

TOWN OF BAILEY MEETING MINUTES 2 /15/21

The Regular Meeting of the Bailey Town Board of Commissioners was held on February 15, 2021 at 7:00 pm.

The following members of the Bailey Town Board were present: Commissioners Joel Killion, Dwan Finch, Shelley Bullard and Allen Daniels. Also in attendance Kellie Glover, Town Clerk; Shawn Lucas, Zoning/Code Enforcer and Interim Police Chief Cathy Callahan.

Called the meeting to order:

Mayor Pro Tem Finch called the meeting to order and welcomed everyone to the February 15, 2021 meeting at 7:00pm. Mayor Richards is not able to attend due to a work schedule. I will be conducting the meeting. Thank you all for coming out tonight.

Approval of Financial Statements and Minutes:

Commissioner Killion stated I make a motion to accept the Financial Statements and the Meeting Minutes for January 2021. Commissioner Bullard seconded, motion passed.

AGENDA: AGENDA:

Walter Wells, Chair Bailey Planning Board stated Good evening, everyone. I want to mention something to you all in the existing zoning regulations for Brock Circle about the fences. They cannot be any more than three feet high and in the front of the dwelling. I want the planning Board to take a look at the fences in general. The Planning Board would like to see the Lawyer attend the Planning Board meetings. So we are not stepping over boundaries etc. So he can provide input before we make decisions. We just want to make sure we are following the right rules.

Nick Green, President of Bailey Chamber of Commerce commented we postponed our meeting last month so we have absolutely nothing to report. I am just going to sit back and listen. We have our meeting tomorrow night at 7pm.

Jared Thompson, Envirolink was not in attendance.

Commissioner Daniels commented that Jared no longer works for Envirolink. Dave Strum had an emergency tonight. That is all I can tell you.

Dean Holmes, Bailey Fire Department stated on behalf of the fire department we have an ISO insurance rating of three in Town and four in the rural district. Since 2017 there have been three hydrants that are out of service. We are fixing to have another rating in a year. We would like to get those fixed. Benson and Pine is missing. Green and Pine steam is stiff you can't turn it. Reid at dead end by lift station it leaks. They have shut the main valve off. That is points away from our insurance rating. It is not good for the citizens for Bailey. The ISO rating, one is the best you can get. They calculate the points by training and paperwork. Everything we do. We try to get caught up with painting and greasing the hydrants. We would like to do it this spring, usually we get the paint and the Town will reimburse us. Will you still do that? Around three hundred dollars, we will bring you a bill for it. We have been service testing our trucks and we have had a bunch fail a pump test due to leaking valves. I have a sample of what it is

doing and what we found was media from the filter system inside the system. There must be something broken in the system. It is getting inside we have been getting this dirt out of our trucks. We spent fifty-one hundred dollars just to fix the trucks. We just want to let you know there is an issue. We have to replace valves every now and then but not this much. That is all I have. Thanks

Public Comment:

Armando Rodriguez 12316 Oak Avenue stated I am speaking about the fence. I would like to talk about the penalty at 6571 Elm Street. I received a letter about the fence. There was some misunderstanding on what was asked. Can you reconsider at least half of it?

Commissioner Daniels stated get everything fixed and then come back.

Commissioner Bullard stated we did not say we will wipe away the fees, but that we would discuss it.

Walter Wells 6618 Pine Street commented that the property owner is listed as Armando. The property owner is responsible for the property. I wanted to touch base about if things have been finalized with the loan for the trailer park. The owner has responsibilities to the Town. There are regulations in the Town's Ordinances about how trailer parks are supposed to be maintained and such. The roads are in bad shape etc. The total tax value of that property with all of the mobile homes on it is less than fifty thousand dollars. The Town is getting ready to spend over a half million dollars on it for water and sewer. The owner needs to step up and make it presentable. I saw the Mayor a couple of weeks ago and he mentioned the Town has an upcoming meeting with the Town of Wilson on sewer. I would love for things to be brought and discussed at the Board meeting. So we will know and we can understand what we are looking at and doing. I hope the meeting goes well. I am looking forward to updates.

Old Business: No old business

New Business: No new business

Department Heads:

Kellie Glover, Town Clerk stated I got three quotes to put up the TV's here in the Board room. One is for \$1,362.61 this is from ProAudioVideo. He is out of Nashville. He will put up the monitors, with wall mount etc. Computer Central will mount the TV's for five hundred dollars. They did not include anything else with their quote. There is another company out of Nashville called Ronware. He quoted four hundred dollars and forty-one cents to install to the TV's. The Mayor asked me to get the quotes.

Commissioner Killion made a motion to accept this estimate from ProAudioVideo for \$1,362.61. Commissioner Bullard seconded, motion passed.

Shawn Lucas, Zoning/Code Enforcer commented we had one zoning application and one text amendment application. Five graveyard appointments and 4 drop off and one pick up with trash cans. We will have a public hearing at 6:30pm on March 15th. This will be for an internet sweepstake café next to the old Bailey Café. We will get the letters out, put it on the water bill and in the newspaper. That is all I have.

Walter Wells stated his text amendment is just to allow it in the Town. That is the first step. Once the Town approves to allow internet café's then this person can request a permit to put one in at that particular address. Then you can address the other issues.

Kellie Glover stated I forgot to mention this; the flowers at the Cemetery were not picked up on the first Monday in February. I have had several calls about this. I told the residents to go ahead and place their flowers at the Cemetery. Then we will get back on the schedule in November.

Commissioner Killion commented I had breakfast with a citizen recently. They mentioned citizen lead committees that would be complimentary to certain departments.

Shawn Lucas stated I sent you the information for a Cemetery one. Most Towns have Cemetery, Appearance, Pedestrians, Right of ways, etc. Sewer and Water has so many rules and regulations for citizens. I would recommend Cemetery Commission. Appearance Committee for when we decorate for holidays or maybe we do something for Earth day and maybe one day a Bike Committee when we get more people in Town. To get started we should get some regulations and make a motion to approve it. It is a good way to get the citizens involved.

Interim Chief Cathy Callahan, Bailey Police Department stated I have made contact with the Governor's Crime Commission about grants for the department. The grant application process runs from November 1 to January 31. The Police Department has not applied for grants since 2009. These grants are for anything but motor vehicles. I contacted the Chief of Police in Warrenton, after a discussion with the Mayor, about the cameras throughout his town. He referred me to a company in Raleigh. There are grant monies available through the Governor's Crime Commission. There has been very little call volume through January. I am still working on Joyner's break-in, gathering evidence from other agencies.

Commissioner Killion asked what a citizen should do if they have a citizen complaint.

Cathy Callahan stated there are forms on file with the Bailey Police Department; it is called a citizen complaint form. They can fill it out if they have a complaint with a police officer. I have placed the forms at the Town Hall as well. If a Board Member would like to investigate the situation. There is a form at the Town Hall for the Board Member to do that.

Commissioner Killion replied you have provided me with a log of what we have seen in Januray and so far in February. Just to clarify someone has said the Bailey Police Department has been targeting citizens. I do not see any targeting here. I see a log book with six items in January and three so far in February. It is just people not following the Law, and Law Enforcement is here to enforce the law. It is not targeting, it is not bulling, it is you doing your job. I want to thank you for doing your job. If anyone hears of any complaints encourage them to go through the proper channels.

Cathy Callahan commented this is a small Town and people here know if someone is driving without a license. If I received a call about that, I have to look and see who it is. And they will be issued a citation for that. The citizens are involved in that as well. We received a letter from the County stating they are

severally backlogged. They do not want to see a lot of minor things. They are going to be dismissed. They are already overloaded because of COVID.

Commissioner's Remarks

Commissioner Bullard had no comment.

Commissioner Daniels commented about the trailer park, is this loan for water and sewer? It is just sewer. I asked the contractor and he said he could line all of those pipes for one hundred thousand dollars. I am giving you some figures. If you do a twenty year loan at \$553,000 that is \$23,400 a month the Town has to pay. So the sewer customer will have to pay \$9.32 per customer at 247 sewer customers. If you did one hundred thousand dollars at 6.4% that is \$299 a month. I think they need to come in and explain it to us, before we start the project. The next deal Tim Wilson is complaining the guns are shooting too far. They are shooting 210 feet like they should. There is a buffer zone that is not there anymore. They are saying the sewer is running into the pond. We need to look at this and figure something out soon before it becomes an issue. We sent everything up in zones for grass cutting each zone has a price with it. The problem is it is eight hundred and some dollars to get the grass cut. That is over my limit. I cannot approve that. The Cemetery is like eleven hundred dollars. No one can approve weed cutting or anything right now. I would ride around before they come and let them know what to cut. Adam would call the day before and I would let them know what to cut. That way we could save some money. Envirolink calls saying the needle is out, it is five hundred dollars every time their contractor drives out of Sampson County. If he comes up here and he is sitting here how can I get that approved? He is a contractor for Envirolink for wells, pumps, and electrical. Now we cannot handle over five hundred dollars. I need a solution.

Commissioner Bullard commented an emergency is one thing but random repairs are another thing. We need to know about the repairs.

Commissioner Daniels asked so what do we need to do about the grass cutting?

Commissioner Finch stated for me I would feel better if we had a full time Financial Officer in place to keep up with this kind of stuff. That is the issue we have, Michele is just paying our bills. Until then I think it needs to come before the Board until we get that person in place.

Commissioner Daniels stated Top Notch said they will not cut grass if they have to present a quote every month. If we could just keep on like we are doing I am just trying to get the Town looking good. I should not have anything to do with it, but I am doing it. I approve what they cut. They send the bill to me then I send it to Kellie. I am managing the grass cutting.

Commissioner Bullard asked is the Board still in agreement to hire a full time person? We interviewed them in October. I think it is time to get someone full time. I am not sure why the bills come to you and not to the Town. I did not know that. I understand you approve what they cut. Can you share a map of the zones with us? I thought we were going to get a more detailed bid sheet and we did not. One bids on apples, they did not all bit on the same thing. Then Top Notch started cutting the grass.

Commissioner Finch stated you have these zones in Town that needs to be cut. During the Winter months can't you come up with a blank schedule?

Commissioner Daniels replied when they come into Town they tell me we cannot cut this or that because it is too wet. So we do not get charged for that. It is saving the Town money overall. I will go through the list from the invoice. The CFO has never done that in this Town. He submits a bill with every cut. I get it on Sunday and then I copy it to Thomas and Kellie.

Commissioner Bullard stated we need to come up with some new payment terms. Submit the bill once a month. You are going to say yes that is good or not good. The bill is submitted and then paid. They did a great job this past year at cutting the grass. We had the best Cemetery cuts we have ever had. He submits a bill once a month you submit it at the Meeting and he gets paid. Allen, will you please say something to Envirolink about the pothole at the Post Office. Kellie has sent work order after work order, since May last year. We are going to have a bigger problem. The whole is nine inches deep the dirt is washing out from under the road and the road is caving in. We put the ruler in it. It is awful. The asphalt is broken off.

Commissioner Daniels stated I will ask them to put rock in those three places.

Commissioner Finch replied I have a couple of updates. For the filtration they were going to turn on well number one today. It has been delayed until Wednesday. Once well number one gets back online they want to run it for a week before they stop well number two to start the filtration project over there. The 1.5 million sewer replacement I reached out to the Engineer as to where we are on that. I will read you the email. There is a map for that area. The one at Brock Circle is a loan. I will take all of your concerns and talk about it. We have not signed on the dotted line. You asked about the AWT report. There are three things with that report, one it is poorly operated and maintained. The report showed minimal possibility to increase flow. The third thing the influent flow meter is still not accurate.

Commissioner Daniels state the influent flow meter is not operating at all now. They do not have any current. It has no current running to the pump house to the meter. This is one reason why Jared is not there now because he dropped the ball. They will have everything settled once everyone gets back here. They have all been out of place handling other things. You can see why I took over the pump house. I will say something to David about the influent flow meter tomorrow morning.

Commissioner Finch replied another thing David did not tell me about the spray heads over spaying. He told me they were going to put on smaller nozzle to contain that. I don't know why if we are paying them why do they don't just do it. One other thing I have is last month I brought up the MAPS Group doing the Town personnel policy. I sent you an email with a link to check it out. I asked about the Police. She told me the personnel policy will cover all employees. There is a section with the Police. We have a policy for no chase, when to use the Taser etc. for police stuff. Anytime the Police Department would like to update they can reach out to the League for the resources. Does that help you all with that? To develop a personnel manual and to write job descriptions, I would like to move forward on that.

Commissioner Daniels stated I am not for someone writing job descriptions. They are going to change. I will vote for personnel policies. That is a lot of money.

Commissioner Finch commented it can be flexible in the job descriptions. You have to have a blue print. There are certain things you want your Financial Officer to make sure they do. Certain things your Clerk needs to do. Certain things your zoning person needs to do. We can modify what fits Bailey. It is not that cut and dry. They will come in and talk with the Board. We have the money in the budget, I have already asked Michele. What do you all want to do. I will get two more quotes. I will have it for next month.

Commissioner Killion I have something to read, the resignation of Chief Boraski. He was one of the best from what I understand from the Citizens. We thank you Corporal Callahan for being interim during this process and going above and beyond. That is all I have.

Commissioner Powell was absent.

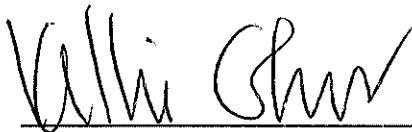
Mayor's Remarks:

Mayor Thomas Richards was absent.

Commissioner Killion asked do we need to place an ad for a Financial Officer. We can do it with the League.

Shawn Lucas asked, Allen can we get the Cemetery maps from Jared. He had them in his truck. He has always had them.

Commissioner Bullard made a motion to adjourn. Commissioner Killion seconded, motion passed.



Kellie Glover, Town Clerk



Mayor Thomas Richards