

Artist Gallery Website Page Quarterly Updates

Each artist is allowed the opportunity to update the images in their Artist Gallery on a quarterly basis. We encourage fresh images on your page to keep the views coming back to see what is new. If your page always has the same information, the viewer hits to your page will be lower as they will figure you don't have anything new to see.

Artist Gallery pages are updated in June, September, December, and March each year. Notice will be sent to each artist with a gallery page during the month prior to updates to allow you to provide the information needed by the 1st of the month of update.

You may replace all images on your Artist Gallery page, or just a subset.

If replacing all of your images, provide us with the following information:

- Up to 24 jpg images of the works you would like displayed in your artist gallery.
 NOTE:
 - Please name the .jpg file the same as the name of the art piece to allow for easier tracking and future updates.
- 2. Your artist bio or statement in Word format, if available. Only provide the artist bio if it is different than the one on your current gallery page.
- 3. The email address you would like visitors to use to contact you about your work. **Only provide** the email address if it is different than the one on your current gallery page.



If replacing a subset of your images, provide us with the following information:

1. Jpg images of the works you would like added to your artist gallery. **NOTE:**

Please name the .jpg file the same as the name of the art piece to allow for easier tracking and future updates.

- 2. A list of the jpg names for images that you would like removed from your Gallery page. Remember that we allow a maximum of 24 images on your gallery page at any point in time, so it is important that we know which images must be removed in order to add the new images you provide.
- 3. Your artist bio or statement in Word format, if available. Only provide the artist bio if it is different than the one on your current gallery page.
- 4. The email address you would like visitors to use to contact you about your work. **Only provide** the email address if it is different than the one on your current gallery page.

All of the above information can be sent to the attention of JoAnne Crowson at ArtGuildofNaples@gmail.com .