

**RIVENHALL PARISH COUNCIL  
MINUTES OF THE COUNCIL MEETING HELD ON 5<sup>TH</sup> JANUARY 2021  
HELD ELECTRONICALLY DUE TO THE COVID-19 HEALTH RESTRICTIONS.**

**All councillors took part via email.**

**2051. Disclosure of any Pecuniary Interests relating to this agenda.**

Cllr. Abbott declared non-pecuniary interests in all matters relating to ECC, and the BDLHP. As a member of the BDC Planning Committee the Chairman took no part in any discussions regarding item 2054.

**2052. To agree the minutes of the meetings held on 1st and 16<sup>th</sup> December 2020.**

The minutes were approved with one abstention to the 16<sup>th</sup> December Budget/Precept meeting.

**2053. Matters for Discussion:**

- i. To consider the format of the APA and the Annual Parish Council Report.  
The Annual Report to be compiled as in previous years by the Clerk and the Chairman; distribution may not be possible due to Covid-19 restrictions, in which case the report will be published on the RPC website and facebook page.  
Consideration to be given re holding the APA remotely via Zoom if necessary.
- ii. To consider a potential 3 Parishes electronic meeting in late January.  
The best date in order to avoid other council meetings will be 1<sup>st</sup> February 2021.
- iii. For the Clerk/RFO to explore on-line banking for the future.  
The Clerk will investigate this possibility and liaise with the Chairman accordingly.
- iv. Highway Maintenance.
  - (a) Further winter flooding has occurred in the same locations as last winter. The HE pump room within the A12 underpass was again flooded with the blame being laid at ECC for not maintaining the local kerb gullies - ECC has since attended on site. The ECC Highways cabinet Member has indicated that a new scheme is being drawn up to replace the old gully system. Other flood locations have again been reported by the Chairman to ECC, including the blocked gullies at Henry Dixon Road near the railway bridge and at the junction of Rickstones Road and Church Road and on Rickstones Road below Stoverns Hall Farm. Extensive correspondence with ECC has been underway for several weeks re the flooding on the roadway and footpath in the area of the junction with Rickstones Road and Rectory Lane. A meeting has been requested to discuss measures to prevent the long-standing known sources of water from private land causing the flooding.
  - (b) ECC Highways are due to commence work this month to repair potholes in several locations within the parish and to trim back branches from streetlights and utility wires.
  - (c) A further repair attempt is due on 6<sup>th</sup> January to the new HGV height warning sign on Rickstones Road, the other signs in Church Road appear to be working as intended.
- v. **General Maintenance.**
  - (a) The maintenance contractor has been requested to replace the rotten post on the Village Green along Rickstones Road.

- (b) A reply is awaited from the council's insurers re the claim for the repair to the damaged bus shelter.

**2054. Planning Applications:**

i. New Applications:

**20/02032/HH:** Single-storey extension at 5 Beech Road. Dealt with between meetings with a 'No Comments' response forwarded to BDC.

**20/02060/OUT:** Outline application for dwellings on land off Rectory Lane.

It was **agreed** that the Council's response to this consultation would be a strongly worded recommendation to reject this application.

**20/02113/HH:** Rear extensions at Park Gate Farm House, Park Road. Dealt with between meetings with a 'No Comments' response forwarded to BDC.

**20/02106/HH:** Extensions to 309 Rickstones Road.

No comments were raised against this application.

**20/02130/HH:** Front extension to 4 Foxmead, Rivenhall End.

No comments were raised against this application.

**20/02210/NMA:** Change to front render - 451 Rickstones Road. It was **agreed, by a majority decision**, that a 'No Comments' response be forwarded to BDC.

ii. Results:

None reported.

iii. Appeals:

None reported.

iv. Enforcement:

BDC continues to progress enforcement issue with Bellway re the housing site off Rickstones Road. Since the action was commenced there have been further matters raised with BDC including the raised bridge built from scaffolding in Rectory Lane, which is different to the low-profile bridge as specified in the planning consent for the temporary car park.

**2055. Ongoing Planning Issues:**

i. A12 to A120 widening.

Nothing further to report at this time.

ii. BDC Local Plan.

BDC has now been given the go-ahead by the Local Plan Inspector to proceed to Section 2 of the Local Plan, following removal of the Garden Communities from Section 1. Public consultation on Section 2 will take place in 2021.

iii. Bradwell Quarry.

Nothing further to report at this time.

iv. IWMF

Nothing further to report at this time.

v. Colemans Quarry.

The next liaison meeting is scheduled for 3<sup>rd</sup> February 2021.

vi. BDLHP.

The next meeting, to be held using video conferencing, is scheduled for 28<sup>th</sup> January 2021.

**2056. Finance matters:**

i. To agree the Budget/Precept figures for 2021/22.

It was **agreed by a majority decision** that the Council's Budget for 2021/2022 be confirmed at £13,240.00 with the Precept set at £12,300.00, leaving a possible shortfall of £940.00 to be met from existing balances.

ii. To agree accounts for payment.

With full **agreement** the following cheques were drawn:

1407	£342.30	Nebulas Website Design Ltd.	Design new council website.
1408	£350.00	Riv. & S. End PCC	Magazine grant 2020/21
1409	£99.00	Karen Bridge	Litter picking December '20
1410	£336.90	K. P. Taylor	Salary/expenses December '
1411	£99.00	P. G. Groundcare Ltd.	Maintenance December '20

**2057. Information exchange and items for the February agenda.**

\* To include a standard planning 'Enforcement' item on future agendas.

**2058. Dates of future meetings.**

2<sup>nd</sup> February 2021 and 2<sup>nd</sup> March but both probably convened electronically.

Further items for the February agenda to the Clerk by 22<sup>nd</sup> January at the latest.

**2059. Closure.**

Signed:

Date: 2<sup>nd</sup> February 2021

CHAIRMAN

The Chairman could not sign the minutes at the February meeting due to the COVID-19 restrictions.