**Chapter Meeting Minutes**

**Zonta International ®**

**Zonta Club of Mid-Maryland**

**Thursday, April 13, 2017**

**The Country Club of Woodmore,**

**6:30pm - 8:30pm**

**Call to Order**

The meeting was called to order by Zontian President Linda Andrews at approximately 6:45pm. The meeting agenda was adopted as presented. **(**Agenda Attached).

**Meditation**

For the meditation Linda Andrew, President introduced the Zontian Prayer & code, along with all members in attendance, recapped the Zontian prayer and code aloud.

**Attendance**

Board Members: Linda Andrews, President Zonta Mid-Maryland Club, Erma Barron, 1st Vice President, Virginia Moore, 2nd Vice President, Cleopatra White, Treasurer, Karen Michelle, Secretary, Stanita Scott, Financial Secretary

**Members Present:** 20 Total (Attendance Attached to File).

***President’s Remarks***

Zontian President, Linda Andrews discussed detailed of the agenda. (Agenda Attached to File).

In the essence of time Linda quickly introduced the discussion for review of the by-laws; and called for approval and club vote. Virginia Moore motioned to accept the bylaws as written and presented. Gwen Terry 2nd the motion. Linda called for any questions, issues, and/or concerns. Because of the number members, a quorum is present. Unanimously by a majority, the vote was passed beyond the 2/3’d requirements. By-Laws accepted as noted.

**Guest Speaker**

The guest speaker of the evening was introduced by 2nd Vice President, Virginia Moore. The speaker was a Director of the Family Justice Center. The purpose of his visit is to talk about programs currently in place to combat Domestic Violence. Director McCain has been recognized by the Department of Justice *as Best Practices Against Domestic violence*. Usually victims have to see 5-6 Agency – Revitalization. Literature was presented to those in attendance. (Literature attached to file). The presentation was extensive, ended at approximately 8:30pm. (Bio & website Attached).

**Minutes**

March minutes were not presented. Secretary K. Michelle Fenner was not available. Stanita Scott, Financial Secretary took the notes of this meeting.

**Officer Reports**

*Treasurer’s Report*

Cleopatra White, Treasure presented the Treasurer’s report. The amount of donations given to us from guest and charities must be moved to the former Service Budget. As noted by President Andrews, earmarked funds will be recorded for Audit.

*Budget Committee Report*

**Revenue**: Membership Total, along with dues retreat & fees = $14,500.00

 **Minus**: Int’l Dues - $80.00; for up coming year,

 District Dues $3, Division $13

 Insurance - $3

**Expenses**: $11,808.00

Adv. Postage, Catering, Misc., Postage, Venue, Websites, Online Services

Net: $2,606.00

President Linda A. called for the budget to be approved; Felicia Sadler 2nd the Motion. We have a carryover amount from fiscal 16-17 thru fiscal 17-18. A budget is just a guess; based on past experience. We are not raising the dues. President Linda called for the vote; results for budget.

**Summary of Treasury Report as of March 31, 2017**

Total Income: $00.00 $19,504.59

Total Expenditures: $74.00 $14,787.26

  **Net: ($17.00) $4,717.43**

*Financial Secretary Report*

Financial secretary, Stanita Scott presented the Secretary Report. To date the count for the report of payments received from the last club meeting in February 2017 is **$419.00.**

**Total Rec’d thru Feb. 28th, 2017: $419.00** (Summary of cost of dinner per last February club meeting is attached file included in Treasury Report and Reconciliation).

**Committee Reports**

*Advocacy Committee*

Felicia Sadler, Advocacy Chair provided a recap and recognized Zonta members who attended the Links event in Annapolis, Maryland. She expressed that Zonta Club of Mid-Maryland’s partnership, and invitation to the event for next year would be a great idea. Felicia also provided ideas and suggestions to show solidarity, and demonstrate in numbers, our presence by wearing similar pins, scarves, and/or the Zonta colors for next years event.

On a different topic relating to advocacy, Felicia was able to provide sample letters that could be used in letter campaigns to our elected officials to outlines and express any issues and concerns we have as Zontians, and as women. Linda Andrews, President made a suggestion that we could write a letter to \_\_\_\_\_\_\_\_\_\_\_ defending the U.N. Service funds. The goal is to get raise $1 million dollars across Zonta International. Felicia also provided a recap of how Bills become Law, and move through the Maryland Legislative process. Ingrid Turner, made a suggestion and reminded us to utilized and advocate ideas to the Prince George’s Co, Council. It was suggested that present timing could not be better, because this is the time that city and county council have made budget decisions, and other organizational decisions. For example, advocating to county council and to the County Executive Office, Rashawn Baker is a good source for providing funding to groups and/or organizations in support of advocacy issues. Erma informed/reminded us of the MLAW. Maryland Law would also be a good start, sometime in October 2017. Also, in January of every year, the Maryland Legislation Briefings are held. Felicia suggested that she could help us as a club get to the next level of communication; and the Maryland Legislation, and the MLAW would both be good starting blocks.

*Membership Report*

In the essence of time Erma Barron, 1st VP and Membership Chair only wanted to recap that the last membership survey was implemented to allow members to express themselves freely; and to get a feel for where the club members feel or suggest where we need to be. The purpose of the survey was to be used as a way to also demonstrate and emphasis our engagement in the club now and hopefully in the future. The survey provided a lot of good ideas that we could incorporate into the club activities for next coming months and the next year. Based on the survey, the remainder of the club meeting was used for committee breakout sessions.

*Programs Report*

There was no programs report.

 *Advocacy Report*

*Administration/By-Laws Report*

The advocacy report was utilized to review and approve the by-laws via a quorum vote.

*Public Relations Committee*

No public relations report

*New Business*

No new business.

Meeting adjourned at 8:50pm

Minutes Recorded byStanita Scott, Financial Secretary

Submitted by

Karen Michelle Fenner

Secretary, Zonta Mid-Maryland