

**RIVENHALL PARISH COUNCIL
MINUTES OF THE ANNUAL COUNCIL MEETING HELD 7th MAY 2019
IN THE RIVENHALL VILLAGE HALL.**

Present: Cllrs. Abbott, Wright, A'Lee, Cairns, Prime and Turner.

Also present: Parish Clerk and 7 members of the public

1802. Election of Chairman.

Proposed by Cllr. Wright, seconded by Cllr. A'Lee that Cllr. Abbott be re-elected as Chairman. **It was agreed by a vote of 4** in favour with 1 abstention.

Cllr. Abbott accepted, signed the Chairman's Declaration of Acceptance of Office and then took the Chair..

1803. To receive any apologies for absence.

There were no apologies received.

1804. Election of Vice-Chairman.

Proposed by Cllr. Abbott, seconded by Cllr. A'Lee that Cllr. Wright be elected as Vice-Chairman. **By a vote of 4 in favour with 1 abstention it was agreed** that Cllr. Wright be elected as Vice-Chairman.

1805. Disclosure of any Pecuniary Interests relating to this agenda.

Cllr Abbott declared non-pecuniary interests in all matters relating to ECC, and the BDLHP.

Cllr. A'Lee declared a non-pecuniary interest in item 1809(i).

1806. To approve and sign the minutes of the meeting held on 2nd April 2019.

The minutes were **unanimously approved** and then signed by the Chairman.

1807. Public Forum for 10 minutes.

The following matters were brought to members' attention:

- Footway repairs at St. Mary's Road.
- Possible social housing on land at Stoverns Hall Farm.
- The maintenance contractor to be warned not to cut back the flower bulbs too early.

1808. To appoint council representatives to outside bodies.

It was unanimously agreed to make the following appointments:

RPFA; Cllr. Cairns

BALC; Cllr. A'Lee

EALC; Cllr. A'Lee

BDLHP: Cllr. Abbott

HDH Charity: Leave in abeyance.

Passenger Transport Liaison: Cllr. Prime

Primary School: Cllr. Cairns

PRoW Liaison: Cllr. Cairns

Emergency Contact; Cllr. Wright

1809. Matters for discussion.

- i. Kings Dene - Land at North Kelvedon.
This site, stretching from the ECC preferred A120 route in the west to Coggeshall Road in the east and extending further west to Rivenhall End between the railway line and the A12 has been put forward for inclusion within the BDC Local Plan by Parker Strategic Land. This is a huge tract of land and, since Rivenhall PC wasn't included in the initial discussions, a meeting between Rivenhall Councillors and Parkers has been arranged for Friday 24th May at 14.00 hours in The Henry Dixon Hall, Rivenhall End.
Members agreed, if possible, to attend this meeting.
- ii. Highways & PRow matters:
 - (a) There is to be work undertaken along Church Road, commencing Sunday 19th May for 2 days.
 - (b) The 'Quiet Lane' sign at the Forest Road end of Rectory Lane has been misappropriated and the loss reported to ECC.
 - (c) The dangerous pothole at the junction of Church Road and Rickstones Road has once again been reported to ECC for urgent repair.
 - (d) There is a seriously large overhanging hedge along Oak Road where the property appears to be empty.
 - (e) ECC are to undertake a rebuild of the verge works at the junction of Henry Dixon Road and Oak Road as well as other work along Oak Road and these will require a full overnight road closure.
No date has yet been agreed.
- iii. General maintenance matters.
 - (a) The repainting of the repaired village sign does not appear to be up to standard and members are to inspect prior to the release of the final payment for the repair. (See item 1814(ii), cheque 1301.
 - (b) Another covered litter bin is required in the Albert Moss play area, close to the fence on the left hand side.
 - (c) One of the planters opposite the shop has been accidentally moved, the maintenance contractor will be requested to reinstate it correctly.

1810. Planning Applications:***New Applications:***

19/00644/HH: 2nd storey rear extension - 4 Foxmead, Rivenhall End.
Members made no comments/observations relative to this application.

Planning Results:

19/00138/FUL: Site compound - Phase 2 land off Forest Road.

Application granted.

19/00444/AGR: Steel framed barn - Park Gate Farm, Park Road.

Planning permission not required.

The overall dimensions of this barn require checking to ascertain that it is within the correct size parameters.

Planning Appeals:

There were no appeals to be considered at this meeting.

1811. Ongoing Planning Issues:

- i. A12 & A120 Projects.
Nothing to further to report at this meeting.

- ii. BDC Local Plan.
Nothing to further to report at this meeting.
- iii. Bradwell Quarry.
Nothing to further to report at this meeting.
- iv. IWMF
Applications ESS/36/17/BTE & ESS/37/17/BTE.
Information has been received that the incinerator stack height was refused planning permission by ECC on Friday 26th April with the final order to be issued by the Chief Planning Officer post a consultation based upon the late information submitted by the applicants. It is, however, almost certain that the refusal will stand. It is open for Gent Fairhead to appeal the decision and the EA is yet to determine the 35m stack permit application.
- v. Colemans Quarry.
Nothing to further to report at this meeting.
- vi. Braintree District Local Highways Panel (BDLHP).
 - (a) ECC proposals for Oak Road - ECC has now accepted the need for interactive signage to alert drivers of over-height HGVs but the design and location of the proposed signage was not agreed by members who prefer a bespoke sign for HGVs sited close to the recycling site on Oak Road.
 - (b) All other Rivenhall schemes are still on-going.

1812. Correspondence received since the date of this agenda.

- * The Department of Education is planning to develop a new special needs school on land that currently forms part of the New Rickstones Academy at Rickstones Road. There is to be a public consultation event on Thursday 9th May from 16.30 to 19.30 hours at South View School.

1813. Reports from PC Representatives (if any).

There were no reports for this meeting.

1814. Finance matters:

- i. To sign off the final accounts for 2018/19.
The Clerk reported upon the satisfactory completion of the Internal Audit and it was **proposed by Cllr. Wright, seconded by Cllr. Prime and unanimously agreed** that the Chairman sign the Annual Accounting Statement for 2018/19, details of which will be uploaded to the RPC website.
- ii. To agree accounts for payment.
Proposed by Cllr. Abbott, seconded by Cllr. Wright and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

1300	£870.48	Zurich Municipal	Ins. Premium 2019/20
1301	£1,140.00	Bespoke Staircase Co. Ltd.	Balance of sign repair
1302	£60.00	Ann Clarke	Internal Audit 2018/19
1303	£402.00	P. G. Groundcare Ltd.	Maintenance April '19
1304	£126.00	Karen Bridge	Litter picking April '19
1305	£336.90	K P. Taylor	Salary/expenses Apr. '19
1306	£50.00	P. A. I. N.	Grant

Cheque 1301 being held in abeyance pending an inspection of the repaired/repainted village sign.

1815. Information exchange and items for the June agenda.

- * Outdoor adult gym equipment - follow-up to Clerk's original letter to BDC.
- * Possible co-option to fill the one vacancy subsequent to the recent elections.

1816. Ten minute public feedback.

- * The Rectory Lane 'Green Belt' area.
- * Motor cycles using local country footpaths.
- * The need for CCTV to record offending HGVs breaking the weight and height restrictions along Oak Road.

1817. Dates of future meetings.

Tuesdays 4th June in The Henry Dixon Hall and 2nd July in Rivenhall Village Hall, both commencing promptly at 20.00 hours.
Items for the June agenda to the Clerk by 24th May at the latest.

1818. Closure

The Chairman closed the meeting at 21.02 hours.

Signed:..... Date:.....

CHAIRMAN