

Olson Millwright Services LLC.

Looking for an

Accountant

Wilmot, South Dakota

RIGHT SERVICE

About Us

Olson Millwright Services LLC is a fast-growing millwright service company that focuses on providing quality construction and repair services to both farmers and commercial grain elevators alike. We have a love for what we do and that is shown in our quality of work.

What we offer

In our company, we value each employee and believe that happy employees can overcome hectic work days with ease. We believe in teamwork and thus are committed to building an amazing team that is always ready to take action.

Job Role & Summary

The Accountant is in charge of preparing financial reports and analyzing financial information to identify and maintain a record of profit and loss, assets, liabilities, tax records, tax liabilities, incoming cash flow, outgoing cash flow, and other financial activities within our company. The job of the Accountant consists of managing, tracking, computing, researching, preparing, and analyzing all accounting data such as sales profit, financial loss, expenditures, tax liabilities, salary and compensation, benefits, and other company activities that involve money. The Accountant should prepare the financial report regularly to keep the management of the company up-to-date with regard to the stability of the business.

Duties & Responsibilities

- Professionally use accounting principles in managing all accounting operations.
- Regularly prepare the budget and financial forecasts for the company's overall operations.
- Advise clients and/or company owners about regulations and significant information that are mutually beneficial both for the management and the employee such as compensation, allowances, motivational incentives, healthcare benefits, the design of accounting or data processing systems, or long-range tax or estate plans.
- Promptly publish the company's financial statements.
- Prepare and analyze accounts, tax returns, risk analysis, business plans, expenditures, business operations, trends, costs, revenues, financial commitments, and other cash flows to determine revenues and expenses.
- Create, develop, modify, and implement timekeeping, record-keeping, and other accounting systems to ensure of using updated and most efficient computer technology.
- Develop, compile, implement, modify, and track all the documents pertaining to financial statements, accounting systems, budget reports, profit and loss reports, and other cash-flow reports.
- Develop, maintain, and analyze budget costs against actual costs and forecasted profit against actual profit.
- Establish tables of accounts and assign entries to proper accounts.
- Effectively negotiate the terms of business deals with potential clients and associated organizations.
- Professionally and efficiently deal with insolvency cases.
- Properly maintain or examine the records of government agencies.
- Provide internal and external auditing services for Olson Millwright Services LLC.
- I can perform tasks on or before the deadline.
- Provide honest and transparent reports to higher management anytime.

Skills

- Excellent or highly trainable in accounting software.
- Excellent with basic math operations.
- Strong attention to detail and confidentiality.
- High analytical skills.
- Good listening and communication skills.
- Organized with the documents and efficient in time management.
- Deadline-oriented.
- Observes a methodical approach and possesses good problem-solving skills.
- Has good teamwork ability, possesses integrity, and is self-motivated.
- Business acumen and interest.

Qualifications

- A four-year bachelor's degree in Accounting or Account Management.
- An advanced degree in Accounting is a plus.
- Preferably a Certified Public Accountant (CPA) or Certified Management Accountant (CMA).
- Proven working experience as an accountant or in any relevant field.

Benefits

- Reimbursements for coursework & honorariums for summer work.
- Sabbaticals for extended research & study.
- Retirement benefits for employees above 60.

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Contact Details

Olson Millwright Services LLC.

Erik Olson

13575 Coffee RD Wilmot, SD 57279

olsonmillwright@gmail.com

(605)4679781

www.olsonmillwright.com

Facebook: Olson Millwright Services

