
From: Wayne Pierce
Sent: Wednesday, May 11, 2022 10:08 AM
To: Sales; Mortgage Support Center
Cc: Ops
Subject: Happy Hump Day!

Good morning and Happy Wednesday! We have some exciting news that we would like to share with everyone.

Effective Monday May 16th our closing turn times will be 2 days! We will have a strict cut off of 11 am for 2 day closings. Please see below for examples:

File finalized at 10:55 am on Wednesday can close on Friday.

File finalized at 9:45 am on Friday can close on Tuesday.

File finalized at 11:15 am on Wednesday can close on Monday.

File finalized at 11:05 am on Friday can close on Wednesday.

Things to watch for when scheduling so that your file is not delayed. If any of these items are not correct it could push your closing back a day or more.

1. Initial CD must be issued and signed 3 days prior to the closing date.
2. HOI in Image Flow must be effective for the date of closing or prior to (purchases it must be in the same month).
3. Lock must be good through funding date.
4. If the file is a mailout please allow additional days for the closing and have this marked on the closing request form.
5. POA's must be noted on the closing request form and approved.

Thanks,

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