**TUITION**

Credit Card Information

Visa/Master/Amex

#\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Exp \_\_ \_\_/\_\_ \_\_ \_\_ \_\_ CCV\_\_\_\_\_\_\_

Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name on Card\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*An annual Registration fee of $20.00 per family is due at enrollment.**

**\*Tuition is due by the 6th of each month. Tuition will be charged to card on file unless paid in advance.**

**\*A $20 late charge will be added to All accounts 30 days overdue. Returned checks will be subject to $35 fee and may be forwarded to the District Attorney’s Office for Collection.**

**\*Accounts with balances 45 days past due may be forwarded to a Collections Service without further notice.**

**MONTHLY TUITION CHART ( please circle all that apply from chart below)**

|  |  |  |  |
| --- | --- | --- | --- |
| **NUMBER OF STUDENTS/CLASSES** | **PRICE PER MONTH** | **Camps and Intensives** | **PRICE PER MONTH** |
| 1 CLASS/STUDENT PER WEEK | $54.00 | 1 Day Camp | $85.00 |
| 2 CLASSES/STUDENTS PER WEEK | $85.00 | 2 Day Camps | $150.00 |
| 3 CLASSES/STUDENTS PER WEEK | $100.00 | Summer Intensive Junior/Teen | $130.00 |
| 4 CLASSES/STUDENTS PER WEEK | $120.00 | Summer Intensive Mini | $130.00 |

**\*Prices are determined by the total number of classes taken by all family members.**

**\*Classes may be paid for per week at $15.00 per class.**

**\*Toddler Classes general last 45 min grace period. This is designed to cater to extra attention needed and short attention spans and is up to the instructor to use the grace period as needed.**

**\*All major Holidays will be observed. Studio will be closed Aug 1-July 9th 2023**

**Initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ABSENCES, MAKE-UPS AND REFUNDS**

**\*. Make-up classes must be taken within 30 days of absence. Please see Mrs Sara for approval**

**\* Make-up class will only be available due to illness. No Pro-rates will be given if a student elects to miss their weekly classes.**

**You are responsible for monthly tuition even if you are planning to miss multiple classes. If you choose not to pay tuition, you/your child’s spot in the class may be given to another student. You may be charged another $20 registration fee. Please keep ill children home.**

**Initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DRESS CODE**

**\*Dance attire is required for all classes. Please, no costume jewelry. Children’s combination classes may wear any dance attire.**

**\*Jeans, jean shorts, overalls, skirts, and street clothing are unacceptable. Students in inappropriate dress may be asked to leave class.**

**\*Ballet I, II and III students are to wear a leotard, tights and hair in a bun away from face. Ballet skirts are permitted, but no shorts are allowed.**

**\*Jazz students may wear leotards or bra-style crop tops, form-fitting shorts or caprice, and proper jazz shoes. No baggie clothing allowed.**

**\*Hip-Hop/Tap students may wear appropriate street clothes and athletic shoes. Not flip-flops or sandals**. Acro students must wear form fitting clothing. No exceptions.

**Initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDING AND DROPPING CLASSES**

**\*Two weeks written notice is required to Drop a class. Notice must be given to the front desk or via email, not the teacher.**

**\*Students and/or parents are responsible for tuition until a two-week notice is given. If such notice is not provided to STEPS, tuition is due in full for all classes. Initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MEDICAL DISCLAIMER**

**\*STEPS is not responsible for any person(s) injured during classes, rehearsals or other activities conducted on the premises.**

**\*Injured students may be prohibited from participating in classes and/or rehearsals**. **Initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**INFORMATION AND NOTICES**

* **Communication from STEPS will be sent primarily through an auto text messaging and email service to the account holder. Please make sure all communication information is correct. STEPS is not responsible for missed communications. After registration is complete STEPS will send an activation email to the account holder for online access to their account. Please take the time to fill in all the information.**

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**PLEASE DO NOT LEAVE UNATTENDED CHILDREN (INCLUDING SIBLINGS) AT STEPS. STUDENTS MUST BE PICKED UP NO LATER THAN 10 MINUTES AFTER THEIR CLASS HAS ENDED**.

STUDENT NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_BIRTHDATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2ND STUDENT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_BIRTHDATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I have read and understand the terms of enrollment and tuition costs provided to me.**

SIGNATURE (PARENT IF MINOR)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PARENT/GUARDIAN (PLEASE PRINT)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CITY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ZIPCODE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CELL PHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMAIL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_