

**AMENDMENT TO BY-LAWS OF  
BROOKFIELD HEIGHTS HOMEOWNER'S ASSOCIATION, INC.**

THIS AMENDMENT TO BY-LAWS OF BROOKFIELD HEIGHTS HOMEOWNER'S ASSOCIATION, INC. ("Amendment") made this \_\_\_\_ day of \_\_\_\_\_, 2021, by Brookfield Heights Homeowner's Association, Inc. ("Association") pursuant to Article XV, Section 1 of the By-Laws of Brookfield Heights Homeowner's Association, Inc. (together with all amendments thereto, the "Bylaws").

**RECITALS**

WHEREAS, the Association executed and adopted the Bylaws in or around February, 1992.

WHEREAS, the Association hereby incorporates the Bylaws in its entirety.

WHEREAS, this Amendment is made for the purpose of amending the Bylaws as set forth herein.

NOW, THEREFORE, THIS AMENDMENT WITNESSETH, THAT:

1. The foregoing recitals are hereby incorporated into and made a part of this Amendment as set forth verbatim.

2. The Bylaws are hereby incorporated by reference in their entirety and amended as set forth below.

3. Article III, Section 5 of the Bylaws is deleted in its entirety and replaced with the following:

Section 5. Quorum. The presence at a meeting, in person or by proxy, of Members entitled to cast five percent (5%) of the votes of the membership shall constitute a quorum for any action, except as otherwise required by the Articles or the Declaration. If the required quorum is not present, another meeting may be called subject to the same notice requirement, and the required quorum at the subsequent meeting shall be one-half of the required quorum at the preceding meeting. No such subsequent meeting shall be held more than sixty (60) days following the preceding meeting.

4. Any provisions of the Bylaws not expressly amended hereby shall remain in full force and effect and shall be unchanged by the adoption and execution of this Amendment.

5. This Amendment was and/or has been adopted by the affirmative vote of a majority of a quorum of the members of the Association present in person or by proxy at a special meeting held, in part, for the purpose of approving and adopting this Amendment, on the day first written above.

[The remainder of this page intentionally left blank]

IN WITNESS WHEREOF, the Association has caused this Amendment to be executed as of the day first written above.

Brookfield Heights Homeowner's Association, Inc.

By: \_\_\_\_\_  
(written)

\_\_\_\_\_  
(printed)  
Its: President

Attest: \_\_\_\_\_  
(written)

\_\_\_\_\_  
(printed)  
Title: Secretary