



J.R. Tucker High School Band and Orchestra Boosters
February 8, 2022, Meeting Minutes

Meeting Start Time: 7:05 PM

Meeting End Time: 8:04 PM

Attendance: Christina Allen, Patrice Elliott, Leslie VanHimbergen, Wende Hughson, Melanie Stoudt, Heather Mahmoud, Austin Frank, Suzanne Jenkins, Jen DuBois, Meg Foster, Mary Foster, Mendy Meeks

Approval of Meeting Minutes for the January 11, 2022 meeting.

- Patrice Elliott moved to approve the minutes
- Melanie Stoudt seconded the motion

President's Report

Leslie thanked Jen DuBois for her efforts with the t-shirt sale.

Thanked Meg and Jen for their efforts with recruiting for next year's positions. There has been some reluctance with volunteers because some of the positions are vague and open-ended. It would be helpful to have the duties of each position described so that volunteers would know exactly what is expected for each position.

We still need someone who can tow the trailer for next year. It should be easier since we will have the football stadium by then and won't require towing to every game. If you are only towing, the job is not that difficult. It does require a vehicle capable of towing (with running lights).

We are adding a blurb in the concert program about the Booster's program to try to get more interest, especially from Orchestra members. Meg asked if we could also have it included in the weekly cuttime message. Jen will update the language for the Volunteers page on the website and Heather will update the page with the new wording.

For the Showcase position, if you are interested, you can shadow Suzanne Jenkins as she does it this year to learn how it works.

At the concert, there will be a table with flyers and information about the Band Booster role and volunteering opportunities. There will also be a QR code in program which links to the Booster's Volunteer page.



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Leslie will speak about the Band Boosters during the transition from orchestra to concert band.

The Spring concert will be in May.

There will be a band camp meeting (tentatively on Thursday, May 19) in person at the school to discuss marching band. We can also talk about volunteering opportunities at that meeting and introduce the board at that time.

Mr. Frank has been visiting middle schools with selected students to drum up interest in the band program.

Treasurer's Report

Budget on 1/1: \$6684.10

Income: We had income from t-shirt sales, reimbursement for Guard scholarship (from separate scholarship fund), Poinsettia sale, Kroger rewards. Total was \$1661.33.

Expenses: Scholarship, Cuttime annual fee. Total was \$799.00.

Ending budget was \$7546.43 as of Jan 31, 2022.

Patrice did a fantastic job setting up the Poinsettia sale so it is ready to go for next year. Can also do a fall Mums/Pansy sale as well.

Reminder that you may be asked to renew your choice of the JR Tucker Band Boosters for the Amazon Smile charity designation. If you get that message, please make sure you renew so that the band boosters get that donation.

We have some upcoming expenses:

- SCC Annual Renewal -- \$25
- Pre-assessment judge honorarium -- \$150
- Orchestra Association -- \$149.50



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T-shirt Sale – Jen DuBois

We still have the extra shirts (slightly off-color). Could be used to give to 8th graders, All-County volunteers. Will move them into the band closet, sorted by type and size. Jen is currently doing a post-mortem with Custom Ink. Custom Ink gave us the option of \$50 donation directly to the band or a voucher for \$100 off our next order. After discussion, it was decided that the \$100 voucher would be more beneficial to the band. Jen said she will suggest that we get both.

Leslie will send an e-mail about getting the band closet shelves installed to accommodate the storage of the t-shirts.

Audit

We have an annual audit that needs to be completed. Last year we did not conduct an internal audit. We need volunteers to participate in the process. Volunteers cannot be officers. Volunteers will meet together and the treasurer will present the books for review. It should take about 1 to 1 ½ hours.

Fiscal year ends in June, so July would be the time to have a review for the current year.

Mendy Meeks volunteered. Meg Foster's husband, Andrew, is a CPA and may be able to assist. Suzanne Jenkins also volunteered to assist with the audit.

Fundraising

We have some upcoming Spirit Nights:

- 2/17 Chick Fil A (5:30 pm – 7:30 pm)
- 3/24 Blaze Pizza

We would like to forward this information to Mr. Raymond to be included in the Tucker weekly email so the entire Tucker community is aware of these events. Mr. Frank will put flyers in the teacher mailboxes. Note: We have to mention JR Tucker Band Boosters when ordering or we don't get credit. We should have volunteers posted to encourage people to mention the band boosters.

Secretary's Report – Heather Mahmoud

No report

Other Business



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All County Orchestra will be hosted at Tucker. March 30 – March 31. There will be 7 high school orchestra directors. We will need to provide snacks/food for them. Wawa could be a potential sponsor for this. If not, we can create a sign up genius for snack donations. Heather will create the sign up genius.

The Pre-assessment concert is this Thursday at 7:00 PM.

Band Uniforms are currently at the cleaners. They will need to be picked up in March. We expect the cost to be approximately \$1200. Next year, we will use the navy blue bibs and black shoes. They will need to be inventoried to make sure we have enough of them and the correct sizes. Mendy and Heather volunteered to assist with the uniforms.

Band camp is coming up this summer. There may be a couple of rehearsals in June (which will not be mandatory since there may be conflicts).

The football stadium should be in place for next year. Word is that the earliest date for completion is May, but it should be completed no later than July.

It was suggested that we have at least one Orchestra parent involved in the Boosters. It was also suggested that we update the bylaws to include mandatory minimum for volunteering.

There was a question about concessions at the football game. That is usually run by the Athletic boosters, but it might be possible to have a band night where we could run the concessions and receive the profits for that evening. It was suggested that we could also run the ticket sales, but teachers are currently paid to do this, so that would not be an option.

Scholarship Update: Scholarship packets will be sent to every senior on the 28th of February and will be due on the 29th of April. There are 12 senior band members and 1 senior color guard member. The applications can be dropped off in the office as there is a Band Booster mailbox/drawer there.

Discussed whether or not to lower the scholarship amount. The color guard scholarship was a 1 time seed of \$5000 in a separate account. It is now down to \$1200. Patrice noted that if there was a floor set up for the scholarship, we may not be able to lower the amount. After looking at the documentation, it does appear that the \$500 amount is not flexible. To be equitable, it was decided that the band scholarship should also remain at \$500.

There was a question about the orchestra students eligibility for the scholarship. The information mentions only band students, not orchestra.

There was a question about how the scholarship application weighs involvement. For example, if a student is involved in multiple ensembles (Jazz Band, pep band, etc.) will that be given weight? Christy will check to see what the documentation says about that.



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Question: Could we sell concessions at the concerts? We have done it in the past and we are allowed to do it now. There are no covid restrictions preventing us from selling concessions at the concerts.

For the next booster meeting, the meeting link will be the same. Link will also be sent out in cuttime.

Mendy stated that it was an honor to travel as a chaperone with the students to the Virginia Tech honor band. She praised Mr. Frank for being an awesome band director and noted that his students love and admire him. She said that he offers a bright spot during the school day for kids who otherwise might not enjoy school.