper created a chart showing a 9% growth each year. Dr. Harper

said each time a class is added you put it on the Enrollment Benchmark Proposal.

- C. Course Offerings for 2021-2022 – ANTC would like to offer the Culinary Arts and CNA programs during the 2021-2022 school year.
- Will the Amelia Culinary Arts program move to ANTC? Dr. Harper said it was put in their budget to move Culinary to ANTC
  - If so, will Amelia move their equipment as well or should ANTC purchase equipment? Dr. Harper said they will move the equipment and have an agreement that if ANTC no longer does a Culinary Class that the equipment will be moved back to Amelia. Some of the equipment is old and will need to be replaced.
  - Will Chef Carrington move to ANTC or will be need to advertise the position? Yes
  - ANTC will like to offer the CNA program as a full-time course with morning and afternoon class. Therefore, we would like to hire a full-time instructor verse the part time instructor we have had in the past.

**X. New Business**

**XI. Closed Meeting Resolution- N/A**

**XII. Return to Open Session- N/A**

**XIII. Action Following Closed Session-N/A**

**XIV. Adjournment**

The meeting concluded at 7:54 p.m. with Mr. Wilkerson making a motion to adjourn and Mr. Ferrara seconding the motion. The motion passed.

**Next Meeting:**

February 25, 2021

March 25, 2021

April 29, 2021

May 27, 2021

June 24, 2021

July 29, 2021

August 26, 2021

September 30, 2021

October 28, 2021

November 18, 2021

December 16, 2021



Clerk



Chair