

RUSHDEN PERMANENT ALLOTMENT AND SMALL HOLDING SOCIETY LIMITED

Registered under the Co-operative and Community Benefit Societies Act 2014.

Register no. 3126R

E-mail rushdenallotments@hotmail.co.uk

Field Minutes of the Management Committee Meeting Held on Wednesday 18th September 2019 at Grafton Road Rushden

The Chairman opened the meeting at 7:00pm

Present:

Russell Jarvis	RJ	Dave Flook	DF
Anita Jarvis	AJ	Anita Medlock	AM
Dave Craker	DC	Mark Cox	MC
Peter Swindley	PS		
Pam Clark	PC		

Apologies:

John Bowerman
Keith Jackson

The minutes for 21st August 2019 discussed and agreed.

Proposed DF
Second PC
All Agreed

Action points Meeting 21st August 2019		
Subject	Action required	Action Taken
Any other business	Prepare a list of members requiring 'leavers' forms.	Complete

Secretary's Report and Correspondence

1. Email – Rachel Martin – Teacher – Request to include a link on society website.
Agreed to thank for interest but not include on website.
2. Email – Michael Knight – Request link on Facebook/website for seed swap.
PC will add to Facebook.
3. Email – A member – Request to keep chickens.
Agreed.
4. Letter – A member – Request permission for shed.
Agreed.

Treasurer's Report

- The actual bank balance now stands at **£1,762.07 with £296.27** Petty Cash including **£200.00** float for additional work at Washbrook Road..
- Field Steward Rewards have been paid this month.
- Little activity in the accounts apart from some Field Hours allocations and expenses.
- The Bank and Petty Cash balances shown above are actual balances to date

Field Reports

Highfield Road

- 1st Letters required for 4 members and one requires a polite letter
- Letter to a member asking her not to let 'non members' on to field.
- DC requires a digger to level an area of the field. RJ will get a quote.

Washbrook Road

- Polite letter to a member enquiring whether he is well enough to carry on with plot.
- DF requires a hedge cutter attachment in order to remove a tree causing seeds to drop on a members plot.

Bedford Road

- Nothing to report this month.

Grafton Road /Small Holding

- Nothing to report this month.

Store/Rota

- RJ stated there was packet of cable ties unaccounted for between 27th August and 13th September. AM said she thought a customer had had ties with netting. There is no record of a sale for the ties.
- RJ suggested that the society should show their appreciation to Bob Cowper for all his hard work building up the store from nothing to a source of income to the society and the way he had left it so it will continue to run smoothly. DF suggested an engraved tankard and RJ said a credit voucher for a restaurant to have a meal. It was agreed to spend to a total of £100 on both.

Proposed RJ
2nd DF

All agreed.

- AM asked whether RJ intended to run the stores now Bob had given up. He stated he had a knowledge of the spreadsheets and had assisted in the ordering before so was happy to continue. He denied AM's allegations that he had changed spreadsheets causing Bob to leave. AM said she was concerned that RJ would keep the running of the stores secret as she considered he did other things. RJ said he would carry on ordering and running the shop jointly with DF, as he had done.

Health and Safety

- Nothing to report this month.

Any Other Business

- DS had issued a spreadsheet with the names of members who have left and require leaving forms. DF produced his, DC will complete forms and RJ is awaiting the members to clear their plots.
- RJ reported that the stand at the Heritage Day at Rushden Lakes had gone well. A number of members attended and it had been an opportunity to meet people from other allotments in Corby and Milton Keynes. It was worth doing and money had been raised for school.

- PC asked if the issue of the Steward's old field books had been resolved. RJ gave DF his old book and DC already has his. RJ could not find in previous minutes where it was agreed to give back the field books as this is contrary to advice from the Data Regulation authority.
- PC has sorted out the issue with Facebook, ensuring only members and those authorised are able to view and use it.
- RJ raised the issue that Kay Jackson was still an administrator for the Facebook page. He read out the statement that had been agreed by the Committee when the Facebook page was set up, assuring members that Administrators are Committee members. This is to ensure members can be confident that only posts agreed by the committee appear on the Facebook page.
- AM, again refused to remove Kay Jackson's name as Administrator. PC said she would speak to Kay about this.
- RJ was concerned that he had been removed as a member of the group and no one could explain why and was concerned that control needs to be retained by the Committee.
- MC asked if there had been any developments with the tractor shed. RJ said the builder had been on holiday and so had he, so nothing had been arranged as yet.

Meeting Closed 20:00

Date of next meeting Wednesday 16th October 2019 at 7:00pm

Signed _____

Counter signed _____

Date _____