



First Place Poster  
for the 2021  
75<sup>th</sup> Annual  
Irvington Poster  
Contest

## PROFILE

I am a dedicated individual that is flexible, reliable and hard working. I have a variety of skills and enjoy the opportunity to learn new ones. My creativity and resourcefulness make me a good problem solver. I enjoy keeping things organized and running smoothly and take pride at being the office "go-to" person. I am dependable and strive to be a productive member of the team while contributing to an enjoyable office environment.

## CONTACT

### ADDRESS:

5230 East Washington St.  
Indianapolis, IN 46219

### PHONE:

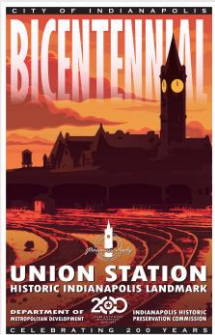
317 861-1413

### EMAIL:

loriefinch@gmail.com

### WEBSITE:

loriefinch.com



Poster design  
for IHPC  
commemorating  
Indianapolis'  
200<sup>th</sup> birthday  
and featuring  
Union Station, an  
IHPC designated  
historic property.



# R E S U M E

## EDUCATION

### BACHELOR OF FINE ARTS

VISUAL COMMUNICATIONS

Herron School of Art

Indiana University/Purdue University of Indianapolis

## WORK EXPERIENCE

### OFFICE MANAGER

#### INDIANAPOLIS HISTORIC PRESERVATION COMMISSION

City of Indianapolis – Department of Metropolitan Development  
September 2015 – PRESENT

## PREVIOUS EMPLOYMENT

### RISK COMMUNICATIONS SECTION CHIEF

#### PUBLIC HEALTH PREPAREDNESS/EMERGENCY RESPONSE

State of Indiana – Indiana State Department of Health

### COMMUNICATIONS ASSISTANT

#### PUBLIC INFORMATION OFFICE

City of Indianapolis – Department of Public Works

### GRAPHIC ARTIST

#### PLANNING AND RESEARCH DIVISION

City of Indianapolis – Indianapolis Metropolitan Police Department

## SKILLS

Office Management

Copy Writing

Highly organized

Problem solving

Leadership Skills

Hearing Recorder

Notary Public

Desktop Publishing

Communications

Creativity

Professionalism

Customer Service

Web Editing

Graphic Design

Illustration

Photography

Strong work ethic

Administrative skills