**Board Meeting Minutes**

Sept. 7, 2016

1:00pm-3:00pm Wellness Center

* Call Meeting to Order – President Ginny called the meeting to order at 1 pm. Ginny, Peggy, Bart, Stephen, Carol, Fr. Mundy and Diana present.
* Welcome Guests – Raana Azad and Johnny Chavez with SW Family Guidance and Ricardo Ortega with Independent Living in Albuquerque.
* Agenda – Fr. Mundy moved to approve the Agenda as presented including the Consent Agenda with no exemptions. Bart seconded the motion. Motion passed unanimously.
* Consent Agenda
  + Minutes of Aug. 3, 2016
  + Treasurer Summary Ledger and Report
  + Coalition Reports
* Social Media/Website Report
* Consent Exemptions

**Business**

* Review Plan/Discuss UNM Health Wellness Fair Sept. 21st event – Diana, Peggy and Carol will provide set-up which begins at 8 am. Diana, Carol and Stephen will provide coverage for our table and Ginny will bring the display board for promotional display, while we distribute cards and brochures.
* Review Plan Rio Communities Health Fair Oct. 21st event – Plans include promoting technological information geared toward seniors to enhance their abilities to access information as well as resources for themselves.
* CWC Binders etc. Storage (Peggy) – Many large binders of historical health council information is stored with Peggy, Ginny, Carol and others. These binders document council activities going backward from the VCP to the VCCFCC records of our council. There is no need to retain current documents like Agendas and Minutes which can be found on the CWC website. Ideally, scanning these documents for electronic storage would save space and consolidate the information all together. Plans are to spend one day going through, sorting and purging prior to scanning.
* Planning for next CRUNCH (All) – Postponed until January 2017. In the meantime, we will solicit community input at the Rio Communities Health Fair in October.
* Review/adoption of Speaker Policy – **Stephen, Carol and Diana volunteered as a committee to develop a draft of speaker guidelines.**
* DOH funding update FY 2017 (Ginny) – Funding for FY 17 was cut in half and the CWC allotment now totals less than $5K. Deliverables are based on payments of 45% and 55%; **Ginny will check on the due dates.**
* Guidance for Potential Community Benefactor (Peggy) – Tabled
* Selected Strategies from Action Plan—Standing Items
  + - 1. Kids At Hope No Exceptions (Bart and Stephen) – Shared a handout and a link to a TED talk video with the board. Working with SODA to schedule a mandatory training in January with all staff and parents. Projected expenses are approximately $1,500 and **Bart and Stephen will be firming up costs and reservations.**
      2. SBHC progress (Peggy and Diana) – No news, follow up meeting not yet scheduled.
      3. Mentorship Program (Stephen, Diana, Father Robert) – Stephen, Diana and Michael Martinez made numerous phone calls and verified 483 youth served by church groups for a total of 2,118 hours; and 560 youth served by secular mentors for a total of 3,858 hours.
      4. Capacity Building (All) – Retreat scheduled for November 10th. **Where to hold it? Bring ideas to October meeting.**
* CWC Rio Communities Assessment Update and Request for Payment of Contractor standing item (Peggy) – After resolving many computer issues, the board reviewed the latest assessment work; progress continues on the final graphs.
* United Way Grant/Media/LED Sign Update (Diana) – Diana is still searching for the plug to upload messages into the Los Lunas sign. Belen had proposed to change the agreed upon location for their sign, but after inspecting the proposed new location, they have agreed to install it at the original site next to Belen City Hall.
* Action Plan/Follow Up on Action Items – See bolded items.

**Additional Items of Discussion**

* Adjourn – Meeting adjourned at 2:54 pm. Next meeting scheduled for October 5th, at 1 pm, at the Wellness Center.