**Board Meeting**

Dec. 7, 2016

1:00pm-3:00pm Wellness Center

* Ginny Called Meeting to Order at 1:07
* Welcome Guests: Lindsey Hamilton (East Valencia Urban Garden Program), Tatiana Falcon Rodriguez and Ananya Moorthy from Pres. Health Services. Also present were Father Robert Mundy, Bart Regelbrugge, Peggy Gutjahr, Ginny Adame, Terry Schleder, Diana Good and Stephen Chavez. Sign in sheet was used to capture visitors contact info. Diana will add these to the email distribution list.
* **Motion by Father Robert to approve Consent Agenda, Second by Peggy. Motion passed.**

**Business**

* **PHS Community Partnership with Health Councils**: Pres reps explained their process for community engagement as mandated by the Affordable Care Act that includes Community Health Needs Assessment. This provider is committed to listening to health councils as the authority on local health concerns and echoed the results of the forum they hosted this past February. Their priorities are Active Living, Healthy Eating and Prevention of Unhealthy Substance Use, while the Valencia County Forum participants identified violence prevention and behavioral health. Pres reps were encouraged by the overlap and recognize that all areas of health are interrelated. They have made a link with the NM Alliace of Health Councils and they will be trying to send a rep to each health council meeting from here on out. There may be an opportunity for further funding that will be announced in mid to late Jan 2017 that could support a Part Time Coordinator. Of course, our new friends were invited to the next CRUNCH in Jan. 2017.
* **Debrief of Retreat (Nov. 10th)-** General consensus was that it was a valuable time to bond and re-commit to goals in progress and to get clarity around our role as advocates and implementers of our various action plans – especially around getting a part time coordinator. Diana needs to upload new bylaws.
* **Public Health day 1/31/17at the legislature (Peggy)** – Diana will check about ability to go as well and **NMAHC annual meeting in SF on 2/1 (Peggy)** – Diana will check about ability to go. Anyone wanting to attend and secure lodging with Alliance needs to let Peggy know by Monday 12-12-16.

Because of this timing, group decided to move Feb. CWC board meeting to Feb. 8th. Further discussion on opportunities to use wisely the time at the legislature per Home Visiting grant funding. Terry suggested we be ready to advocate during that time. Stephen also researched Valencia County Day in Santa Fe and it is on Feb. 20th at noon which may also be a good opportunity to advance the Home Visiting Agenda.

* **Planning for Jan. 18th CRUNCH:** Peggy has secured location which will be Rio Communities City Hall building South side.
* Peggy has agreed to be the MC and prepare to speak to the topic of 25th Anniversary of NM Health Councils. She will also bring bell and check with City for usage of sound system.
	+ Bart will purchase food and cake from Costco and keep receipt for Peggy. There will be no kitchen available, so food choices will need to consider this fact. (Ready to serve, no rinsing required, no cutting, no refrigeration.)
* Terry will be time keeper
* Stephen will be floater/fixer of all problems day-of ☺
* Diana will bring 30-50 copies of speaker policy/participation guide and send out save the date/invitations and request agency skits. She will also bring a take what you need board and some other engagement tool to help elders identify their give/get legacy. Diana Will design PPT to go with Peggy’s presentation.
* Follow Up on Coordinator Position/HV Grant: (connecting with HV programs, writing OpEds, and meeting with local leaders) (Terry)
	+ Wells Fargo Civic Engagement Grant is due in Feb, Health version is due in April.
	+ Father Robert inquired as to possibility of approaching Facebook for community grants.
	+ Lindsey might be open to considering the PT coordinator position when funding becomes available.
	+ In terms of OP-EDS, Terry asked that we wait for guidance from the Thornburg Foundation.
	+ Terry suggested that we use the next few months CWC meetings to host HV agencies so they can explain their services, eligibility requirements, capacity and begin the strategy conversations. (Feb – intros, Mar – Strategy, April- planning)
	+ Group discussed the possibility of July’s CRUNCH being a Home Visiting focused event.
* DOH Report for FY 2017 (Ginny) – Ginny will send sooner than later since we have completed our deliverables ahead of schedule. Yay Ginny!
* CWC Binders ect. Storage Planning (Discuss and Set January Date). All bring list of current inventory to Jan meeting.
* Selected Strategies from Action Plan—Standing Items
	+ - 1. Kids At Hope No Exceptions (Bart and Stephen and Diana) – SODA is not a viable option for implementation at this time. Headstart leadership is working on getting approval to begin discussions. Diana will follow up in Jan with Anthony Perea. Bart is following up with KAH to discover what IRB is already in place.
			2. SBHC progress (Peggy and Diana) – no progress
			3. Mentorship Program (Stephen, Diana, Father Robert) – Police Athletic League in collaboration with JJB, T-N-T and Law Enforcement is getting traction with support from David Chavez funding the charter fee. YDI is also helping with grant writing for programming.
			4. Youth Assessment Story Map continues to be shared with community groups for leveraging future funding/community education on population need. Diana will follow up with YDI and SWFGC directors to see if they have made contact and a plan for a joint proposal to county for staffing youth center programming!
			5. Capacity Building (All)
* CWC Rio Communities Assessment Update and Request for Payment of Contractor standing item(Peggy). Contractor still has money on the contract, but hasn’t been doing much and therefore hasn’t billed. Rio Communities Data is complete in that the survey is closed and Diana can finish compiling the rest of it if the contractor is unable to. Diana has sent samples to Peggy.
* United Way Grant/Media/LED Sign Update (Diana)
* Belen has had issues with some staff pushing back on the location of the sign now that Belen is buying their own sign and Manager has asked that we consider relocating the sign to in front of the Senior Center and Business Center, but Diana re-explained that the location of the sign is driven by traffic study data that was in part the reason that the grant was awarded. Diana suggested that signs both be in the same location, just stacked as the content will be different. Otherwise, the CWC could have to consider locating that sign in Rio Communities that has the next best exposure count. City Manager agreed verbally to this idea and will proceed with staff to execute this plan.
* Los Lunas is still working on the access and security issue.

**Peggy Motioned to Adjourn at 3:10pm, Bart seconded, Motion passed**