

**AGENT NEWS**  
**No.AN/005A-20/SS**

Jakarta, 20 November 2020

## **MUST DO : Data Collection** **From Passengers**

**(UPDATED)**

Dear our valued agents,

The US Centers for Disease Control (CDC) has circulated an interim final rule requiring all airlines to collect the following information from any passenger that **ARRIVES IN** or **TRANSITS** the United States (Including Guam) with immediate effect.

In order to allow Transportation Security Administration (TSA) execute pre-screening analysis and risk determination, passenger travelling to the United States or Canada **MUST provide all passenger's information (DOCS, DOCA, primary and secondary contact number, email address) correctly at least 72 hours prior to flight departure**. Travel agency who has input the wrong or other false information in violation of TSA regulations **will be suspended for the right of reservation and devolve the relevant TSA penalties**. Therefore, please check if any information of the passenger is missed in the PNR and fill in the required information completely during services.

**Example of Passenger's informations :**

<b>Full Name of Passenger</b>	Sally Novianti Wijaya	Passenger's full name in PNR should be identical with the travel document
<b>Gender</b>	Female	
<b>Date of Birth</b>	29 February 1976	
<b>Nationality</b>	Indonesian	
<b>Document Types</b>	Passport	
<b>Document Issuing Country</b>	Indonesia	
<b>Document Number</b>	B123456	
<b>Document Expiration Date</b>	26 January 2022	
<b>Destination/Residence Address</b>	5723 Morgan Ave, Los Angeles, California (CA), 90011	Passengers should provide destination address contain the house number, street, city, state and zip code
<b>Primary Phone Number</b>	62812111111	Input the mobile phone number including the country code. It is required to notify passenger if there is any changes.
<b>Secondary Phone Number</b>	1525111111	Local phone number or destination mobile number are fine as long as it is different from the primary phone number
<b>Email Address</b>	sally_novianti@gmail.com	Input passenger's actual email address. It is required to notify passenger if there is any changes.

**Format entry for GDS System :**

**1. Amadeus**

DOCS	SRDOCS CI HK1-P-IDN-B123456-IDN-29FEB76-F-26JAN22-WIJAYA-SALLY-NOVIANTI/P1
DOCA	SRDOCA CI HK1-D-USA-5723 MORGAN AVE-LOS ANGELES-CA-90011/P1/S1
Primary Phone Number	SRCTCM-62812111111/EN/P1
Secondary Phone Number	SRCTCM-15251111111/EN/P1
Email Address	SRCTCE-sally..novianti//gmail.com/EN/P1

**2. Sabre**

DOCS	3DOCSA/P/ID/B123456/ID/29FEB1976/F/26JAN2022/WIJAYA/SALLY/NOVIANTI-1.1
DOCA	3DOCAA/D/US/5723 MORGAN AVE/LOS ANGELES /CA/90011-1.1
Primary Phone Number	3CTCM/62812111111/EN-1.1
Secondary Phone Number	3CTCM/15251111111/EN-1.1
Email Address	3CTCE/sally..novianti//gmail.com /EN -2.1

**3. Galileo**

DOCS	SI.P1/SSRDOCSYYHK1/P/US/B123456/ID/29FEB76/F/26JAN22/WIJAYA/SALLY/NOVIANTI
DOCA	SI.P1/SSRDOCACIHK1/D/US/5723 MORGAN AVE /LOS ANGELES/CA/90011
Primary Phone Number	SI.P1/SSRCTCMCIHK1/62812111111
Secondary Phone Number	SI.P1/SSRCTCMCIHK1/15251111111
Email Address	SI.P1/SSRCTCECIHK1/sally..novianti//gmail.com/EN

**\*For input email address, please use .. to replace \_ , use ./ to replace – and use // to replace @**

If there are any other inquiries or questions, please do not hesitate to contact our branch office.

Best Regards,  
China Airlines Sales Team

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