

Job Title/Position: *Certified Nurse Assistant*

Reports To: *RN*

JOB DESCRIPTION SUMMARY

The nurse assistant is a paraprofessional member of the home care team who works under the supervision of a registered nurse or therapist and performs various services for a client as necessary to meet the client's personal needs, to promote the client's comfort, and a safe environment. The nurse assistant is responsible for observing clients and reporting/documenting these observations and the services provided.

ESSENTIAL JOB FUNCTIONS/RESPONSIBILITIES

Responsibilities of the nurse assistant include, but are not limited to, the following:

1. Provident personal care including:
 - A. Baths
 - B. Back rubs
 - C. Oral hygiene
 - D. Shampoos
 - E. Changing bed linen
 - F. Assisting the client with dressing and undressing
 - G. Skin care to prevent breakdown
 - H. Assisting the client with toileting activities
 - I. Keeping client's living area clean and orderly
2. Planning and preparing nutritious meals.
3. Assisting in feeding the client, if necessary.
4. Taking and recording oral, rectal and axillary temperatures, pulse, respiration and blood pressure when ordered (with appropriate completed/demonstrated skills competency).
5. Assisting in ambulation and exercise according to the plan of care.

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6. Performing range of motion and other simple procedures as an extensional therapy service as ordered (with appropriate completed/demonstrated skills competency).
7. Assisting client in the self-administration of medication.
8. Doing client's laundry, as appropriate.
9. Meeting safety needs of clients and using equipment safely and properly (foot stools, side rails, etc.).
10. Reporting on client's condition and significant changes to the assigned supervisory nurse.
11. Adhering to the Organization's documentation and care procedures and standards of personal and professional conduct.

The above statements are only meant to be a representative summary of the major duties and responsibilities performed by incumbents of this job. The incumbents may be requested to perform job related tasks other than those stated in this description.

POSITION QUALIFICATIONS

1. Experience in home care preferred.
2. Completed recognized nurse assistant training program desired.
3. At least eighteen years of age and is a high school graduate or equivalent.
4. Ability to read and follow written instructions and document care given.
5. Displays initiative and able to work with minimal direct supervision.
6. Empathy for the needs of the ill, frail, and impaired.
7. Demonstrates tact, patience, and good personal hygiene.
8. Licensed driver with automobile that is insured in accordance with the Organization requirements and is in good working order.
9. Possesses and maintains current CPR certification.
10. Has excellent observation, verbal and written communication skills. Will be required to communicate with RN, clients and client's family members when necessary.
11. May occasionally have to lift patients/clients if necessary.


SIGNATURE


DATE