



## Murray City School District DISTRICT SAFE TECHNOLOGY AND DIGITAL CITIZENSHIP REPORT 2021-2022



### What filters are being used and how do they work?

Murray City School District uses the Utah Education Network (UEN) recommended iBoss content filtering system. This filtering system is the standard in the state of Utah for schools. We also use a Sophos firewall that has a filtering function to further filter content not effectively blocked by the iBoss system. Content is categorized and allowed or blocked according to default settings that are deemed appropriate for K-12 education. Chromebooks that use district email accounts will not be able to access the internet until the device is connected with our iBoss filters.

Despite the use of industry-proven preventative measures, Internet filtering is an evolving technology. The ability to bypass filters or trick them is also evolving. The district technology department updates the content lists daily and the firmware as quickly as possible to keep the platform stable. There remains a small chance that inappropriate sites or material may be inadvertently accessed by Murray City School District computer users. In such cases, students are encouraged to notify a school employee immediately. Employees experiencing such incidents should make a report to school level administration. These reports will then be followed up on by the district technology department to take appropriate action and make needed adjustments in preventative measures.

### Are there different settings used for different grades and school levels?



Although most blocked sites are blocked on all student and guest networks, we do have some different sets of filtering rules for elementary, junior high, and high school students. This gives student's the access to information they need for their courses. There are some sites allowed at the high school level that are not allowed at the junior high or elementary level. Similarly, there are some sites allowed at the junior high level that are not allowed at the elementary level.

### How are frequently used sites such as YouTube and Google filtered?



YouTube is available to students in restricted mode. Students may only access YouTube inside the schools by logging in using their district provided Gmail account. Students are only able to watch videos on YouTube that have been approved by Murray City School District teachers or administrative staff.

Google searches are checked for specific key words and sites are blocked according to the content rules set forth in the filtering software. An alert is sent to district technology personnel when these key words are searched.

### What management systems are used on devices that provide additional control?



**Desktop and Laptop Devices:** LanSchool is used to manage desktop and laptop devices. This allows the teacher to monitor the screens of users from their computer and pause computer or internet usage to keep the class focused.

**Chromebook Devices:** The Google management system is used it is configured to only allow extensions to the Chrome browser that are approved by the district technology department. This management system allows the district to manage what apps and services are available for teachers and students.

**iPads:** The Apple Device Management System Mosyle Manager is used to manage all iPads in the district. This allows us to manage which apps are loaded onto the devices and to purchase apps legally for school use.

## What resources does the district provide concerning educating students on safe internet use and digital citizenship?



All students will receive an online device orientation no later than October 15. They will receive at least one lesson in each of the following topics over the course of the school year: self-image and identify, cyberbullying, relationships and communication, privacy and security, information literacy. Additionally, MCS D will be following the Common Sense Education Digital Citizenship Curriculum and its scope and sequence. Students will receive at least one lesson in each of the following six topics over the course of the school year:

Media Balance and Well Being, Digital Footprint & Identify, Privacy and Security, Relationships & Communication, Cyberbullying, Digital Drama & Hate Speech, News & Media Literacy..

In our secondary schools, specialty classes that use computers include digital citizenship as part of their curriculum. These classes include College and Career Awareness as well as Business and CTE classes. Each student in grades 9-12 is required to complete .5 credit of computer technology for high school graduation. Courses that fulfill this requirement include standards specifically addressing digital citizenship topics.

## What resources does the district provide concerning educating parents/guardians on safe internet use and digital citizenship?



The PowerUp page on our Teaching and Learning website has a link for digital citizenship lessons. We are using resources from Common Sense Education.

Parents are provided a short video to watch during registration which introduces online safety and care of the Chromebooks that are provided for their students.

## What resources does the district provide concerning educating teachers on safe internet use and digital citizenship?



All certified teachers are required to complete the online Murray School District Citizenship and Digital Learning course through Canvas or UEN face-to-face training. This course trains teachers on digital citizenship and how to keep their tech savvy students safe while using different components of technology in and out of the classroom.

Additionally, a series of twenty-one (21) Murray School District technology certification courses are available for teachers online through Canvas. These courses can be complete as teachers would like to strengthen their knowledge of digital learning in the classroom.

Two (2) technology instructional coaches are available for teachers to access with regards to digital citizenship and digital learning needs.

## What is the protocol when inappropriate content is accessed?



Teachers are asked to monitor students whenever they are online, either electronically or by walking around the classroom.

When inappropriate content is accessed by a student or staff member (either seemingly by accident or on purpose), the student or students should be removed from the situation and the school administration should be notified. The devices should be isolated and the district technology department should be contacted. Besides working to fix any

issue discovered, the district technology department will work with the school administration to gather information and take appropriate measures if the Acceptable Use Policy was violated.



### E-Rate Funding

Federal E-Rate funding is used to pay for the Internet connections between our schools, the district office, and the Utah Education Network. E-Rate funding is also used to update network equipment in our schools.

# Murray High School Safe Technology and Digital Citizenship Report

2021-2022



<p><b>What devices are being used and how are classes using them?</b></p> <p>Chromebooks are used throughout the school in almost all subject areas. MHS-students have Chromebooks assigned to them for the year. Log-in credentials are tracked by the district IT personnel</p>
<p><b>What are the main applications, programs, and sites used in different classes, grade levels, and subject areas?</b></p> <p>Canvas, Google Apps, O365, Social Studies-online curriculum, MathXL, Nearpod, Kahoot, Zoom.</p>
<p><b>What supervision practices are in place when students are online?</b></p> <p>District filters are in place for internet searching. Student training and monitoring by teachers.</p>
<p><b>Are there management tools used that allow teachers to digitally monitor student use or limit access to come applications or sites?</b></p> <p>iBoss - filter, LAN School – teacher supervision, Nearpod – student learning</p>
<p><b>What are the school rules when inappropriate information appears for students, staff and parents?</b></p> <p>“High risk” terms are monitored by district software and referred to administration for investigation and consequences. Depending on severity, and if repeated behavior, consequences range from a warning to loss of privilege to police referral.</p>
<p><b>Are there safe reporting procedures for students, staff, and parents so that reporting is safe and encouraged?</b></p> <p>Safe UT App - an anonymous tip app that can be found on school websites.</p>
<p><b>How does the school balance access and safety for the grade levels at your school?</b></p> <p>Filtering systems block inappropriate materials, however, Youtube allows for teachers to “approve” videos they deem appropriate to their classroom.</p>
<p><b>What does the administration see as important opportunities for our students related to constructive, proactive technology use?</b></p> <p>Any opportunity that allows students/teachers to access curriculum and enhance learning/teaching practice.</p>
<p><b>What training is currently provided to students about digital citizenship and safe use of technology?</b></p> <p>All teachers are trained each year. Teachers provide additional training based on their subject area. For example: ELA teachers provide information about plagiarism. Secondary Schools use student class meetings, and classroom training provided by teachers on bullying, plagiarism, appropriate digital solutions, and digital citizenship. As part of Cyber Kindness month in October, the PLT will also run a week long campaign on digital citizenship. Students will receive Character Strong mini-lessons in Advisory Wednesday focusing on health behaviors.. Canvas Detention Modules are also available on healthy, cyber behaviors for U-Remediation.</p>
<p><b>What training or information is provided to parents about how to discuss and support digital citizenship and safe technology use with their children and how to report inappropriate content?</b></p> <p>Shared through parent newsletters, Community Council, and teacher disclosure statements</p>