

Farmington Town Board Meeting Minutes  
Monday, June 20, 2022  
E913 Prairie View Ln  
Waupaca, WI 54981  
[www.farmington-waupaca.com](http://www.farmington-waupaca.com)

**Call to Order:** Meeting was called to order at 6:30 p.m. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

**Pledge of Allegiance**

**Roll Call:** Caroline Murphy, Chair; Craig Nelson, Supervisor I; Mark Jensen, Supervisor II; Kathy Kasza, Town Clerk-Treasurer; Richard Stiebs, Waupaca County Highway Department; and 6 citizens.

**Approve Agenda:** Caroline Murphy requested that an additional road, Pryse Rd, be added to the item 12(c). a motion by Craig Nelson seconded by Mark Jensen to approve the amended agenda. Motion carried by unanimous voice vote.

**Approve Minutes:** A motion by Craig Nelson seconded by Mark Jensen to approve the minutes of the Regular Board Meeting of May 16, 2022. Motion carried by unanimous voice vote.

**Approve Financial Report:** A motion by Craig Nelson seconded by Mark Jensen to approve financial report, subject to audit. Motion carried by unanimous voice vote.

**Committee Reports:**

Craig Nelson: Reported that Amherst Telephone was done laying fiber optic cable within the area contracted with the Town to provide internet service; and that the next step is working to connect customers.

Mark Jensen: Reported on the Waupaca Park & Recreation Board meeting with the Splash Pad Project, the hiring of Leslie Beyersdorf as recreation supervisor and the Bike/Pedestrian Plan. The Waupaca Regional Recycling Compost Committee (WRRCC) raised the garbage bag tag fee from \$3/bag to \$4/bag. The recycling center will continue to operate; however, it is seeing a reduction in use with the city having curbside pickup.

Caroline Murphy: Reported on the Chain O'Lakes Lake District meeting and on the Wisconsin Towns Association (WTA) Quarterly Waupaca County meeting.

**Public Input:**      **None.**

**Old Business:**      **None.**

**New Business:**

1.      **Plan Commission recommendation from their May 4, 2022 meeting involving parcels #05 33 77 02 & #05 33 77 14 at E1171 County Rd Q from Sewered Residential to Rural Commercial-General**

**a. Ordinance 6/20/22A (2022) Comprehensive Plan Map Amendment**

The Town Board of the Town of Farmington, Waupaca County Wisconsin do ordain as follows:

**Section 1.** Pursuant to Section(s) 62.22(30) of the Wisconsin Statutes, the Town of Farmington is authorized to prepare and adopt a comprehensive plan as defined in Sections 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes.

**Section 2.** The Town Board, by the enactment of an ordinance, formally adopted the document titled Ordinance #08-07-07(2007) An Ordinance to Adopt the Town of Farmington Year 2030 Comprehensive Plan as the Town comprehensive plan on August 7, 2007.

**Section 3.** The Plan Commission, by a majority vote of the entire Commission at a meeting held on May 4, 2022 recommended to the Town Board the adoption of an amendment to change the land use designation of parcel #05 33 77 14 located at E1171 County Road Q as described or mapped on attached Exhibit A from Sewered Residential (SR) to Rural Commercial-General (RC-G), on future land use map adopted as part of the comprehensive plan.

**Section 4.** The Town published or posted a Class 1 public notice and held a public hearing regarding the plan amendment

**Section 5.** The Town Board of Farmington, Wisconsin hereby adopts the proposed amendment.

**Section 6.** The Town Clerk is directed to send a copy of this ordinance and the plan amendment to the parties listed in Section 66.1001(4)(b) of the Wisconsin Statutes

**Section 7.** This Ordinance shall take effect upon passage by a majority vote of the full membership of the Town Board and publication or posting as required by law.

Motion by Craig Nelson, seconded by Mark Jensen to Approve Ordinance 6/20/22A (2022) Comprehensive Plan Map Amendment for Parcel 05 33 77 14 located at E1171 County Road Q to Rural Commercial-General from Sewered Residential (SR). Motion carried on a roll call vote.

**b. Zoning Map Amendment**

Motion by Craig Nelson, seconded by Mark Jensen to Approve the Zoning Map Amendment for Parcel 05 33 77 14 located at E1171 County Road Q to Rural Commercial-General from Sewered Residential (SR). Motion carried on a roll call vote.

**2. Resolution 6/20/22A (2022) Accepting the Mcauly Cemetery.**

Motion by Craig Nelson, second by Mark Jensen to Approve Resolution 6/20/2022A (2022) Accepting the Mcauly Cemetery. Motion carried on a roll call vote.

**3. Resolution 6/20/22B (2022) Appointment of Plan Commission Member.**

Motion by Craig Nelson, second by Mark Jensen to Approve Resolution 6/20/2022B (2022) appointing Eugene Engebretson to the Plan Commission for 1-year term. Motion carried on a roll call vote.

#### **4. Improved Website**

Kathy Kasza, clerk-treasurer, presented the recommendation of updating the town website platform to identify as a governmental website/email. The town has been granted [www.farmingtonwi.gov](http://www.farmingtonwi.gov) website. To facilitate the development, she recommended using Town Web to create the new website and host the site and email. Town Web provides websites to over 300 Wisconsin municipalities and will add services we currently are unable to provide on the current site. The proposal from Town Web included development of the new site, maintenance for 3-years, online payments for four (4) types, and 5 email addresses.

Motion by Craig Nelson, second by Mark Jensen to Approve the proposal from Town Web for the development of the town website using [www.farmingtonwi.gov](http://www.farmingtonwi.gov) address and email service for five (5) accounts for a cost of \$2,299 (one-time) and \$2,581.20 per year for 3-year support agreement. Motion carried on a roll call vote.

#### **5. Fireworks Permit for Round Lake Display for July 1, 2022 requested by Ryan Anderson.**

Motion by Craig Nelson, second by Mark Jensen to Approve the Fireworks Permit for Round Lake D. Motion carried on a roll call vote.

#### **6. Liquor, beer, cigarette, and operator licenses for July 1, 2022 thru June 30, 2023 received in the Clerk's office for renewal.**

The following applications for dealing in intoxicating liquor and fermented malt beverages have been filed in the clerk's office for the year July 1, 2022 through June 30, 2023:

##### "CLASS B" Intoxicating Liquor and Class "B" Fermented Malt Beverage Licenses:

Clear Water Harbor, Inc. N2757 County Rd QQ, Caitlin Meighan, agent  
Mark's Sheridan Country Club, E755 Sheridan Dr, Mark A. Borchert, agent  
RCS Assoc, LLC DBA Wally's World, N2708 County Rd QQ, Rickey H Stoflet Sr, agent  
Chain O'Lakes Adventures, LLC N2598 County Rd QQ, Trent Handrich, agent  
ICC Operations, LLC E1171 County Rd Q, Dion Block, agent  
Wheel House, Inc. E1209 County Rd Q, Jeffrey I. Maiman, agent  
\*#Kallas Waupaca Properties LLC, DBA Wildflowers & Las Flores, N2717 County Rd QQ and N2723 County Rd QQ, Gerald Kallas, agent  
Little Black Dog Designs, LLC DBA The Eight One Market, N2728 County Rd QQ, Lori A Sasse, agent

##### CLASS "A" Beer and "CLASS A" Intoxicating Liquor License

\*Christine's Boutique LLC N2727 Park Ln, Christine Abbott, agent

CLASS "A" Beer License

Dinosaur Mountain, LLC DBA Deerhaven Campground, N3185 Butts Dr, Michael Lewis, agent

CLASS "B" Beer License and "CLASS C" Wine License

\*Shih Hsiung Chu, Inc. DBA Chef Chu's, N2834 County Rd QQ, Shih Hsiung Chu, agent

Comma Cafe, LLC N2729 County Rd QQ, Lisa Ziebarth, agent

\*Application and payment have not been received in the Clerk's office as of 6-17-2022.

#Outstanding personal property taxes due to Town.

Operator Licenses:

Stenbach	Eric	Wheel House
Krueger	Analeese	Wheel House
Wilson	Gabriel	Wheel House
Folan	David	Wheel House
Stratton	Peter	Wheel House
Stecker	Blake	Wheel House
McCann	Morgan	Wheel House
Burns	Molly	Wheel House
Koehl	Brandon	Wheel House
Filiatrault	Linda	Chain O'Lakes Bar
Johnson	Sara	Chain O'Lakes Bar
Carlson	Cameron	Chain O'Lakes Bar
Cramer	Hunter	Chain O'Lakes Bar
Berger	Jazmine	Chain O'Lakes Bar
Burgett	Seth	Chain O'Lakes Bar
Ellinger	Kimberly	Chain O'Lakes Bar
Walsh	Reagan	Clear Water Harbor
Schulist*	Kaleb	Clear Water Harbor
Baehman*	Adrianna	Clear Water Harbor
Brown*	Madelynne	Clear Water Harbor
Damrau*	Ryan	Clear Water Harbor
Bolwerk*	Evan	Clear Water Harbor
Laskowski*	Holly	Clear Water Harbor
Schafer*	Zachary	Clear Water Harbor
Klisiewicz*	Lily	Clear Water Harbor
Jasperson*	Jared	Clear Water Harbor
Colby*	Kaitey	Clear Water Harbor
Vaugh	Taylor	Clear Water Harbor
Rocole	Megan	Clear Water Harbor
Johnson	Devin	Clear Water Harbor
Koehl	Brandon	Clear Water Harbor

Kaphingst*	Sydney	Clear Water Harbor
Hausmann	Christine	81 Market
Brown	Daniel	Wally World
Gilbo	Cierra	Wally World
Boelter	Danielle	Wally World
Potter	Daphne	Wally World
Werner	Riley	ICC LLC
Block	Dion	ICC LLC
Johnson	Cassidy	ICC LLC
Richter	Halle	ICC LLC
Ziebarth	Douglas	Comma Café LLC

\*Requires documentation for processing.

Motion by Craig Nelson, seconded by Mark Jensen to approve the liquor, beer, cigarette, and operator licenses for July 1, 2022 thru June 30, 2023 upon receipt of documentation and outstanding payments, as presented. Motion carried on a roll call vote.

**7. ToTo Foundation temporary class B liquor license application for requested dates plus their operator licenses**

As of the date of the meeting no application or payment was made regarding the item.

Motion by Craig Nelson, seconded by Mark Jensen to table the item until next meeting to allow for documentation to be filed with the clerk. Motion carried unanimously.

**8. Township-wide garbage/recycling pick-up**

Craig Nelson and Mark Jensen stated that they have been receiving calls about residents requesting the town look into providing curbside garbage/recycling pick up. With the City of Waupaca, Town of Waupaca and the Town of Lind going to providing the service, it was time to investigate the cost of providing the service to the town.

Motion by Craig Nelson, seconded by Mark Jensen for the town to request proposals to provide curb-side garbage and recycling collection for single-family residential homes, residential duplex, residential condominiums, mobile homes, and multi-family residential housing with up to four (4) units. Motion carried on a roll call vote – C Nelson and M Jensen – yes; C Murphy – no.

**9. Land Use Permit applications – informational**

- Herzig/Morgan – E229 Cobbtown Rd – addition, raze attached garage
- Wroblewski – N2888 Rainbow Dr – pole shed
- Brandl – N2607 Chad Ct – deck, replace door & windows
- Fico – E575 Cobbtown Rd – ground mounted solar array
- Grasee/Handrich – E1115 Pleasant Park Ln – detached garage, driveway
- Justmann – E323 Cobbtown Rd – deck with pergola
- Clinton – E722 Golke Rd – concrete pad for camper & storage shed

**10. Intent to Cut Wood Products – informational None.**

**11. Culvert/Driveway application(s) – informational None**

**12. Roads**

**a. County Highway Department proposals for Butts and Cobbtown sealcoating.**

Proposals from the Waupaca County Highway Department for additional roads to be chip sealed were reviewed since there are still budgeted funds available to do projects. Cobbtown Rd – Q west to town line \$88,000; Cobbtown Rd – Q to Riverbend Ln \$27,000; Butts Dr – Hwy 54 to Erickson Rd \$22,700. The clerk-treasurer provided an update on the budget for road maintenance. Funds are not available to do all the projects. A portion of the bid for Cobbtown Rd – Q west to town line included \$42,000 for wedging, which would be needed before the other work is done.

Motion by Mark Jensen, seconded by Craig Nelson to approve the Waupaca County Highway proposal for the chip sealing of Butts Dr – Hwy 54 to Erickson Rd in the amount of \$22,700 and the proposal for only wedging on Cobbtown Rd – Q west to town line in the amount of \$42,000. Motion carried on a roll call vote.

**b. County Highway Department proposals for replacement of road signs (not Street or Fire Numbers).**

Proposal from the Waupaca County Highway Department for replacing the road signs due to reflectivity standards by the Wisconsin Department of Transportation (WIS-DOT). The town is in the County's sign program and the review of the inventory indicated that 332 do not meet the WIS-DOT standard. The proposal to replace the signs using County personnel would be approximately \$35,000. Use of existing signs of the town inventory and moving posts may help in reducing the cost. The board requested the Waupaca County Highway Department provide a revised proposal to only replace stop, stop ahead and arrow signs. Also to look at the cost of adding reflective tape to posts and an inventory of existing signs available from the town.

Motion by Mark Jensen, seconded by Craig Nelson to table the County Highway Department Proposals for replacement of road signs to the July Town Board meeting. Motion carried on a roll call vote.

**c. County Highway Department proposals for Pleasant Park, Browne Ln, and Pryse Ln washouts.**

Proposal from the Waupaca County Highway Department for fixing the washouts on Pleasant Park \$5,500; Browne Ln \$2,000; and Pryse Ln \$2,000 were reviewed. A more detailed proposal was requested from the County to determine whether the projects should be done.

Motion by Mark Jensen, seconded by Craig Nelson to table the County Highway Department Proposals for Pleasant Park, Browne Ln, and Pryse Ln washout repairs to the July Town Board meeting. Motion carried on a roll call vote.

**d. Ordinance 06/20/22B (2022) Amending the Established Speed Limit on Golke Rd and Knight Ln.**

Caroline Murphy informed the Board that when the speed limit was changed on Golke Rd it only went to Hartman Creek Rd and not to the end at Edminster Rd; also, Knight Ln is at 45 mph and due to the amount of traffic on the road should also be reduced to 35 mph like Golke Rd.

**Ordinance 06/20/22B (2022) Amending the Established Speed Limit on Golke Rd and Knight Ln.**

The Town Board of the Town of Farmington, Waupaca County, Wisconsin do ordain as follows:

**Section 1:** As per State Statutes 349.11(3)(c), authority to modify speed restrictions on any existing speed limit without the consent of the DOT except to reduce the speed limit as provided under sub. by 10 miles per hour or less the speed limit as stated in sec. 346.57(a)(b) or (d) to (j)

**Section 2:** No person shall drive a vehicle at a speed more than 35mph on

a) Golke Rd from Hartman Creek to Edminster Rd.

b) Knight Lane from Golke Rd to town line

**Section 3:** The Town Board shall cause official signs giving notice of the speed limit to be erected in such a manner and location as to give adequate warning to users of the road.

Motion by Craig Nelson, seconded by Mark Jensen to approve Ordinance No. 06/20/22B (2022) Amending the Established Speed Limit on Golke Rd and Knight Ln. to 35 mph. Motion carried on a roll call vote.

**13. Letters / phone calls / e-mails**

- Sheriff's report had 180 incidents for May 2022.
- Water Patrol Report as of 6/17/2022.
- Alliant Energy informed the town of burying cable on the west end of Cobbtown and Foley Rd.

**14. Bills**

A motion by Mark Jensen, seconded by Craig Nelson, to approve the bills presented for payment. Motion carried by unanimous voice vote.

**Adjournment**

A motion by Mark Jensen seconded by Craig Nelson to adjourn at 7:43 pm. Motion carried by unanimous voice vote.

Submitted by: Kathy Kasza, Clerk-Treasurer

**Posted June 22, 2022 at Farmington Town Hall  
& Website [www.farmington-waupaca.com](http://www.farmington-waupaca.com)**