

The town board meeting for the Town of Addison was held on Monday, October 18, 2021, 7:00pm at the Town Hall. The following people were present:

Deputy Supervisor	Jack Thompson	
Councilperson	Alice Weale	
Councilperson	Brandon Conklin	
Councilperson	John Lyons	
Attorney	Craig Patrick	
Town Clerk	Robin Carr	
Assessor	Teresa Lyons	
Hwy Superintendent	Jeff BeGell	
Bookkeeper	Betty Machuga - Absent	
Budget Officer	Linda Austin	
Deputy Town Clerk	Elizabeth Carr	
Mike Witter	Hope Trappler	Joseph Trappler
David Miller	Don Souders	Laura Souders

Deputy Supervisor Thompson called the meeting to order at 7:00pm asking all to stand for the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC:

David Miller inquired about the load of topsoil the Highway Superintendent agreed to deliver at the last board meeting. Highway Superintendent said he spoke with Vic Stewart who stated he would like a loader with it to move the dirt around. David Miller volunteered his small tractor to assist. Don Souders asked if the Town had benefited from all the PPE money. Deputy Supervisor informed him we had received ARPA funds. Town Attorney Craig Patrick informed the Board and attendees that the Town Board, in accordance with Town Law 64, General Powers of Town Boards, absolutely has the authority to hold Board Meetings and visit the Town Barn. Everyday activities are set by the Highway Superintendent but the Town Board Members should have keys to the building. Linda Austin inquired about the Highway Superintendent not submitting required journals along with time cards as set forth in a Payroll Time Sheet Resolution passed about 8 years ago. Attorney said he would get back with her. Town Clerk inquired about the Marijuana Regulation and Taxation Act Opt out information. Specifically, if the Village opts out and later is dissolved, is the Village opt-out voided? Attorney confirmed yes. Attorney recommended the Town doesn't opt out, stating Town could prevent it with a zoning law. Attorney departed at 7:38 pm.

APPROVE MINUTES:

a. Motion by Councilperson Lyons, seconded by Councilperson Weale to approve the September 20, 2021 minutes as written.

Ayes: Thompson, Weale, Conklin, and Lyons

Noes: None

b. Motion by Councilperson Weale, seconded by Councilperson Lyons to approve the October 5, 2021 minutes as written.

Ayes: Thompson, Weale, Conklin, and Lyons

Noes: None

DEPARTMENT HEAD REPORTS:

a. Assessor – Working with STAR Program and stated that the notifications to Mobile Home Owners was on hold till the State determined best way to proceed with notifications

b. Hwy Superintendent – Hauled Item 4 and sand. Hauled in Reclamation material and assisted Village clean up the dump, Graded on Miller Road, seasonal part of Reservoir Hill Road, and Space Road.

Filled holes on Hallett Road. Met with numerous reps, including B&W, Vantage Equipment, Superior, Sedam Tire, Soil & Water, Steuben County, and Metarko & Son. Metarko & Son fixed the ceiling that was falling in. Excavator has been moved, Deputy Supervisor wants to discuss disposition at next board meeting.

c. Town Clerk, Town Justice, DCO and Bookkeepers reports were read as submitted. Town Clerk noted that there were currently 3 expired dog licenses. Bookkeeper reported the following collections in September: Justice - \$1281.00, Town Clerk – \$345.84, and 3Q Sales Tax – 31,837.26

OLD BUSINESS:

None

NEW BUSINESS:

a. Marijuana Regulation and Taxation Act Opt-out Information – Town has until December 31, 2021 to pass a local law to Opt-out of allowing adult-use cannabis retail dispensaries or on-site consumption licenses from locating within the Town. Motion by Deputy Supervisor, seconded by Councilperson Lyons to draw up local law to establish the prohibition.

Ayes: Thompson, Weale, Conklin, and Lyons

Noes: None

b. Fire Contract – Contract for Fire Protection provided by the Village of Addison for the period of June 1, 2019 – May 31, 2020. Total obligation is \$23,076.27. Motion by Councilperson Weale, seconded by Councilperson Conklin to Approve **Resolution #6 of 2021**, Authorizing the Town Supervisor or Deputy, to enter into a Fire Protection Contract for services provided by the Village of Addison as presented. Roll Call: Lyons – Aye, Weale – Aye, Conklin – Aye, Thompson – Aye; Motion Adopted 4-0.

c. Standard Work Day and Reporting Resolution for Elected and Appointed Officials. Motion by Deputy Supervisor Thompson, seconded by Councilperson Weale to Approve **Resolution #7 of 2021**, BE IT RESOLVED, that the Town of Addison, Location Code 30879, hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities: Town Justice – 6 hours; Bookkeeper – 6 hours; and Dog Control Officer – 6 hours. Roll Call: Lyons – Aye, Weale – Aye, Conklin – Aye, Thompson – Aye Motion Adopted 4-0.

EXECUTIVE SESSION: None

COMMUNICATIONS:

a. ARPA reporting for Non-Entitlement Towns – Reminder that our first Annual Project Report is due April 30, 2022.

b. ARPA Procurement – Town's Guide to Procurement using ARPA Funds.

c. Traffic Diversion Program – County Committee Minutes with proposal in install 10-12 plate reader cameras around the county to run against the hot list of uninsured plates.

OTHER BUSINESS:

Claim Numbers, General Fund Claims, Nos. 190-205, totaling \$4,076.50; Highway Town-wide DA Fund Claims, Nos. 54-55, totaling \$1,051.12; Highway DB Fund Claims, Nos. 22-26, totaling \$6,619.26; and Trust & Agency Claims, Nos. 22-23, totaling \$484.44, for a Grand Total of \$12,231.32. Motion by Councilperson Weale, seconded by Councilperson Lyons, to pay the bills in their usual manner.

Ayes: Thompson, Weale, and Lyons

Noes: Conklin

SUPERVISOR REPORT: Report not available

COMMENTS FROM THE PUBLIC: None

Motion by Councilperson Conklin, seconded by Councilperson Weale to go out of the Regular Board Meeting and into the Budget Workshop at 8:03pm.

Ayes: Thompson, Weale, Conklin and Lyons

Noes: None

Deputy Supervisor Thompson read 2022 Tentative Budget, Line by Line, through Highway Appropriations – Town Outside Village, Improvements Section.

Motion by Councilperson Conklin, seconded by Councilperson Lyons to go out of the Budget Workshop and back into the Regular Board Meeting at 11:15pm.

Ayes: Thompson, Weale, Conklin and Lyons

Noes: None

Motion by Councilperson Lyons, seconded by Councilperson Weale to hold a Public Hearing on the 2022 Preliminary Budget on November 4, 2021 6:00pm, at the Town Hall.

Ayes: Thompson, Weale, Conklin and Lyons

Nays: None

Motion by Councilperson Lyons, seconded by Councilperson Weale to schedule the second 2022 Budget Workshop on October 21, 2021 6:00pm, at the Town Hall.

Ayes: Thompson, Weale, Conklin and Lyons

Noes: None

ADJOURNMENT:

Motion by Councilperson Conklin, seconded by Councilperson Weale, that the meeting be adjourned at 11:23pm and the next scheduled Town Board Meeting is Monday, November 15, 2021, 7pm at the Town Hall.

Ayes: Thompson, Weale, Conklin and Lyons

Noes: None

Respectfully Submitted,

Robin Carr
Town Clerk

NEXT MEETING:

SPECIAL MEETING: Thursday, October 21, 2021, 6pm at the Town Hall

PUBLIC HEARING: Thursday, November 4, 2021, 6pm at the Town Hall

MONTHLY BOARD MEETING: Monday, November 15, 2021, 7pm at the Town Hall