



**McARTHUR RIVER MINE  
COMMUNITY BENEFITS TRUST**

**DRAFT Board Meeting AGENDA**

**Date:** Wednesday 20<sup>th</sup> February 2018 10.00am- 4.30pm  
**Venue:** MRM Board Room, MRM

10.00	<p><b>1. Welcome and Introductions</b> Chair - Mike Reed</p> <ul style="list-style-type: none"> <li>1.1. Welcome / Acknowledgment of Country</li> <li>1.2. Members present and Apologies</li> </ul>
10.05	<p><b>2. Presentations</b></p> <ul style="list-style-type: none"> <li>2.1. Borroloola School - Jessie George and students 10.10am (in person)</li> <li>2.2. Mike Longton (Garrwa Project) (in person) 10.25</li> <li>2.3. Marc Gardner (RGRC) - Dial In on Ph: 08 8972 9007   Mobile: 0437525092 10.35</li> <li>2.4. Borroloola Marathon - Lizzy TBC</li> </ul>
11.30	<p><b>3. Minutes and Actions from previous meeting</b></p> <ul style="list-style-type: none"> <li>3.1. Meeting Minutes</li> <li>3.2. Action Items from Meeting 28<sup>th</sup> November 2018 <ul style="list-style-type: none"> <li>3.2.1. PO's to include \$300K to the Trade Training Centre lot 455 in 'in- principal' support category in report – <b>completed</b></li> <li>3.2.2. Deloitte to ensure the investment allocation occurs within 30 days within the MRM annual trust payment -</li> <li>3.2.3. Provide instruction to Deloitte in Feb meeting about next decision of the \$6M on term deposit (maturing 21st Feb 2019)</li> <li>3.2.4. Kiana -Put program on hold while JQ follows up on enrolment numbers - <b>completed</b></li> <li>3.2.5. Garrwa -PO draft letter to Mike asking him to present what has been produced to date (acquit against milestone payments to date), and formally advise when he is going to complete or any problems in completing - <b>Mike presenting today</b></li> <li>3.2.6. RGRC projects - Continue requesting updates from RGRC – <b>Marc presenting today</b></li> <li>3.2.7. Robinson River School -POs to write back and advise the reasoning being OHS a core responsibility of the Department of Education - <b>completed</b></li> <li>3.2.8. Storey Players - POs advise that proposal needs to be initially forwarded to Marlene at Artback NT to seek support from Elders. Thereafter, if support given by Elders contact school council to seek their support - <b>completed</b></li> <li>3.2.9. JMF Scholarships - Commission Deloitte to provide a quote for conducting an audit on expenditure to date, conduct an analysis around the embedded benefits to JMF and the value outcomes/ benefits to the community. Estimate a reasonable fee to keep 4 students in the program for one more year. <b>This was unnecessary as we got the right outcome without it.</b></li> <li>3.2.10. JMF Scholarships - Draft a letter to JMF advising MRM CBT is still considering the application and conducting further assessment. <b>completed</b></li> </ul> </li> </ul>

	<p>3.2.11. Borroloola Marathon- <b>Proceed the stage 2</b></p> <p>3.2.12. BARC Masterplan - <b>Proceed to stage 2</b></p> <p>3.2.13. BARC Masterplan - JQ to request NT gov to bring the water to the boundary and then BARC can apply for the money to get water in.</p> <p>3.2.14. POs to draft a brief on behalf of BARC (<b>completed</b>) and get two quotes (<b>not completed</b>).</p> <p>3.2.15. Marathon - Proceed to Stage 2 with detail included in application <b>advised</b></p> <p>3.2.16. Funding For-Profits - POs to research more about how the trust can support businesses (<b>ongoing – IBA ILC discussions in progress</b>)</p> <p>3.2.17. Explore opportunities to get IBA to come and do a workshop. (<b>in progress</b>)</p> <p>3.2.18. AFL NT Proceed to Stage 2 with detail included in application <b>advised - full application recieved</b></p> <p>3.2.19. Grant Application Process - Include Step 1: Applications relating to culture must seek support from Elders first and Step 2: Applications relating to education must seek support from School Council prior to submitting applications. <b>updated to Grant Application guidelines, website updated</b></p> <p>3.2.20. Request NT Health and Western Health to submit applications for capital cost items (e.g. storage for treatment) <b>advised</b></p> <p>3.2.21. Pamela Wood to provide detail on potential programs and costs that could be run in the community <b>advised</b></p> <p>3.2.22. Invitation to Sharon Hillen (RGRC) to present at February 2019 meeting <b>Marc attending</b></p> <p>3.2.23. Invitation to Mike to present the Garrwa project <b>attending</b></p> <p>3.2.24. Invitation to Mark Crummy, Tourism NT to Feb 19 meeting to discuss how CBT can best support tourism. <b>attending on phone 21<sup>st</sup> Feb</b></p>
11.45	<p><b>4. Finance and Operations</b></p> <p>4.1 Management Reports</p> <p>4.1.1 November 2018 Management Report</p> <p>4.1.2 December 2018 Management Report</p> <p>4.1.3 January 2019 Management Report</p> <p>4.1.4 P&amp;L November 2018</p> <p>4.1.5 P&amp;L December 2018</p> <p>4.1.6 P&amp;L January 2019</p> <p>4.2 Quarterly Board Report (Powerpoint)</p> <p>4.3 Annual invoice to MRM - October each year, rather than Feb the following year</p> <p>4.4 Forecast budgeting discussion</p>
12.15	<p><b>5 Grant/ Project Management</b></p> <p><b>5.1 Update on JMF Scholarships 2019 Application Outcomes</b></p> <p><b>5.2 Update on extended projects</b></p> <p>5.2.1 Kiana School Breakfast Program</p> <p>5.2.2 Garrwa Project</p> <p>5.2.3 BARC Facilities Upgrade</p> <p>5.2.4 RGRC Basketball Courts/Youth Centre update</p> <p>5.2.5 RGRC Animal Welfare Vet Program</p> <p>5.2.6 RGRC Rocky River Bridge Upgrade</p> <p>5.2.7 RGRC Pool Equipment</p> <p><b>5.3 Approved EOs</b></p> <p>5.3.1 Borroloola Marathon</p>

	<p><b>5.4 Current full applications</b></p> <p>5.4.1 AFL Northern Territory -Remote Development Manager</p> <p>5.4.2 Borroloola High School Hip Hop Program</p> <p>5.4.3 BARC masterplan (board approved EOI in November)</p> <p><b>5.5 Expressions of Interest</b></p> <p>5.5.1 Borroloola After School Program Pilot - Food and activities</p> <p><b>5.6 Closed projects</b></p> <p>5.6.1 JMF Scholarships 2018</p> <p><b>5.7 New Grant applications process and guidelines - Board Paper</b></p>
1.00	LUNCH
2.00	<p><b>6. CBT Led Developments - Plan C updates</b></p> <p>6.1 CBT Procurement Policy (board paper)</p> <p>6.2 Borroloola Lot 455 application and update (board paper)</p> <p>6.3 Borroloola Lot 625 (board paper from Louise, Tabled by Jake in November 2018)</p> <p>6.4 Community Bus/Urapunga Bus Application (board paper)</p> <p>6.5 Tourism Options (board paper) (present and discuss Thursday 21st)</p>
2.35	<p><b>7. Social Media</b></p> <p>7.1 Social Media Update - Instagram and Facebook</p>
2.45	<b>8. Plan C Quarterly Report (attached)</b>
3.00	Afternoon tea
3.30	<b>9. Draft Trust Annual Review 2018 (attached)</b>
4.00	<b>10. Draft Engagement and Communications Plan 2019</b>
4.15	<p><b>11. Other business</b></p> <ul style="list-style-type: none"> <li>• Trust Legal Framework Review Update Feb 2019</li> <li>• PO / local Entrepreneurs attend Indigenous Economic Development Conference Darwin 15-16 May</li> <li>• Pos undertaking engagement in March 2019 for 3 year plan, other Borroloola visits 2019</li> </ul>
4.30	<b>12. Summary of Actions arising</b>
4.35	Meeting CLOSED